



## CURRY COUNTY BOARD OF COMMISSIONERS

**Approval Date:**

**May 6, 2020**

Commissioners' Hearing Room, Courthouse Annex  
94235 Moore Street, Gold Beach, Oregon

[www.co.curry.or.us](http://www.co.curry.or.us)

### WEEKLY BUSINESS MEETING MINUTES

March 18 - 19, 2020

**(Please note: Meeting Was Recessed at 5:00 p.m. and Continued at 9:00 a.m. on March 19, 2020.)**

#### 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Vice Chair Boice at 9:06 a.m. Present were Vice Chair Court Boice and Commissioner Sue Gold.

By phone: Chair Christopher Paasch

Also present: Legal Counsel John HuttI and Administrative Assistant John Jezuit.

Absent: Director of Operations Julie Schmelzer,

Boice stated we are working on responses to the COVID-19 pandemic. Gold stated she appreciates the spirit of cooperation in the county. Paasch praised the community response. Sheriff Ward spoke about the Sheriff's office specific preparations and pre-cautions they are taking to limit exposure to the virus. Assessor Kolen spoke about what other Assessor's offices across the State are doing to adjust their business operations, stated the Curry County Assessor's office will limit business hours, observed conditions are changing hourly and daily, and concluded he is very concerned about getting work done.

#### 2. LINE OF DUTY CASUALTY REPORT

Boice did not give the report.

#### 3. AMENDMENT/APPROVAL OF THE AGENDA

Gold – Move item 9A to Consent Agenda.

Gold – Add item after 9C - Hiring a temporary part time person for cleaning of surfaces.

Boice – Move item 8C to discussion

HuttI – Add executive session 192.660(2)(h) on litigation and 192.660(2)(d) on labor negotiations

Motion by Gold, seconded by Boice, to approve agenda as amended. Motion carried unanimously.

#### 4. PUBLIC COMMENTS

Mary Rowe spoke about the homeless population and cited statistics of the effect of COVID-19 and other diseases on that population. Rowe recommended detailed procedures to help the homeless.

George Rhodes spoke about COVID-19 from a business perspective, urged the Board to put the right declaration forward so businesses can access SBA (Small Business Administration) funds, stated this is bridge funding until industries recover, and concluded more information will limit fear. A discussion

For detailed information on any agenda item, refer to Audio/Video.

followed with Boice responding we really need to get on this and need as much input as possible; Gold speaking about what is being done in northern California; Paasch observing we will get more clarification when the House of Representatives stimulus bill passes as applications for help will go through the federal government; and Huttl concluding we will be taking a comprehensive look at our declaration. Gordon Clay spoke about the COVID-19 impact on self-injury statistics.

## 5. **DECLARATION**

Declaring an Emergency within Curry County and Requesting a Governor's Declaration of a State of Emergency – Jeremy Dumire, Emergency Management Coordinator.

Dumire spoke about the spread of COVID-19 in Oregon, emergency response measures, and urged the Board to approve the declaration today, Sherrie Ward, Public Health Administrator, thanked the community for their preparedness, addressed the Public Health department's response to the pandemic, stated Public Health is striving to get information out to the public so they know what services are available now, and noted Public Health is not doing testing. A discussion ensued with the Commissioners, Dumire, and Huttl suggesting changes to the wording of the declaration. Huttl noted all the changes, stated his office will incorporate the changes into the declaration, and advised the Board he will present the amended declaration after the morning break. David Barnes recommended the Board approve the declaration as written. After the morning break, Dumire read the amended declaration and stated the amended declaration had been E-Mailed to Paasch for his review. Rhodes stated the amended declaration is excellent as it addresses the issues.

Motion by Gold, seconded by Boice, to approve COVID-19 declaration as amended. Motion carried unanimously.

## 6. **PRESENTATIONS**

A. Proclamation in Recognition of the League of Women Voters – Commissioner Gold and Mary Jane LaBelle, President League of Women Voters of Curry County  
LaBelle read the proclamation.

Motion by Gold, seconded by Boice to approve League of Women Voters proclamation. Motion carried unanimously.

