

CURRY COUNTY
PUBLIC TRANSIT
SERVICE DISTRICT

ADOPTED BUDGET

FISCAL YEAR

2016 - 2017

CURRY COUNTY PUBLIC TRANSIT **SERVICE DISTRICT**

This fund was created to allow the pass through of Federal and State grant funding to the County's non-profit transit operator, Curry Public Transit, Inc. (Operating as both the Dial-A-Ride and the Coastal Express).

CURRY COUNTY PUBLIC TRANSIT
SERVICE DISTRICT

DISTRICT - BOARD OF DIRECTORS

Thomas Huxley, Chair
Susan Brown, Vice Chair
David Brock Smith, Commissioner

BUDGET COMMITTEE

Sam Scaffo
Carl King
Terry Hanscam

District Counsel - John HuttI

Contracted District Budget Officer - Debbie Smith-Wagar

TRANSIT CONTRACT OPERATOR

Curry Public Transit, Inc
PO Box 1444
Brookings, OR 97415

Operations Manager - Kathy Bernhardt

Affidavit Of Publication

STATE OF OREGON

COUNTY OF CURRY } ss

I, Ruby Wagner

Being first duly sworn, depose and say that I
Am the *Publisher*
Of the *Curry County Reporter*, a newspaper of general
circulation, as defined by sections
193.010 and 193.020 O.R.S.; and published at
Gold Beach in aforesaid county and state;

Legal and Public Notice of the Curry County PubliTransit
Service District Budget Committee Meeting

A copy of which is here annexed, was published
In the entire issue of said newspaper for: One
(1) successive and consecutive weeks in
The following issues:

April 27, 2016

Signed Ruby Wagner

By Ruby Wagner

Subscribed and sworn to before me this
29 day of April, 2016.

Chandra Ranea Denton

Notary Public of Oregon

(My Commission expires 06/22/2019.)

Legal and Public Notice



PUBLIC NOTICE

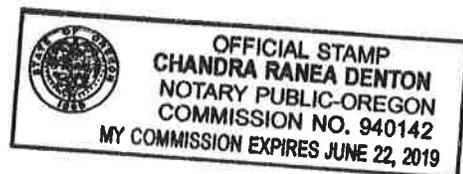
For informational purposes only:

A public meeting of the Budget Committee of Curry County Public Transit Service District, State of Oregon, to discuss the budget for the fiscal year July 01, 2016 to June 30, 2017, will be held at the Commissioners Hearing Room, Courthouse Annex, located at 94235 Moore Street, Gold Beach Oregon 97444 on Thursday May 12, 2016 at 10:30 a.m.

The Purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

This Notice is also available on the Curry County website: www.co.curry.or.us/Public-Notices
The 2016/2017 Proposed Budget will be posted here: www.co.curry.or.us/Departments/Finance

Published: April 27, 2016,
in the Curry County Reporter, Gold Beach, Curry County, Oregon.



Legal and Public Notice

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT BOARD OF COMMISSIONERS will be held on JUNE 22, 2016 at 10:00 AM at COMMISSIONERS HEARING ROOM, 94235 Moore St., Gold Beach, OR 97444. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2016 as approved by the Curry County Public Transit Service District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Curry County Clerk's Office, between the hours of 9:00 a.m. and noon and 1:00 - 4:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Thomas Huxley, Board Chair

Telephone: 541-247-3296 Email: HuxleyT@co.curry.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount Year 2014-15	Adopted Budget Year 2015-16	Approved Budget Next Year 2016-17
Beginning Fund Balance/Net Working Capital	7,410	6,241	5,635
Federal, State and All Other Grants, Gifts, Allocations and Donations	386,293	889,564	536,834
All Other Resources Except Property Taxes	58,409	161,730	60,000
Property Taxes Estimated to be Received			
Total Resources	452,112	1,057,535	602,469

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services			
Materials and Services	445,807	451,475	438,369
Capital Outlay	0	606,060	164,100
Unappropriated Ending Balance and Reserved for Future Expenditure			
Total Requirements	445,807	1,057,535	602,469

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *				
Name of Organizational Unit or Program				
FTE for that unit or program				
2.39 Curry County Public Transit Service District	445,807	1,057,535		602,469
FTE				
Total Requirements	445,807	1,057,535		602,469
FTE	0.00	0.00		0.00

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

No changes in activities or sources of funding. The primary source of funds are Federal transportation grants passing through Oregon Department Of Transportation - Public Transit Division. The Secondary source is State general funds passing through the State ODOT - PTD. Two federal / state grants are included to purchase 7 buses.

