



CURRY COUNTY BOARD OF COMMISSIONERS

Approval Date:

July 22, 2020

Commissioners' Hearing Room, Courthouse Annex
94235 Moore Street, Gold Beach, Oregon

www.co.curry.or.us

BUSINESS MEETING MINUTES

May 20, 2020

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Chair Paasch at 9:00 a.m. Present were Chair Christopher Paasch, Vice-Chair Court Boice, Commissioner Sue Gold.

Also present: Director of County Operations Julie Schmelzer, Legal Counsel John Huttli, and Administrative Assistant John Jezuit.

The Pledge was recited by all.

2. LINE OF DUTY CASUALTY REPORT

Commissioner Boice gave the report

3. AMENDMENT/APPROVAL OF THE AGENDA

Schmelzer - Add Item 6G Credit Card for Anthony DeRock, Parks Coordinator
Huttli - Add Executive Sessions 192.660(2)(h) and (k)

Motion by Gold, seconded by Boice, to approve agenda as amended. Motion carried unanimously.

4. PUBLIC COMMENTS (3 minutes per person)

Gordon Clay advised May is Mental Health Month, spoke about the impact of the COVID-19 pandemic, commented on Oregon statistics on behavioral health issues, and noted the age groups where suicide is leading cause of death. David Barnes spoke about the election of May 19, 2020 and expressed disappointment with information he believed was withheld from the public.

5. PRESENTATIONS

A. Roger Gitlin, Del Norte Supervisor and Del Norte County Business People Address Regarding COVID-19.

Boice welcomes Roger Gitlin, Del Norte County supervisor. Gitlin stated he is the District 1 Supervisor for Del Norte County, stated he is here speaking as a private citizen, congratulated Curry for opening up the County, and introduced Del Norte County business people – Thomas Barnes, Crescent City Real Estate Holding Company; Sherry Scott and Ed DelPeno (inaudible), Log Cabin Diner; Rick White, brewery owner; and Dean Wilson, retired Sheriff and owner of Ocean World – all of whom spoke of the impact the COVID-19 pandemic has had, and continues to have, on their businesses. Gitlin also stressed Del Norte and Curry Counties have much in common. T. Barnes stated he wants to see closer cooperation between Del Norte and Curry Counties as it would help

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small businesses. Scott and DelPen(?) expressed concern with both California and Oregon Governors who have not taken into consideration the outlying areas, stated they want Commissioners and Supervisors to put pressure on both Governors; and wanted to know about future plans to get restaurants 100% open. White noted a lot of decisions have been made that don't appear logical and observed small town people don't fit into the mold of big corporate towns. Wilson stated we have to depend on ourselves and work together, noted difficulties began when timber tax dollars went away, and feels re-opening of National Parks will help. Gold spoke about writing a letter with other counties to the Governor and agreed Del Norte and Curry Counties are interconnected. Paasch agrees with Gold about a regional voice; stated we are hopeful there will be research in antibodies, testing, and a vaccine; observed he sees restaurants returning to normal sooner than later; and feels the economic fallout caused by the shutdown will be far worse than the COVID-19 pandemic. Schmelzer observed we have a really strong Economic Development Coordinator who is sending out weekly updates. Boice thanked the Del Norte citizens for coming to the Board meeting and spoke about Del Norte County using their fairgrounds for horse and farm animals during the 2017 Chetco Bar Fire.

B. COVID-19 Impacts to the Vulnerable/High Risk Population – Anna Marie Curtis of Coastal Home Health and Hospice and Connie Hunter of the COVID-19 Behavioral Health Response Workgroup.

Hunter handed out a printout of Anna Curtis's sixteen (16) slide PowerPoint; handed out three (3) position papers and summarized each; and spoke about the impact of isolation and loneliness among Oregon seniors. Anna Curtis, via phone, went through her PowerPoint presentation. Boice thanked both Curtis and Hunter and observed the presentations were very well done.

6. CONSENT AGENDA

- A. Minutes Business Meeting April 22, 2020
- B. Adopt a New Job Description Combining Maintenance and Construction Work II with Mechanic
- C. Promotion of Employee Robert Halcumb – Road Department
- D. 2019-20 Supplemental Budget #2
- E. 2019-20 Supplemental Budget #3
- F. Approve OHA Contract Amendments Increasing Awards - Sherrié Ward, Public Health Administrator
- ITEM 6G ADDED TO CONSENT AGENDA
- G. Anthony DeRock, Parks Coordinator, Credit Card

Motion by Gold, seconded by Boice, to approve all consent agenda items. Motion carried unanimously.