## 7. **QUARTERLY REPORTS**

A. District Attorney – Josh Spansail  
Spansail, who was recently appointed by Governor Brown, praised his staff and summarized changes (1) to the district attorney's office operation due to his appointment and (2) to State Courts in response to the COVID-19 pandemic.

B. Juvenile Department – Wendy Lang, Juvenile Director  
Lang introduced the Juvenile Department staff to the Board, spoke about adjustments to the Juvenile Department's operation due to the COVID-19 pandemic, addressed the traumatic effect stay at home pronouncements may have on the Department's case load, and expressed confidence in the ability of the Department's staff to cope with the upcoming changes.

## 8. **CONSENT AGENDA**

A. Minutes Business Meeting November 20, 2019

For detailed information on any agenda item, refer to Audio/Video.

Motion by Boice, seconded by Gold, to amend the November 20, 2019 minutes by adding Boice was working as he was attending the AOC (Association of Oregon Counties) convention in Eugene. Motion carried unanimously.

- B. Minutes Business Meeting March 4, 2020
- C. Authorize Roadmaster to Purchase \$10,405.51 in New Radio Equipment and Materials through Day Wireless MOVE TO DISCUSSION
- D. Amend Master Payroll 2019-20
- E. Renewal of Payroll Deduction Agreement for AirMedCare (Cal-Ore Life Flight) - Signature Authority to the Chair
- F. Order Authorizing Deed of Brookings Head Start to Oregon Coast Community Alliance
- G. Classification Change of an Employee (Assessor's Office)– K. Wegner
- H. Transfer of an Employee (Assessor's Office) – A. Pagano
- I. Appoint a Budget Officer for the FY (Fiscal Year) 20-21 Curry Public Transit Budget

MOVED FROM DISCUSSION TO CONSENT AGENDA

BOPTA (Board of Property Tax Appeals) Session 2019-2020

Motion by Gold, seconded by Boice, to approve consent agenda as amended. Motion carried unanimously

**9. DISCUSSION/ACTION ITEMS**

A. MOVED TO CONSENT AGENDA.

BOPTA (Board of Property Tax Appeals) Session 2019-2020 – Ian Ashby, Deputy Clerk

MOVED FROM CONSENT AGENDA TO DISCUSSION/ACTION AGENDA

Authorize Roadmaster to Purchase \$10,405.51 in New Radio Equipment and Materials through Day Wireless

Richard Christensen, Roadmaster, explained need for radios, observed Day Wireless managing towers will generate revenues which impact the costs passed onto rural volunteer fire departments, observed the Road Department does not have enough staff to manage the program, and praised Day Wireless decades long work performance. Boice, based on a letter from Mike Robinson, District Manager, Coos Forest Protective Association, expressing concerns about Day Wireless, wants to table this contract right now. Boice also questioned Motorola's compatibility with other systems and stated the system needs to be focused on public users. Paasch agreed with Christensen and cited the good working relationship we have with Day Wireless. Gold stated she is impressed with Day Wireless and noted the County needs to be putting away monies for future replacement, when needed, of the current system. Captain McDonald spoke highly of Day Wireless, citing the service their technicians provide. Lieutenant Hensley agrees with Captain McDonald and spoke of Day Wireless's success in promptly resolving past issues.

Motion by Gold, seconded by Paasch, to authorize Roadmaster to purchase radios. Motion carried unanimously.

- B. Curry County/Curry Public Transit Audit – Julie Schmelzer, DOC (Director of County Operations) Gold reported Title VI policy is done and the procurement policy is in process. Huttli stated due date for procurement process is September 30, 2020.

For detailed information on any agenda item, refer to Audio/Video.

C. Asphalt Oil Price Quote Award with Signature Authority to the Roadmaster – Richard Christensen, Roadmaster

Christensen gave details of the process, stated Albina Asphalt had the lowest submitted bid, and requested signature authority to proceed with the transaction.

Motion by Gold, seconded by Paasch, to grant Roadmaster signature authority on the Albina Asphalt quote. Motion carried unanimously.

ADDED AS AMENDMENT TO DISCUSSION AGENDA

Hiring Temporary Part Time Employee for Cleaning Surfaces

Gold stated this item has been resolved with today's emergency declaration passage.