PROPERTY TAX LEVIES			
Permanent Rate Levy (rate limit \$0.00 per \$1,000)	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1,	Estimated Debt Authorized, But Not Incurred on July 1
Total	\$0	

Publish in Curry County Reporter, Curry Coastal Pilot and Port Orford News June 15, 2016.

Published: June 15, 2016 in the Curry County Reporter, Gold Beach;
and the Port Orford News, Port Orford, Curry County, Oregon.

Affidavit Of Publication

STATE OF OREGON

COUNTY OF CURRY } SS

I, Ruby Wagner

Being first duly sworn, depose and say that I
Am the *Publisher*
Of the *Curry County Reporter*, a newspaper of general
circulation, as defined by sections
193.010 and 193.020 O.R.S.; and published at
Gold Beach in aforesaid county and state;

Legal and Public Notice of the Curry County Public
Transit Service District Budget Hearing

A copy of which is here annexed, was published
In the entire issue of said newspaper for: One
(1) successive and consecutive weeks in
The following issues:

June 15, 2016

Signed Ruby Wagner

By Ruby Wagner

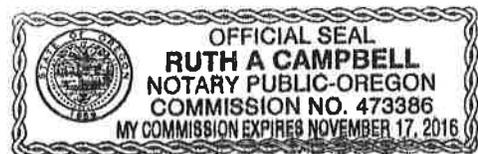
Subscribed and sworn to before me this

...17 day of June, 2016..

Ruth A Campbell

Notary Public of Oregon

(My Commission expires...11-17-2016...)



Affidavit Of Publication

STATE OF OREGON

COUNTY OF CURRY } ss

I, Ruby Wagner

Being first duly sworn, depose and say that I

Am the *Publisher*

Of the Port Orford News, a newspaper of general circulation, as defined by sections

193.010 and 193.020 O.R.S.; and published at

Port Orford in aforesaid county and state;

Legal and Public Notice of: Curry County Public Transit Service Dist. Board of Commissioners Budget Hearing

A copy of which is here annexed, was published

In the entire issue of said newspaper for One

(1) successive and consecutive weeks in

The following issues:

June 15, 2016

Signed Ruby Wagner

By Ruby Wagner

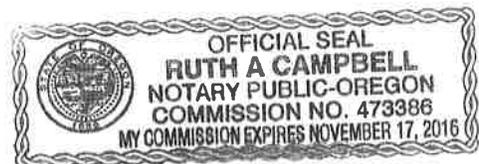
Subscribed and sworn to before me this

17 day of June, 2016...

Ruth A Campbell

Notary Public of Oregon

(My Commission expires 11-17-16...)





Budget Message for Curry County Public Transit Service District Fiscal Year 2016-2017

To: Members of the Budget Committee

The following presentation is the Curry County Public Transit District's (the District) budget for the 2016-2017 fiscal year (July 1, 2016 through June 30, 2017). The District was formed in 2006 as a non-taxing special district pursuant to ORS Chapter 451. The budget is a financial and operational plan that presents the revenues and expenditures for the next fiscal year.

The District contracts with Curry Public Transit, Inc. (CPTI) (the Contractor), an Oregon Non-Profit Corporation formed in 2006 to provide regular, safe, reliable and affordable public transportation to senior citizens, persons with disabilities, and the general public of Curry County. The District provides the fleet (2 vans and 9 buses) to support the 'Coastal Express' and 'Dial-A-Ride' operations throughout Curry County with connections to Coos County and Del Norte County, CA. CPTI also leased two new buses directly from RVTD.

Funding is primarily sourced with Federal grants to Oregon Department of Transportation - Public Transit Division (ODOT): \$178,080 Coastal Express, and \$114,654 Dial A Ride. The District then passes these grant monies through to its contractor. Both federally funded grants require cash match. The \$80,000 Special Transportation Fund Program grant is State general fund money and may be used as federal grants cash match.

The District purchased seven buses in the 2015-2016 fiscal year using federal grant funds. No additional capital outlay is anticipated in the 2016-2017 fiscal year.

The District Board is presenting a balanced budget for the 2016-2017 fiscal year totaling \$438,369.

