



CURRY COUNTY BOARD OF COMMISSIONERS

Approval Date:

September 23, 2020

Commissioners' Hearing Room, Courthouse Annex
94235 Moore Street, Gold Beach, Oregon

www.co.curry.or.us

BUSINESS MEETING MINUTES

August 19, 2020

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Chair Paasch at 9:00 a.m. Present were Chair Christopher Paasch, Vice-Chair Court Boice, Commissioner Sue Gold.

Also present: Legal Counsel John Huttel, Director of Operations Julie Schmelzer, and Administrative Assistant John Jezuit.

The Pledge was recited by all.

2. LINE OF DUTY CASUALTY REPORT

Boice gave the report.

3. AMENDMENT/APPROVAL OF THE AGENDA

Gold – Move Item 7D to after Item 4 Public Comments

Huttel – Needs a couple of minutes before Item 5 Presentations

Gold – Move Item 7B to a Workshop

Paasch – Move Item 7B to a workshop

Boice – Do not move Item 7B to a workshop

Boice – Move Item 7C to before Item 6 Consent Agenda

Boice – Move Items 6B, 6C and 6D to next meeting.

Boice – Add Accepting AllCare and Advanced Health Grants after 6K as Item 6L

Schmelzer – Add Marine Board MAP (Maintenance Assistance Program) grant after Item 6L

Motion by Gold, seconded by Paasch, to move Item 7B to a workshop. Motion carried 2-1 (Gold – Yes; Paasch – Yes; Boice – No)

Motion by Gold, seconded by Boice, to approve the agenda as amended. Motion carried unanimously.

4. PUBLIC COMMENTS

Beth Barker-Hidalgo updated the Board on drug overdoses in the County.

MOVED FROM 7D TO AFTER PUBLIC COMMENTS

7D. Discussion of Sheriff Salary – Julie Swift, Payroll and Human Resources Coordinator

Swift summarized the ORS (Oregon Revised Statutes) 204.112(4) and 204.126 (2) requiring the Sheriff to earn more than the highest paid member of the department. Huttel stated an increase in an elected

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official's salary must be approved by the Budget Committee first. Gold suggested doing a Zoom meeting. Paasch agreed.

ADDED DURING AGENDA ITEM 3 DISCUSSION

Huttl introduced Shala Kudlac, Assistant County Counsel, and Rabiah Lee, Legal Assistant, who will provide, remotely and occasionally on site, legal services for the County.

5. PRESENTATIONS

A. Years of Service Award, Deputy Scherbarth – Sheriff Ward

Sheriff Ward recognized Walter Scherbarth, Marine Division Deputy, for 25 years of service. Ward praised Scherbarth's skill in dealing with the public and cited the various projects and roles Scherbarth carries out. Scherbarth stated he was proud to work for Curry County and thanked Ward, as well as all the other Sheriffs he has worked with, for the support.

PER PAASCH REQUEST JEZUIT CALLED STAN FOSTER

C. Curry Grant Writing Update and Presentation – Commissioner Boice and PARC (Public Affairs Research Consultants) Resources, Stan Foster, Principal

Boice stated Congressman DeFazio is in the Port of Brookings Harbor today; spoke about work he and Foster had done with the Ford Family Foundation, expressed disappointment about a grant not being approved; stated, because the County does not have a grant writer on staff, he will be making a presentation about the importance of really getting after grants at a workshop on August 26, 2020 or fairly soon. Gold asked what process does PARC go through to check grant eligibility, asked about the success rate for procuring grants, and observed she did not think the Board had previously approved working with PARC. Schmelzer cited an example about a grant application for disaster relief funds turned down because the County had money in reserves which will be used next year to balance the budget, noted the need for a letter to Senator Merkley about the turn down; and stated staff, per Paasch's instruction, is directed to work with Boice to get a letter out. Foster suggested the letter state it is the county's policy to build reserves which are not available for any current expenditure; stated timing is critical as funds must be allocated by September 30, 2020; spoke about how PARC works with government entities, specifically, historical data over past decades, being part of the local team, and the costs involved.

B. Every Child Needs a Family – Exploring Foster Parenting – Commissioner Boice and Bonnie Ell, Advanced Health Curry Coordinator

Bonnie Ell showed a PowerPoint presentation describing Every Child Oregon, specifically, their work with foster parents, core values, history, levels of engagement, and future plans. Gold asked how many foster families are served and availability of brochures. Boice thanked Ell for the presentation and stated, with the hurting children out there, there is such an incredible need here in Curry County.

5. CONSENT AGENDA

- A. Corrected Minutes 7-1-20 Business Meeting
- B. ~~Minutes 7-15-20 Business Meeting~~ - PULL
- C. ~~Minutes 7-22-20 Business Meeting~~ - PULL
- D. ~~Minutes 8-13-20 Special Meeting~~ - PULL
- E. Transfer of an Employee – C. Gage
- F. Adoption of a Position Description for a New Position
- G. Reclassification of an Employee – A. Wibking-Krohn

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- H. Issue Credit Card to Juvenile Counselor II
- I. MOU (Memo Of Understanding) with Curry County Fairgrounds and Emergency Management
- J. SEIU (Service Employees International Union) Agreement 2020-2023
- K. Board Approval with Signature Authority to the Roadmaster on \$75,500 Flexible Service Maintenance Agreement with State of Oregon to Reimburse Curry County Road Department Its Costs for Labor and Equipment to Assist State with Carpenterville Road Chip Seal Project.

ITEMS 6L AND 6M WERE ADDED TO THE AGENDA

- L. Accept Funds from Allcare and Advanced Health
- M. Accept Marine Board MAP (Maintenance Assistance Program) Grant

Motion by Boice, seconded by Gold, to approve the consent agenda as amended. Motion carried unanimously.