D. Emergency Employee Compensation Discussion - Julie Schmelzer, DOC

Gold stated if the county closes down, it is important to keep employees in mind which may mean changes to the personnel rules. Julie Swift, Payroll and Personnel Coordinator, advised the Board had recently lowered the sick pay donation level. Assessor Kolen stated our employees are key to our operation. Paasch, Hutt, and Assessor Kolen stated this will be discussed in Executive Session. Boice expressed concerns about re-training costs. DISCUSSION CONTINUED DURING THE EXECUTIVE SESSION. SEE AGENDA ITEM 12.

**THURSDAY, MARCH 19, 2020**

The meeting was called to order by Vice Chair Boice at 9:03 a.m. There was no change in attendance.

Hutt handed out a draft of the temporary change of personnel rules, read Exhibit A, and stated the Board may submit this to the unions. Swift reviewed the changes. Boice stated this could become part of permanent amendments to personnel rules, Paasch stated this could be added to the county's emergency plan.

Motion by Gold, seconded by Boice, to approve temporary personnel rules for COVID-19. Motion carried unanimously.

**10. DIRECTOR'S REPORT**

None

**11. COMMISSIONER UPDATES Thursday, March 19, 2020**

A. Commissioner Gold spoke about

- Hiring 2 part time facilities workers as sanitizers.

Motion by Gold, seconded by Paasch, to delegate interim facilities Director Chet Brewer and Swift to hire part time temporary workers. Motion carried unanimously.

- Adding resource links to the website to help elderly shut-ins and children.
- Allergic reactions due to spraying sanitizers in the hallways.
- Attending a fire meeting last night and hearing of instances of price gouging in the County.
- Solving a problem with a senior citizen on paying an electric bill.

For detailed information on any agenda item, refer to Audio/Video.

- The status of volunteer group recognition plans, specifically proposing the groups do a video to share and again emphasized the County cannot run without volunteers.

B. Commissioner Paasch spoke about

- A presentation next week on what happened at the NACo (National Association of Counties) meeting in Washington DC.
- Possibly having some good news on the Rogue River

C. Commissioner Boice spoke about

- Praise for the County, State, and Federal government response to the COVID-19 pandemic
- Having an Emergency Meeting this afternoon at 2PM and a management meeting, co-chaired by Boice and Assessor Kolen, at 4PM to discuss County procedures during the COVID-19 pandemic.
- Having future meetings via teleconference or using E-Mail and asked Huttli, Gold, Paasch, Clerk Kolen, and Assessor Kolen for their comments.
- Being here every day as he feels that is a Commissioner's job.
- Input from County Departments and invited department representatives to address the Board Lang; Penny Hudgens, Building Safety; Assessor Kolen; Summer Matteson, Economic Development Coordinator; and Dumire Emergency Management Coordinator commented

**12. EXECUTIVE SESSION**

192.660(2)(f) To consider information or records that are exempt by law from public inspection.

192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed

192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations

Vice Chair Boice entered Executive Session at 1:17 p.m. and recessed at 2:00 p.m. and re-entered Executive Session 3:15 p.m. and exited at 5:00 p.m.

Staff is to proceed as directed.

Recess until 9:00 a.m. March 19, 2020.

**GO TO AGENDA ITEM 10 FOR MARCH 19, 2020 MINUTES.**

**13. HIRE ORDERS**

None


14. **OTHER** (ORS.192.640( 1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")

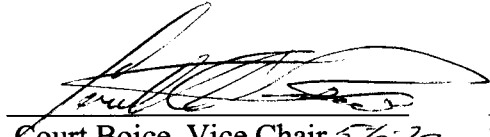
**15. ADJOURN**


Vice Chair Boice closed the business meeting on Thursday, March 19, 2020 at 10:14 a.m

For detailed information on any agenda item, refer to Audio/Video.

Dated this 6th day of May, 2020.

  
Christopher S Paasch, Chair

  
Court Boice, Vice Chair 5/6/20

  
Sue Gold, Commissioner

Minutes prepared by: John Jezuit, Administrative Assistant

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