



CURRY COUNTY BOARD OF COMMISSIONERS

Approval Date:

March 4, 2020

Commissioners' Hearing Room, Courthouse Annex
94235 Moore Street, Gold Beach, Oregon

www.co.curry.or.us

WEEKLY BUSINESS MEETING MINUTES

February 19, 2020

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Chair Paasch at 9:00 a.m. Present were Chair Christopher Paasch, Vice-Chair Court Boice, Commissioner Sue Gold.

Also present: Director of County Operations Julie Schmelzer and Administrative Assistant John Jezuit

Absent: Legal Counsel John Huttli. Huttli joined meeting 9:17a.m.

The Pledge was recited by all.

2. LINE OF DUTY CASUALTY REPORT

Commissioner Boice gave the report.

3. AMENDMENT/APPROVAL OF THE AGENDA

Schmelzer - Add accepting phone loan agenda items 8G and 8L. Pull Executive Session 192.660(2)(f).

Motion by Gold, seconded by Boice, to approve agenda as amended. Motion carried unanimously.

4. PUBLIC COMMENTS

CASA (Court Appointed Special Advocates) were present and requested the county to address the closing of their county location. The Board decided to hold a workshop on the matter February 26, 2020.

5. PRESENTATIONS

A. ~~Years of Service Award—Sheriff Ward~~

B. Rogue Federal Credit Union and Rush Surgery Center Buildings in Brookings – Purchase or Lease 1 or all 3 Properties – Commissioner Boice

Boice, citing the advantages and benefits to Curry County, proposed the Board look into buying or leasing properties in south county to better serve the citizens in Brookings and Harbor and suggested this be discussed at the February 26, 2020 Workshop. No action taken.

C. Highlight – Port of Port Orford – Update and Long Term Plans – Commissioner Boice

Boice provided a brief history of the Port of Port Orford; spoke highly about the Port, specifically, its qualities and uniqueness; and summarized future plans for the Port.

6. **CONSENT AGENDA**

- A. Minutes November 6, 2019 Business Meeting
- B. Minutes December 18, 2019 Business Meeting
- C. Minutes January 15, 2020 Business Meeting
- D. Environmental Health Coordinator Job Description
- E. Environmental Health Specialist Job Description
- F. Administrative Assistant Public Health Job Description
- G. Women Infants Children (WIC) Coordinator Job Description

Schmelzer indicated the job description for 6F has been updated and needs to be reviewed by the board. Boice wanted to let the public know the county is getting significant help from the State during the Public Health transition from CCH (Curry Community Health) to Curry County.

Motion by Gold, seconded by Paasch, to approve all consent agenda items except item 6F. Motion carried unanimously.

7. **PUBLIC HEARING 11:00 AM**

- A. Resolution Finalizing Curry County Head Start Remodel Project Funded with CDBG (Community Development Block Grant) Funds from the OBDD (Oregon Business Development Department) – John Huttl, County Counsel

Huttl stated the resolution must be read in full, gave the background of the project, and spoke about the various entities that worked on the project. Huttl concluded by reading the resolution. Boice extended his gratitude to Huttl. Gold spoke about what a difference in the building since being re-furbished and stated she is glad she changed her vote on the project. Paasch thanked all involved in this project and opened the Public Hearing. Mike Lehman, Executive Director of ORCCA (Oregon Coast Community Action), praised the Curry County staff that kept this project alive and spoke highly of the Head Start program. There was no other public comment.

Chair Paasch closed the Head Start Public Hearing meeting at 11:12 a.m.

- B. Absent Property Registration Ordinance – Julie Schmelzer, DOC
- Members of the public that spoke were Dave Barnes about the notification process; Nancy Sue Rose about the fees being passed on to renters and read a social media post; Karen Kennedy about data, suggesting the county lien properties instead, and had questions; Catherine Benson distributed a handout, spoke about need to include county residents; Kim Schlak feels the ordinance is targeting a population; Jim Green spoke about a situation on Hamilton Lane and how it was resolved; Glen Klein has not had issues at his property; Pat Piper feels this is a tax and should apply to everyone; David Griffith says the county just needs to get rid of transients; Guy Ove (inaudible) has rental property; Mary Sandbo is opposed, and sees a lot of blighted properties where she lives.

