



CURRY COUNTY BOARD OF COMMISSIONERS

Approval Date:

August 7, 2019

Commissioners' Hearing Room, Courthouse Annex
94235 Moore Street, Gold Beach, Oregon

www.co.curry.or.us

WEEKLY BUSINESS MEETING MINUTES

July 10, 2019

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Chair Paasch at 9:00 a.m. Present were Chair Christopher Paasch, Vice-Chair Court Boice, Commissioner Sue Gold.

Also present: Legal Counsel John Huttli, Director of Operations Julie Schmelzer, and Administrative Assistant John Jezuit.

The Pledge was recited by all.

2. AMENDMENT/APPROVAL OF THE AGENDA

Gold moved Item 4C to 5H. Schmelzer added a discussion on a Commissioner Car and added HVAC (Heating Ventilation and Air Conditioning) Units Installation in Annex Building.

Motion by Gold, seconded by Boice, to approve agenda as amended. Motion carried unanimously.

3. PUBLIC COMMENTS

Hilary Johnson, project coordinator, described the activities the State mandated for Redfish Rocks Marine Reserve, her support and her role in those activities, specifically, constructing on line training programs for various communities. David Barnes stated he hopes the rig dredging the Rogue River could be moved up river, was curious about the County doing more hiring, and asked about status of the strategic plan. Nancy Sue Rose read a letter from Karen Helgesen, CCV (Curry County Voices) and Gold Beach/Brookings Chair of Human Trafficking Prevention Committee of Soroptimist International, inviting citizens to the October 19, 2019, Brookings Walk for Freedom. Paasch responded regarding the river dredging and said he has contacted US Representative Peter DeFazio's office, spoke to USACE (United States Army Corp of Engineers), will be speaking to Alex Campbell, Southern Oregon Region Coordinator, and is working on solutions. Schmelzer advised the strategic plan is a work in progress and hire orders are for on-call office pool irregular employees.

4. CONSENT AGENDA

- A. Approve BOC (Board of Commissioners) Minutes - Business Meeting June 12, 2019
- B. Approve BOC Minutes - 4-H Extension Service District Meeting June 19, 2019
- C. Job Description Economic Development Assistant - MOVED TO 5H
- D. Job Description Finance Director
- E. Contract Renewal - Everbridge
- F. Building Official to Building Inspector Pay Decrease
- G. Work Week Hours Increase from 37.5 to 40 for Shellie Creighton, Administrative Assistant

For detailed information on any agenda item, refer to Audio/Video.

- H. Hire Orders for Three (3) On Call Administrative Assistants
 - i. Jamie Parks
 - ii. Miranda Plagge
 - iii. Michele Stump
- I. Promotion Order Maintenance and Construction Worker II to III

Motion by Gold, seconded by Boice, to approve consent agenda as amended. Motion carried unanimously

5. DISCUSSION/ACTION ITEMS

A. Purchase Freightliner Oil Distributor – Richard Christensen, Roadmaster

Richard Christensen, Roadmaster, is asking for Board approval to go forward with the purchase of a \$188,000 Freightliner Oil Distributor as the current unit is 30 to 40 years old, is not environmentally friendly, and frequently needs recalibration which contributes to the cost of County employee downtime.

Motion by Gold, seconded by Paasch, to give signature authority to the Roadmaster for purchase of the Freightliner Oil Distributor. Motion carried unanimously.

B. Purchase Five (5) Dodge Ram 1500 4x4 Quad Cabs – Richard Christensen, Roadmaster

Richard Christensen, Roadmaster, explained the cost saving advantages to the County of buying and, 3 years later, selling County vehicles as the county can buy vehicles at a government price, which is significantly lower than retail price, and resell at open market price. Christensen also advised new equipment will have less safety issues and will enable the County to contract out chip seal services for other entities in the future. Gold stated she does not have a problem with the purchase as aging equipment costs more to repair and contributes to loss of man hours. Boice expressed concerns he has about Road Department expenditures in last 10 months as he feels when the public sees the new rigs, it will be hard to communicate to them the financial benefits. Boice also suggested a moratorium on equipment purchases for a while. Paasch stated he and Christensen have worked closely on the matter and replacing equipment over 30 years old will benefit the County.

Motion by Boice, seconded by Gold, to approve purchase of five (5) Dodge Ram trucks. Motion carried unanimously.

C. Ordinance: Second Reading Business License – Julie Schmelzer, DOC

Schmelzer stated that if approved, the ordinance would go in effect in 90 days. Boice stated the license will be a benefit and help businesses.

Motion by Gold, seconded by Boice to approve the second reading and adopt the business license ordinance. Motion carried unanimously.

D. Appoint Members to Tourism Promotions Committee – Julie Schmelzer, DOC

For detailed information on any agenda item, refer to Audio/Video.

Schmelzer stated there were not any applications from north county, so the county will have to advertise for the northern positions, and Ron Crook has withdrawn his application. The Board agreed to approve the two (2) south county applicants, Barbara Ciaramella and Erin Johnson, and passed written votes for the central county positions to Huttli. Huttli announced the results: Terri Domanick, term ending December 31, 2021; Nic McNair term ending December 31, 2022; Julie Brown, at large position, term ending December 31, 2020.

Motion by Boice, seconded by Gold, to appoint Barbara Ciaramella, term ending December 31, 2021; and Erin Johnson, term ending December 31, 2020; to the south county positions and appoint Terri Domanick, term ending December 31, 2021; Nic McNair term ending December 31, 2022; Julie Brown, at large position, term ending December 31, 2020 to the central county positions of the tourism promotion committee. Motion carried unanimously.

E. Change Orders 1 & 2 for Brookings Head Start Project – John Huttli, County Counsel

Huttli reviewed why the change orders were needed and how the two (2) change orders will resolve the issue.