7. DISCUSSION/ACTION ITEMS

- A. Resubmit 2020-21 CAFFA Grant Forms 7 & 8 with a Reduction of \$40,000 in Capital Outlay Expenditure on Line 8, Form 7– Jim Kolen, Assessor
Kolen explained reason for reduction.

Motion by Gold, seconded by Boice, to approve re-submission with \$40,000 reduction and signature authority to Chair. Motion carried unanimously.

- B. Economic, Industry and Small Business Recovery Updates Relating to COVID-19 – Summer Matteson, Economic Development Coordinator

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Matteson spoke about phase 1 re-opening, cited results of the recent survey regarding post COVID-19 pandemic travel plans, spoke about grants in process, and stated Miranda Plagge, Economic Development Assistant, wrote a resource document about how the COVID-19 pandemic has affected the TLT (Transient Lodging Tax). Boice praised Matteson's work, encouraged her to keep doing what she is doing, and observed helping businesses is one of the Board's top three (3) priorities.

C. North County Paving Bid Award with Signature Authority to Roadmaster – Richard Christensen, Christensen explained details of the bid and asked for Board approval.

Motion by Gold, seconded by Boice, to approve the bid with signature authority to the Roadmaster. Motion carried unanimously.

D. Dyer Partnership \$40,500 Task Order #20 for Engineering Services for Lower Harbor Road Storm Drain Headwall and Sediment Basin – Richard Christensen, Roadmaster
Christensen explained details and history of the project. Schmelzer stated the project is related to issues from last year. Gold agreed with Schmelzer and advised this is an ongoing issue with the Port of Brookings Harbor because of all the sediment coming down river.

Motion by Gold, seconded by Boice, to approve Task Order #20. Motion carried unanimously.

E. Dyer Partnership \$23,523 Task Order #21 for engineering services for North Bank Chetco River Road Storm Drain Headwall – Richard Christensen, Roadmaster
Christensen explained details of the bid and asked for Board approval. Gold asked if State Parks will help with the funding.

Motion by Boice, seconded by Gold, to approve Task Order #21. Motion carried unanimously

F. Software Purchase: Dog Licenses, Out of County Property Registration, County Licenses and Permits – Dave Fortman, Code Enforcement Officer
Citizen D. Barnes expressed concern for the amount money being spent by the Board and suggested using Excel instead of buying a \$16,000 software program. Fortman summarized the software's advantages and benefits, specifically; the software will communicate with all silos in the County by allowing Code Enforcement to share information with other departments which will improve operational efficiency. Fortman also stated the software is an internet access system with no requirements on the County's servers, described the software modules and options available, and encouraged the Board to approve the software. Gold suggested a workshop dealing with the issue of the County's Departments not communicating with each other. Paasch asked detailed questions about the software; wanted to know, taking into account the improvement in operational efficiency, how much will the software save the County on an annual basis; asked about funding, and observed an advantage of the software is tracking. Schmelzer stated the funding is part of the Code Enforcement budget as there will be an improvement in staff efficiency which is an objective in the Strategic Plan.

Motion by Gold, seconded by Boice, to approve the software contingent upon not removing the bond (changing item 2 on the contract) requirement. Motion carried unanimously.

G. Order: Public Access to County Offices and Services – Julie Schmelzer, DOC, (Director of County Operations)

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Jim Kolen spoke about making a strong effort to serve the public, specifically, noted the Assessor's office procedures since the COVID-19 pandemic, praised the Assessor's office staff for stepping up, and requested the County enforce the parking rules for employees so that the public can have easier access to the Annex Building. Schmelzer explained the order, recommended re-opening, observed Plexiglas has been installed in various departments, and addressed restrictions such as encouraging the public to use E-Mail to contact the County and using the hand sanitizer stations.

Motion by Gold, seconded by Boice, to re-open the County with safety restrictions. Motion carried unanimously.

H. Re-Obligating Pre-2008 Title III Monies – Julie Schmelzer, DOC

Schmelzer explained the reasoning to re-obligate Title III funds, addressed possible uses for the funds, noted there are limitations on how the funds can be spent, and stated the County has two (2) years to spend the funds. A discussion ensued. Boice noted Schmelzer is giving the Board a general idea, noted he would prefer to only obligate the funds today as he does not want to lock the County in to specific uses for the funds, commented he does not see the urgency, and stated he will oppose. Paasch suggested various uses for the funds, feels the re-obligating parameters are wide enough, and stated the Board can implement today.

