



## **CURRY COUNTY BOARD OF COMMISSIONERS**

**Approval Date:**

**February 5, 2020**

Commissioners' Hearing Room, Courthouse Annex  
94235 Moore Street, Gold Beach, Oregon

[www.co.curry.or.us](http://www.co.curry.or.us)

### **WEEKLY BUSINESS MEETING MINUTES**

**December 11, 2019**

#### **1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order by Chair Paasch at 9:03 a.m. Present were Chair Christopher Paasch, Vice-Chair Court Boice, Commissioner Sue Gold.

Also present: Director of Operations Julie Schmelzer, Legal Counsel John Huttli, and Administrative Assistant John Jezuit

The Pledge was recited by all.

#### **2. LINE OF DUTY CASUALTY REPORT**

Boice gave the report.

#### **3. AMENDMENT/APPROVAL OF THE AGENDA**

Boice -- Remove 7A and 7G;

Gold -- Remove 5G, 5H, and 5I. Move to Discussion 5K, 5L, and 5M. Before voting, stated she is okay with removing 7G, and suggested applicants for the Suicide Awareness and Prevention Council specify which council position the applicant prefers.

Schmelzer -- Added Executive Session 192.660(2)(e) and under Agenda Item Hire Order, 11B change in job classification by changing full time equivalency status - decreasing an employee's hours.

Huttli -- Added Executive Session 192.660(2)(f) & (h).

Motion by Gold, second by Boice, to approve agenda as amended. Motion carried unanimously.

#### **4. PUBLIC COMMENTS (3 minutes per person)**

Emma DeRock spoke about the Fair Board, her qualifications to be on the Fair Board, her vision for the Event Center and concluded by stating she wants to be an asset to the Fair Board.

Gordon Clay spoke about postponing the Board's vote on the Suicide Awareness and Prevention Council until January 16, 2020, as it will give all people an opportunity to apply.

Drew Farmer, BAE (Bay Area Enterprises), spoke about BAE and advantages of using his company for maintenance of the Curry County facilities.

For detailed information on any agenda item, refer to Audio/Video

## 5. CONSENT AGENDA

- A. Approve: Minutes October 23, 2019 Business Meeting
- B. Approve: Minutes October 30, 2019 Special Meeting
- C. Appoint: County Registrar
- D. Appoint: Deputy County Registrar
- E. Assign: Vital Statistics Revenues to County Registrar's Office
- F. Appoint: One (1) Member to the Mountain Drive Special Road District Board
- G. Appoint: Commissioner Boice as Curry County Voting Delegate at the Annual AOCC (Association of Oregon & California Counties) Meeting on December 13, 2019 in Roseburg DISCUSSED
- H. ~~Approve: Designate County Owned Properties as County Park Lands~~ PULLED
- I. ~~Approve: Sale of Certain County Park Lands~~ PULLED
- J. Approve: EMPG (Emergency Management Performance Grant ) Grant # 19-508 DISCUSSED
- K. Adopt: New Position Description – Intervention/Prevention Specialist DISCUSSED
- L. Approve: Move Alicia Wibking-Krohn into Intervention/Prevention Specialist
- M. Adopt: New Position Description– Juvenile Counselor I/Crew Supervisor DISCUSSED
- N. Approve: Move Waylon Somers into Juvenile Counselor I/Crew Supervisor

Motion by Gold, second by Boice, to approve consent agenda as amended (H and I were removed and not part of the motion). Motion carried unanimously.

## 6. QUARTERLY REPORTS

A. District Attorney – Everett Dial, District Attorney  
Everett Dial spoke about department activities, specific cases of perpetrators, and pending trials. Dial used the December 9, 2019 docket cases to further illustrate the department's activities.

B. Facilities and Maintenance - Eric Hanson, Facilities Director  
Eric Hansen read a report covering facilities work on projects, both pending and completed, in many departments in the county; stated there were no damages due to the November, 2019 storm; and observed facilities budget back on track for end of the year. Hansen stated Chet Brewer is only other full time facilities employee, discussed the custodian cutting back to two (2) days a week, reaching out to BAE to replace custodian, and the advantages and benefits BAE would bring to the county.

C. Parks – Josh Hopkins, Parks Director  
Paasch observed Josh Hopkins not in attendance at the meeting.

## 7. DISCUSSION/ACTION ITEMS

- A. ~~Ordinance: First Reading – Vacant and Owner Absent Property Registration – Julie Schmelzer, DOC~~ PULLED
- B. Approve: Purchase of one 2021 Kenworth T880 Day Cab Chassis with 2021 Hydraulic 2-Axle Transfer Set for \$237,421.00 with Signature Authority to Roadmaster – Richard Christensen, Roadmaster

Motion by Paasch, seconded by Gold to approve purchase of truck as described. A discussion followed. Boice expressed concern of communicating recent purchases to the public during the upcoming election year. Motion carried 2-1: Gold, Yes; Paasch, Yes; Boice, No. [9:58 to 10:09]

For detailed information on any agenda item, refer to Audio/Video

C. Approve: CAP (Corrective Action Plan) – Sharlyn Harvey, Finance Director  
Harvey spoke about the delinquent list, the plan to resolve, grant management, and current auditor communication issues. David Barnes stated he read the CAP and disagrees with the urgency of implementing the CAP as during his examination of county records, he did not recall seeing any deficiencies or weaknesses which were overly significant.