Schmelzer addressed the concerns raised. Code Enforcement Officer Fortman spoke about the need for registering properties so he knows who to contact in the event of a problem. There was some discussion amongst the board, and they agreed to send the ordinance forward for a second reading.

Schmelzer concluded by inviting everyone to submit suggestions to her on how the code could be improved, and said the deadline to submit comments would be Wednesday.

Chair Paasch then closed the hearing.

8. **DISCUSSION/ACTION ITEMS**

A. Resolution Finalizing Brookings Head Start – John HuttI, County Counsel
Motion by Gold, seconded by Boice, to adopt the resolution as written. Motion carried unanimously.

B. Amending the Personnel Rules – Article 19 – Julie Swift, Payroll and Personnel Coordinator
Julie Swift spoke about donated sick time from other employees and the differing amounts that could be options for donating sick time.

Motion by Gold, seconded by Boice, to change the Personnel Rules to allow donations from 240 hours to 140 hours. Motion carried unanimously.

C. Order Authorizing Contract Outside Legal Services – John HuttI
HuttI amended the Order to indicate the contract would not exceed \$15,000.

Motion by Gold, seconded by Boice, to approve the amended Order. Motion carried unanimously.

D. Authorize Roadmaster to Move Forward with GRI Report Alternative 1 Design to Repair FEMA Project on Gardener Ridge Road with Dyer Partnership Engineering Task Order #14B – Richard Christensen, Roadmaster

Richard Christensen is working with FEMA, South Coast Lumber, and Dyer Engineering on the project. An easement still needs to be secured.

Motion by Gold, seconded by Boice, move forward with repair at the \$500,000 level. Motion carried unanimously.

E. Proposed 2020-2021 FY (Fiscal Year) Budget Schedule – Julie Schmelzer, DOC (Director of County Operations)

Discussed the budget calendar. The hearing date was added to the calendar.

Motion by Boice, seconded by Gold, to adopt the proposed budget schedule with the 6/15 hearing date. Motion carried unanimously.

F. Contract with Financial Consultant Summer Sears, CPA, LLC Budget FY (Fiscal Year) 2020-2021 – Julie Schmelzer, DOC
Schmelzer presented the proposal and indicated the insurance had been waived. Gold spoke about how important it would be for employees to be concise and Committee questions direct to ensure the hourly charges did not get excessive.

Motion by Boice, seconded by Gold, to approve. Motion carried unanimously.

G. Order Entering Contract For a Loan From the IFA- Phone Upgrade - Julie Schmelzer, DOC
Schmelzer indicated the agenda accidentally omitted the Order for the authorization for the loan, and asked the Board to address both matters together. The authorizing resolution was given to the Board. Schmelzer spoke about the loan terms.

Motion by Gold, seconded by Paasch, to approve both items. Motion carried unanimously.

H. Request for Proposals (RFP) for Feasibility Study for New Courthouse – Julie Schmelzer, DOC
The Board spoke in support of the proposal and the need to upgrade county facilities.

Motion by Paasch, seconded by Boice, to move forward with the RFP. Motion carried unanimously.

I. Intergovernmental Agreement for Environmental Health Software and Licensing – Julie Schmelzer, DOC

Schmelzer explained this document would be the first step in bringing the DEQ septic program in house. Benefits would be reduced wait time for septic approvals, repairs, and permits. Josephine would do the field work, Curry would do the administrative work. She added the IGA is a draft, and Josephine had to approve it yet, but the terms should not change.

Motion by Boice, seconded by Gold, to approve the Order and the IGA, provided it is satisfactory to Josephine County as well. Motion carried unanimously.