Motion by Boice, seconded by Gold, to approve the Brookings Head Start Project change orders. Motion carried unanimously

F. Designation of Newspaper(s) of Record for Curry County FY 2019-2021 – John Huttli, County Counsel

Schmelzer stated the Board, at the last meeting, discussed the cost of going with all three (3) newspapers (Curry Coastal Pilot, Curry Reporter, and Port Orford News). Schmelzer asked Matt Hall to verify their conversation on cost. Hall stated the Curry Reporter and Port Orford News will charge the same as the Pilot. Gold asked, with change in Pilot ownership, will the new owners go with cost submitted by previous owner. Paasch feels the new Pilot owner should be bound by the agreement in place. Huttli observed if prices change, the Board could always de-select a newspaper.

Motion by Paasch, seconded by Boice, to designate the Curry Coastal Pilot, Curry Reporter, and Port Orford News as newspapers of record. Motion carried unanimously.

G. IGA (Intergovernmental Agreement) with CCH (Curry Community Health) to Provide Jail Medical Services– John Huttli, County Counsel

Huttli stated after Ken Dukek, CEO, CCH, reviewed the IGA, he proposed some clarifying changes. Sheriff Ward reviewed the changes and gave his approval. Huttli also explained the cost to the county. Gold asked about the long term savings. Paasch asked if there were any underlying costs that were unknown. Dukek stated he anticipates some reduction in cost and will look at the agreement after 90 days. Dukek also stated the goal is to get healthier inmates by using preventative care. Boice stated throughout Oregon all counties are resisting the notion of full liability and responsibility for inmate healthcare and dental and would like to see shared responsibility with states and federal government which is why he has long term concerns.

For detailed information on any agenda item, refer to Audio/Video.

Motion by Gold, seconded by Boice, to approve IGA with CCH. Motion carried unanimously.

5H Job Description Economic Development Assistant - MOVED FROM 4C TO 5H

Schmelzer stated the Economic Development Assistant job description came back from LGPI (Local Government Personnel Institute), will be responsible for the implementation of the TLT (Transient Lodging Tax), and other duties such as, the Business License Ordinance, and social media. Schmelzer also stated as Economic Development falls under Community Development, the Economic Development Assistant will be supervised by the Community Development Director and some revenues from TLT and Business Licenses will be used to fund the position. Paasch emphasized the need to protect businesses and private records stating this is an important position, and the most important part is finding someone the Board can trust. Gold asked who will the Economic Development Assistant be reporting to and asked about funding for the position. Boice stated he is optimistic about finding a person who fits in well. All three (3) Commissioners discussed the pros and cons of the possibility of the position also acting as a backup to the Treasurer, but they did not come to a consensus.

Motion by Paasch, seconded by Boice, to approve the Economic Development Assistant job description. Motion carried unanimously.

HVAC (Heating Ventilation and Air Conditioning) Units Installation in Annex Building

Eric Hanson, Facilities Director, stated both of the heat pumps used for heating and cooling the Annex building have failed and are not repairable. Paasch asked about timeline for repair. Hanson stated, upon approval, installation is scheduled for the end of the month.

Motion Boice, seconded by Gold, to approve purchase and installation of 2 units. Motion carried unanimously.

5I Commissioners Car

Schmelzer spoke about designating a specific car just for Commissioners, thought one of the Taurus' would be left available for Commissioners rather than new car and suggested reviewing maintenance records every six (6) months. Gold asked which car was proposed for the commissioners and observed whoever is using the vehicle must fill out the appropriate forms to comply with the travel policy. Paasch gave Boice and Gold a current list of vehicles and stated the reason for reducing the motor pool was to decrease maintenance costs on the vehicles. Paasch stated he would be open to approving the request only as long as the designated vehicle, the 2007 Ford Taurus 07089, does not become a maintenance issue.

Motion by Boice, seconded by Gold to approve a car designated for Commissioner use only. Motion carried unanimously.

6. DIRECTOR'S REPORT

None

7. COMMISSIONER UPDATES

For detailed information on any agenda item, refer to Audio/Video.

A. Commissioner Boice

Huge compliments to Representative David Brock Smith for work he has done; an AFRC (American Forestry Resource Council) letter he will put on his portion of the County website; A document to Wade McMaster, District Ranger, Rogue River-Siskiyou National Forest; the Curry County Fair announcement and brochure; Kathy Erickson from DeFazio's office phone call; and President Trump releasing funds and attachments of how to apply for the funds.

B. Commissioner Gold

Kudos to Dave Fortman, Code Enforcement Officer.

C. Commissioner Paasch

The need for another person in code enforcement; Dave Fortman's excellent job; the Community Development Department reorganization which will give Dave Fortman access to administrative staff; excitement of DeFazio's office taking positive steps to do something with our river as an inordinate amount of gravel has come down the river and he fears someone may get hurt; leaving the next day for the NACo (National Association of Counties) meeting covering opportunities for grant programs, veteran's funding and housing, and other county related topics; and excitement about the County as he is starting to see the fruits of people's labor coming to fruition and a staff he's happy to work with.

8. EXECUTIVE SESSION

ORS 192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

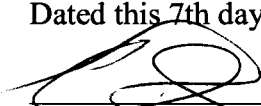
Chair Paasch entered Executive Session at 11:00 a.m. and exited at 11:59 a.m.

9. OTHER (ORS.192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")

10. ADJOURN

Chair Paasch adjourned the meeting at Noon

Dated this 7th day of August, 2019.


Christopher S. Paasch, Chair


Court Boice, Vice Chair 8/7/19


Sue Gold, Commissioner

Minutes prepared by: John Jezuit, Administrative Assistant

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