



BUSINESS LICENSE NOTICE AND APPLICATION INSTRUCTION

Thank you for choosing to locate or keep your business in Curry County. The County is committed to your success. If you have questions or need assistance with the application or permitting process please call (541) 247-3222 or Email econdev@co.curry.or.us . If you would like to conduct business in Curry County you will need to have a business license and renew annually by July 1st. The annual fee is \$100.00.

Please complete this application and return it to **94235 Moore Street Suite 122, Gold Beach, OR 97444**, or online at http://www.co.curry.or.us/departments/economic_development.php then email to econdev@co.curry.or.us

- It is important to ensure the zoning for your proposed use of an existing building and or home office. Conditional use permits may be required for the business you plan to operate. In order to avoid any delay or complications, please contact Curry County's Economic Development Department early in your decision-making process and especially prior to signing a lease or purchasing property, the number to call is (541) 247-3253 Email econdev@co.curry.or.us
 - Please fill out your Business License form and other appropriate forms for your business. This can include food, alcohol, and conditional use permits (if applicable).
Business License: http://www.co.curry.or.us/departments/economic_development.php
OLCC License: <https://www.oregon.gov/olcc/Pages/index.aspx>
Zoning:
http://www.co.curry.or.us/departments/community_development_department/planning_division.php
 - Once a complete application is received with applicable fees, the County can process and issue your business license electronically. An applicant, who applies for a new license after December 31st and prior to May 31st, shall be charged one-half the annual license fee.
 - **Change of Ownership:** In the event a licensee sells or transfers his business, his/her business may be transferred to the purchaser. See (Ord 19-10, 1.35) for further details [Ordinance 19-10](#)
 - **Business Relocation (Inside Unincorporated County Limits):** If you relocate your business inside the unincorporated County limits, you are required to apply for a County business license by submitting a new Curry County business license application and obtaining departmental approvals.
 - **Business Relocation (Outside Unincorporated County Limits):** If you relocate your business outside the Counties unincorporated limits, but are actively doing business in Curry County, you are required to update your current county business license by submitting a new Curry County business license application. No departmental approvals are required.
 - **Exemption:** Proof of exemption must be provided with the returned application. For example, non-profit organizations should attach a copy of their IRS "Letter of Determination" or 501(c)(3)
- No Fee Required:** Wherever any person, firm or corporation doing business in the unincorporated areas of the County which has no office, building or plant location in the County but has previously obtained a license in a city located within Curry County, such license shall be recognized by the County for the purpose of waiving the County license fee.