Financial Policies

Basis of Accounting

The District uses the modified accrual basis of accounting. This means that revenues are recognized when they become measurable and available. The District, through its contractor, prepares and forwards grant funding requests to ODOT on a quarterly basis. When received those grant funds are passed through as inter-governmental pass-through payments to the District's contractor to fund its operations. The district uses accounting procedures that are in compliance with Generally Accepted Accounting Principles (GAAP). Financial statements are issued in compliance with standards as determined by the Governmental Accounting Standards Board (GASB) and are included in the Curry County Annual Report as a component unit.

SUMMARY

The District Board is encouraged that continuing improvements in operations and administration made this past year by the District's contractor, Curry Public Transit, Inc., are reflecting more effective and efficient public transit services in Curry County.

Sincerely,

Board of Directors- Curry County Public Transit Service District

IN THE BOARD OF CURRY COUNTY
PUBLIC TRANSIT SERVICE DISTRICT

IN THE MATTER OF ADOPTING THE
2016-2017 FISCAL YEAR BUDGET

)
)

RESOLUTION R2016-20

WHEREAS, Curry County Public Transit Service District needs to adopt a budget by July 1, 2016 to have legal spending authority;

THEREFORE, BE IT RESOLVED that the Curry County Public Transit Service District Board of Directors hereby adopts the budget for the 2016-2017 Fiscal Year in the amount of \$602,469 available in the County Clerk's Office; and,

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2016, and for the purposes shown are hereby appropriated as stated.

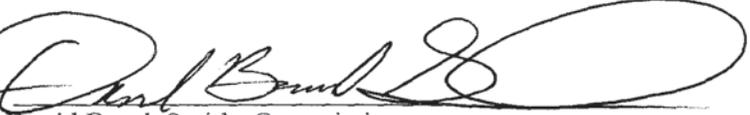
Materials and Services	\$438,369
Capital Outlay	\$164,100

Dated this 22nd day of June 2016.

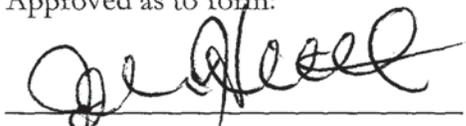
CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT
BOARD OF DIRECTORS

 6/23/16
 Thomas Husley, Chair


 Susan Brown, Vice Chair


 David Brock Smith, Commissioner

Approved as to form:


 John Hutt
 Curry County Counsel

2016-2017 CURRY COUNTY PUBLIC TRANSIT DISTRICT

Adopted FUND DETAILED RESOURCES/REQUIREMENTS

<u>Fund/Department</u> <u>Fund</u>	<u>Personal</u> <u>Services</u>	<u>Materials &</u> <u>Services</u>	<u>Capital</u> <u>Outlay</u>	<u>Debt</u> <u>Service</u>	<u>Interfund</u> <u>Transfers</u>	<u>Operating</u> <u>Contingencies</u>	<u>Other Expenses</u>	<u>Total</u> <u>Appropriations</u>
Public Transit Service District Fund		438,369	164,100					- 602,469
District Fund Total	-	438,369	164,100	-	-	-	-	- 602,469