J. Title VI/LEP (Limited English Proficiency) Plan (Non-Discrimination Plans) – Julie Schmelzer, DOC

Schmelzer indicated the county found out, through three audits this spring, they are out of compliance for not having a Title VI Plan and LEP Plan. She shared the plans with the Board, and explained their purpose and need to make employees aware of the plans.

Motion by Boice, seconded by Gold to approve. Motion carried unanimously.

K. Order Proclaiming Opposition to SB 1530: An Act Related to Greenhouse Gas Emissions – Commissioner Boice

Public comment was presented by Tim Palmer and Felicity (inaudible) requesting the Board take their time on the matter. Commissioner Gold indicated she believes the Board needs more information before she can vote on the matter.

Motion by Boice, seconded by Paasch, to adopt the Order as written and send it to the State. Aye-Boice, Paasch; No-Gold. Motion carried. The Board directed staff to schedule a workshop so there could be more discussion on greenhouse gas emissions and related matters.

9. DIRECTOR'S REPORT

Schmelzer spoke about the recent communicable disease outbreak, the work being done by the new Public Health Administrator, DEQ, Animal Control, staffing issues, the RFP for the Auditor, the Floras Lake road vacation matter, and the finalization of the Strategic Plan.

10. COMMISSIONER UPDATES

A. Commissioner Gold

Went to Head Start Grand Opening; taking care of volunteer meeting in April; meeting with the principals; impressed with Brooking's welding program; asked to be on the Last Chance Grade committee; and DEQ recycling.

B. Commissioner Paasch

Disappointed with CASA being pulled and the way it was done; will be moving forward with special tax districts for itemized budget for FY 2020-2021 so county can see exactly where dollars are being spent; preparing for Washington DC trip for NACo for veterans; meeting with Department of Interior talking about Rogue & Chetco River sediment issues, rising water temp and effect fish population and on our economy.

C. Commissioner Boice spoke about

PARC Resources - Stan is moving forward and status of what PARC is doing; summary of Coos-Curry Protective Association meeting; Forest Service meeting last week and what they are working on; meeting tomorrow with Wild Rivers Coast; AOCC meeting; meeting in Brookings; Coos-Curry Housing Task Force; Southern Oregon workforce Investment Board yesterday; training for truck drivers; reaching out to South Coast Lumber; Ocean Energy Alliance Network; first suicide awareness and prevention council meeting; Southern Oregon Children's Foundation trying to raise funds; has phoned Director Chandler about CASA.

11. EXECUTIVE SESSION

192.660(2)(f) To consider information or records that are exempt by law from public inspection.

192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Added: 192.660(2)(d)

Chair Paasch entered Executive Session at 1:22 p.m. and exited at 2:01 p.m.

Staff is to proceed as directed.

12. HIRE ORDERS

- A. Appoint a Budget Officer for the FY 20-21 Budget
- B. FTE (Full Time Equivalency) – R. Baxter, Building Department
- C. Temporary Pay Increase – C. Brewer, Facilities
- D. Environmental Health Coordinator
- E. Environmental Health Specialist
- F. Women Infants Children (WIC) Coordinator
- G. Administrative Assistant – Public Health

Motion by Gold to approve the revised job description for 6F, and, the hire orders. Seconded by Boice. Motion carried unanimously

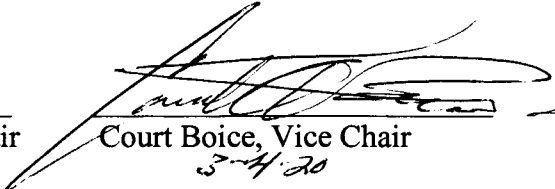
13. **OTHER** (ORS.192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)

14. **ADJOURN**

Chair Paasch adjourned the meeting at 2:07p.m.

Dated this 9th day of March 2020.

Absent
Christopher S Paasch, Chair


Court Boice, Vice Chair
3-4-20


Sue Gold, Commissioner

Minutes prepared by: John Jezuit, Administrative Assistant