6. DISCUSSION/ACTION ITEMS

- A. Board Chair Signature on \$5,000 FLAP (Federal Lands Access Program) Match Agreement to Keep Moving Forward with \$3,000,000 FLAP Grant Paving Project on Jerry's Flat Road in 2022 – Richard Christensen, Roadmaster

Christensen explained background of and the need for this agreement.

Motion by Boice, seconded by Gold, to approve signature authority to Roadmaster for FLAP match agreement. Motion carried unanimously.

MOVED TO WORKSHOP

- B. Proposal - New Office Management Structure - Including Economic Development, Legal, Financial Office Manager, and All Related - Commissioner Boice
- C. FEMA (Federal Emergency Management Agency) Funding – Non Congregate Housing – Curry Qualifying for Support - Reimbursement - Proposed Curry County IGA (Intergovernmental Agreement) – Commissioner Boice and Racheal Maddock-Hughes, Principal and Founder Sequoia Consulting.

Before introducing Maddock-Hughes, Boice read a letter he received two (2) days ago asking about the County having money to purchase a piece of land and spoke of Diana Cooper's work in the county. Gold stated she heard from Cooper, and there were no positive COVID-19 results from the people tested.

Maddock-Hughes showed a PowerPoint about her credentials; her organization's qualifications, history, and background; the government entities Sequoia works with; the organization's philosophy; the detailed procedures involved prior to writing a grant; and the urgency of getting started now. Gold asked about costs, asked about the success rate in procuring grants, and noted the County is responsible for a 25% match which will come from CARES (Coronavirus Aid, Relief and Economic Security) funds. Schmelzer asked what is Sequoia's proposal for the county on this as the county has not seen a proposal from a nonprofit. Boice stated this is a very important step for what may be coming, noted only a small number of counties have followed through with AOC recommendations for hotel rooms, stated people want to make sure Curry County is positioned well, and commented he and Summer Matteson, Economic Development Coordinator, will have a little bit of a presentation on August 26, 2020.

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After Maddock-Hughes finished her presentation, Barker-Hidalgo spoke about an Allcare grant awarded to the homeless coalition, addressed Cooper's aggressive monitoring of the homeless population, and spoke about issues with the homeless population.

7. PUBLIC HEARING AT 11AM

A. Adopt Federal, Including FTA (Federal Transit Administration) ODOT (Oregon Department of Transportation), Grant Spending Rules – John Huttli, County Counsel

Paasch opened the Public Hearing. Huttli gave the staff report, reviewed history, and stated reasons for approving the grant spending rules. Paasch opened public comments. There were no public comments. Paasch closed public comments.

Motion by Gold, seconded by Boice, to approve FTA contracting rules. Motion carried unanimously.

8. DIRECTOR'S REPORT spoke about

- The number of cancelations on the 2020 meeting schedule.
- The audit which is getting close to completion.
- The Moss Adams contract to audit payroll which will be done by the end of the month.
- Her recommendation to schedule an interview with a recent applicant for the DOC position. (Boice stated he is opposed and recommends reorganizing the BOC (Board of Commissioners) office.)
- Working with the Road Department on Wedderburn area BOC property.
- Revising employee job descriptions.
- The management handbook which is pretty outdated.
- The need to improve the orientation process for new employees.
- (In response to Paasch's comment) OpenGov training begins on Monday, August 24, 2020. (Boice expressed concern about the cost of OpenGov.)

9. COMMISSIONER UPDATES

A. Commissioner Boice spoke about

- The BOC presentation (Item 6B) being delayed to a workshop.
- Extreme fire danger as of today.
- A letter from Josephine County to the State Health Officer about school children.
- Middle housing rules.
- The Linn County declaration of emergency regarding school re-opening.
- A Webinar on August 26, 2020 on forest restoration, fire awareness, and preparedness.
- Coos Curry Electric Brent Bischoff on broadband in Curry County and its impact on schools.
- Coos Forest Protective Association budget for a 500 gallon water bladder for Lobster Creek.
- A letter from Matteson about a collaboration with the City of Brookings to draft a response to illegal camping on Hwy 101.

B. Commissioner Gold spoke about

- Busses CCPTSD (Curry County Public Transportation Special District) will be giving away for free to nonprofit organizations.
- New CHIP (Community Health Improvement Plans) through Allcare.
- Continuing Allcare grants.

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C. Commissioner Paasch spoke about

- A letter complimenting Anthony DeRock, Parks Coordinator.
- The problems Curry County will face due to children not being in school and impact on business because Mom's can't get back to work.
- The possibility of class action lawsuits to return taxes paid for schools back to taxpayers because schools are not open.
- Governor Brown seeing Curry County the same way she sees Portland.

10. **EXECUTIVE SESSION**

192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

ADDED AFTER COMMISSIONER UPDATES

192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

Chair Paasch entered Executive Session at 11:34 a.m. and exited 12:20 p.m.

Staff to proceed as directed.

11. **HIRE ORDERS**

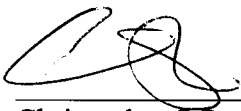
None

12. **OTHER** (ORS.192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")

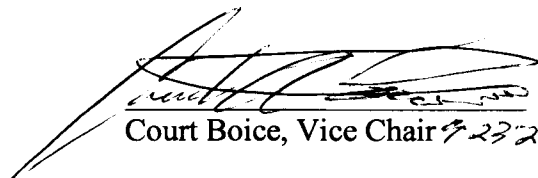
13. **ADJOURN**

Chair Paasch adjourned the meeting at 12:21 p.m.


Dated this 23rd day of September, 2020.



Christopher S Paasch, Chair



Court Boice, Vice Chair 9-23-20



Sue Gold, Commissioner

Minutes prepared by: John Jezuit, Administrative Assistant

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