Motion by Boice, seconded by Gold to approve corrective action plan and correct the deficiencies. Motion carried unanimously. [10:28 to 10:50]

D. Approve: OpenGov Software Proposal – Sharlyn Harvey, Finance Director  
Harvey spoke about initial and long term costs of the OpenGov software, the specific benefits of using the software, and the projected long term cost savings to the county. A discussion ensued. David Barnes stated, based on the cost of the software, he does not see the value of changing and asked if a RFP (Request For Proposal) procedure should be used. Shelia Megson suggested some corrections in the contract and recommends going forward with this.

Motion by Boice, seconded by Paasch, to accept OpenGov Software proposal. Gold expressed concern about the cost of the software as the item was not budgeted. Motion carried 2-1 Boice, Yes; Paasch, Yes; and Gold, No. [10:51 to 11:28]

E. Approve: OpenGov Software Contract – Sharlyn Harvey, Finance Director  
Paasch stated the Board needs to make sure everything in the contract is satisfactory. Gold agrees with Paasch. Harvey, using a cell phone in speaker mode, called OpenGov and shared conversation. Huttl stated if contract is a series of annual renewals, the Board can approve the contract today. OpenGov stated contract is annual.

Motion by Boice, seconded by Paasch, to approve OpenGov software contract with amendments. Motion carried 2-1: Boice, Yes; Paasch, Yes; and Gold, No. [11:29 to 11:42]

F. Appoint: 3 Members to the Fair Board – Julie Schmelzer, DOC, (Director of County Operations)  
Schmelzer read the names of the seven (7) applicants for the three (3) open positions.

Motion by Gold, seconded by Boice, to appoint Christina Brose, Rob Carrillo, and Erin Johnson to three (3) year terms to the Fair Board. Motion carried unanimously.

G. ~~Appoint: 9 Members to the Suicide Prevention and Awareness Council~~ – Julie Schmelzer, DOC PULLED

H. Approve: Change Orders to Brookings Head Project - John Huttl, County Counsel

Motion by Gold, seconded by Boice to approve change orders. Motion carried unanimously.

I. Approve: Commissioner Boice Out of State Travel Request – Julie Schmelzer, DOC

Motion by Paasch, seconded by Gold, to approve Boice travel. Motion carried unanimously.

For detailed information on any agenda item, refer to Audio/Video

J. Discuss: Five Member Board of Commissioners Structure – Julie Schmelzer, DOC  
Schmelzer spoke about a proposal that has come up in the past for a five (5) member Board, specifically arguments for it, possible benefits from it, and its duties. Schmelzer also asked if the Board would be agreeable to asking the CRTF (Citizens Revenue Task Force) for input. She clarified the Board's role was to ultimately determine if the matter should be put before the voters. In the discussion that followed, the Board favored moving this topic to a workshop with the CRTF.

Motion by Paasch seconded, by Gold, to direct Schmelzer to schedule a joint workshop on the matter so the CRTF can hear the Board's comments on the matter. Motion carried unanimously [1:00P to 1:18P]

K. Discuss: Proposed Commissioner Liaison Roles – Julie Schmelzer, DOC

Motion by Paasch, seconded by Gold, that they felt the same liaison roles should be carried through to 2020 and directed Schmelzer to bring the matter forward again in January. Motion carried unanimously.

## **8. DIRECTOR'S REPORT**

Schmelzer spoke about

- Public Health – need to get a Doctor as the Doctor assigned recently passed away.
- Mental Health - state based annual school health center study findings comparing Brookings to the State, some good findings, in particular with the School health center performance as evaluated by the students.

## **9. COMMISSIONER UPDATES**

A. Commissioner Gold spoke about

- Attending SWOCC (Southwest Oregon Community College) and Beyond presentations.

B. Commissioner Paasch spoke about

- SWOCC Curry Campus Dean, Douglas Bunn's, reaction to special tax district discussions and his subsequent rude comments about the County.
- Budget shortfalls in the County due to no timber revenues.
- Lack of housing for professionals.
- Rock in the rivers which effects spawning grounds and impacts tourism and growth.
- Rogue Jet Boats being put into the Smithsonian institute.

C. Commissioner Boice spoke about

- Praise for Paasch for taking on special taxing district issue.
- USDA (United States Department of Agriculture) disaster grants.
- PARC (Public Affairs Research Consultants) firm is working to get information from us.
- Meeting in Roseburg.
- Putting together Curry Alternative Energy Alliance and will bring back to the Board for approval.
- AOCC (Association of Oregon and California Counties) lawsuits.

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**10. EXECUTIVE SESSION**

- 192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent
- 192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- 192.660(2)(f) To consider information or records that are exempt by law from public inspection.
- 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Chair Paasch entered Executive Session at 1:36p.m. Exited at 2:27 p.m.

Staff is to proceed as directed.

**11. HIRE ORDERS**

- A. New Hire – Department Specialist II Clerk’s Office – Julie Swift, Payroll and Personnel Coordinator  
Schmelzer – Amend order to reflect start date of December 16, 2019.

Motion by Gold, seconded by Boice, to approve the Hire Order, as amended. Motion carried unanimously.

- B. Change in Job Reclassification - Decrease Employee’s Hours

Motion by Gold, seconded by Boice, to postpone discussing the Order until the next meeting. Motion carried unanimously.

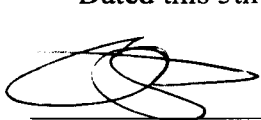
**12. OTHER (ORS.192.640( 1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)**

None presented.


**13. ADJOURN**

Chair Paasch adjourned the meeting at 2:30 p.m.

Dated this 5th day of February, 2020.



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Christopher S Paasch, Chair



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Court Boice, Vice Chair 2-5-20



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Sue Gold, Commissioner

Minutes prepared by: John Jezuit, Administrative Assistant

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