Motion by Gold, seconded by Paasch, to approve the plans to re-obligate. Motion carried unanimously.

I. Contract with ORW Architecture to Conduct a Feasibility Study – Julie Schmelzer, DOC
Schmelzer summarized details of contract. Gold stated it is important for people to know ORW is not a fly by night business, noted the courthouse and jail is costing the County a lot of money for facilities, and concluded in the long term the feasibility will be good. Boice stated long term planning is very wise; noted he objects because, beyond the courthouse and jail, of the kind of message this sends to the people; commented he can't conceive of taxpayers approving this; and observed, while the courthouse is not modern, it is not falling down. Paasch stated there are a lot of ways to raise money; spoke about safety issues such as prisoner transport, unsafe conditions in the jail, and the impact of a devastating earthquake; observed ORW has excellent references; and urged the Board to move forward and be proactive.

Motion by Gold, seconded by Paasch, to approve contract with ORW. Motion carried 2-1 (Gold, Yes; Paasch, Yes; and Boice, No).

8. DIRECTOR'S REPORT

Schmelzer stated

- Regarding the election, there was no information withheld from the voters.
- The details of her resignation timeline, specifically, winding down and wrapping up projects, will be discussed in Executive Session.
- She will be submitting a reimbursement request for money the County has spent since March due to the COVID-19 pandemic.
- She is working on a continuity of operations plan (not an emergency operations plan) and will bring back a plan to the Board at a later date.
- The County is still looking at the idea of selling offices but, due to the COVID-19 pandemic, there has been a delay.

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9. COMMISSIONER UPDATES

A. Commissioner Paasch spoke about

- The recent Fair Board meeting which covered SWOCC (Southwest Oregon Community College) consolidation, specifically SWOCC will be not renewing their leases.
- Asking ODOT (Oregon Department of Transportation) to look into problem areas in the County such as the Patterson Bridge and Wedderburn Loop intersection and Cape Ferrelo.
- Schmelzer leaving, developing an exit strategy over the next couple of months, his appreciation of Schmelzer's work, and hiring the right people and bringing them up to speed.

B. Commissioner Boice spoke about

- His conversations and meetings on wildfires.
- An update on the fire training center.
- His Washington DC trip concerning protecting air quality and our forests.
- The Douglas County Board of Commissioners and the Jackson County Board of Commissioners and their staffs response to the COVID-19 pandemic.
- Disbursement of CARES (Coronavirus Aid, Relief, and Economic Security) Act funds to rural counties based on a proportional share of their population base and distance from Salem.
- The need to make a case for some of these funds to come to Curry County.

C. Commissioner Gold spoke about

- Her work with Allcare.
- Agreeing with Boice about disbursement of CARES (Coronavirus Aid, Relief, and Economic Security) Act funds in State.

10. EXECUTIVE SESSION

A. 192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations

B. 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

192.660(2)(k) To consider matters relating to school safety or a plan that responds to safety threats made toward a school.

Chair Paasch entered Executive Session at 1:00 p.m. and recessed 2:10 p.m. Re-entered at 3:15p.m. Recessed at 3:48 p.m. Re-entered at 3:52 p.m. Exited at 3:55P

Staff is to proceed as directed.

11. DECISIONS ON LABOR NEGOTIATIONS

12. HIRE ORDERS

A. New Hire of Facilities Maintenance Worker

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Motion by Gold, seconded by Boice, to hire the proposed Facilities Maintenance worker. Motion carried unanimously.

B. New Hire of Facilities Administrative Assistant

Motion by Gold, seconded by Boice, to hire a Facilities Maintenance Administrative Assistant. Motion carried unanimously.

13. **OTHER** (ORS.192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")

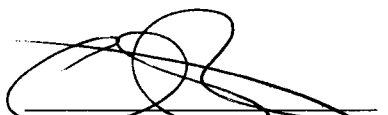
A. Adopt Cyber Security Plan - Julie Schmelzer, DOC


Motion by Boice, seconded by Gold, to adopt the Cyber Security Plan as presented by Schmelzer. Motion carried unanimously.

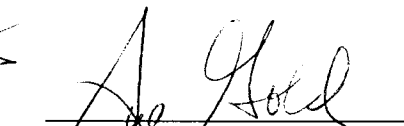
14. **ADJOURN**

Chair Paasch adjourned the meeting at 3:55 p.m.

Dated this 22nd day of July, 2020.


Christopher S Paasch, Chair


Court Boice, Vice Chair
7-23-20


Sue Gold, Commissioner

Minutes prepared by: John Jézuit, Administrative Assistant

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