***FISCAL YEAR 2016-2017
OPERATING BUDGETS***

CCPTD Adopted FUND DETAILED RESOURCES/REQUIREMENTS

L I N E #	HISTORICAL DATA			L I N E #	2016-2017 CURRY COUNTY PUBLIC TRANSIT DISTRICT			L I N E #			
	Actual		Adopted Budget This Year 2015-16		RESOURCE/REQUIREMENT DESCRIPTION Adopted Budget	Grant Number	Budget for Next Year 2016-2017				
	Second Preceding Year 2013-14	First Preceding Year 2014-15					Proposed by Budget Officer		Approved by Budget Committee	Adopted by Governing Body	
1	80,000	91,332	80,000	1	2.39-415.16-331.10-000-00	State - ODOT-STF/STO	#30556	80,000	80,000	80,000	1
2			-	2	2.39-415.16-331.10-000-02	State - ODOT-STF Discretionary	53	164,100	164,100	164,100	2
3			-	3	2.39-415.16-334.00-000-05	ODOT- 5311 - ARRA.....CFDA 20.509					3
4			332,830	4	2.39-415.16-334.00-000-10	Grant-ODOT-5339 - 5 buses	#30414	-	-	-	4
5			68,170	5	2.39-415.16-364.00-000-10	Match - 5339 - 5 buses		-	-	-	5
6			184,000	6	2.39-415.16-334.00-000-20	Grant - ODOT STIP - 2 buses	#30387	-	-	-	6
7			21,060	7	2.39-415.16-364.00-000-20	Match - STIP - 2 buses		-	-	-	7
8	95,146	126,961	114,654	8	2.39-415.16-335.00-000-30	ODOT-5310-Dial A Ride ..CFDA 20.513	#30757	114,654	114,654	114,654	8
9	150,000	168,000	178,080	9	2.39-415.16-336.00-000-30	ODOT-5311-Coastal Exp...CFDA 20.509	#30469	178,080	178,080	178,080	9
10	67,127	55,893	69,000	10	2.39-415.16-380.00-000-00	Misc Revenue- Fuel Reimb		60,000	60,000	60,000	10
11	-	-	-	11	2.39-415.16-390.00-000-00	Reimbursement - Misc		-	-	-	11
12	110	95	-	12	2.39-415.16-391.99-000-00	Allocated Interest					12
13		2,421	3,500	13	2.39-415.16-392.20-000-00	Sales of Vehicles		-	-	-	13
14	10,465	7,410	-	14	2.39-415.16-399.00-000-00	Assigned Fund Balance					14
15			6,241	15	2.39-415.16-399.02-000-00	Committed Fund Balance		5,635	5,635	5,635	15
16	402,848	452,112	1,057,535	16		TOTAL RESOURCES		602,469	602,469	602,469	16
17	4,482	5,025	4,000	17	2.39-415.16-490.00-325-00	Pro Svcs - Audit Fees		4,000	4,000	4,000	17
18	78,000	89,332	76,000	18	2.39-415.16-490.00-480-00	Intergov-ODOT - STF/STO	#30556	76,000	76,000	76,000	18
19			-	19	2.39-415.16-490.00-480-02	Intergov-ODOT - STF Discretionary	53	-	-	-	19
20			-	20	2.39-415.16-490.00-480-06	INTERGOV - ODOT CPTI EXP REIMB					20
21			-	21							21
22	150,000	168,000	178,080	22	2.39-415.16-490.00-480-07	Intergov-ODOT - Coastal Express	#30469	178,080	178,080	178,080	22
23	95,146	126,861	114,654	23	2.39-415.16-490.00-480-10	Intergov-ODOT - DIAL A Ride	#30757	114,654	114,654	114,654	23
24			-	24	2.39-415.16-490.00-480-20	Intergov-ODOT - ARRA					24
25			-	25							25
26	313	287	325	26	2.39-415.16-490.00-541-00	Advertising - Legal		325	325	325	26
27		4,186	9,106	27	2.39-415.16-490.00-615-00	Other Materials & Services		5,000	5,000	5,000	27
28	47,992	32,461	48,200	28	2.39-415.16-490.00-626-00	Sup-Gas		39,000	39,000	39,000	28
29	19,195	19,345	20,800	29	2.39-415.16-490.00-627-00	Sup-Diesel		21,000	21,000	21,000	29
30	310	310	310	30	2.39-415.16-490.00-650-00	Membership-Dues		310	310	310	30
31	395,438	445,807	451,475	31		TOTAL MATERIALS & SERVICES		438,369	438,369	438,369	31
32	-	-	-	32	2.39-415.16-490.00-742-00	CAPITAL OUTLAY - VEHICLE		164,100	164,100	164,100	32
33			401,000	33	2.39-415.16-490.00-742-10	Capital Outlay - 5339 5 Buses	#30414	-	-	-	33
34			205,060	34	2.39-415.16-490.00-742-20	Capital Outlay - STIP 2 Buses	#30387	-	-	-	34
35	-	-	606,060	35		TOTAL INTER-FUND TRANSFERS		164,100	164,100	164,100	35
36	395,438	445,807	1,057,535	36		TOTAL REQUIREMENTS		602,469	602,469	602,469	36
37	7,410	6,305	-	37		CONTRIBUTION TO/(FROM) FUND		-	-	-	37

Budget Legend FUND DETAILED RESOURCES/REQUIREMENTS

L I N E #	HISTORICAL DATA			L I N E #	HISTORICAL DATA IS LOCATED TO THE	FUTURE DATA IS LOCATED TO THE	Budget for Next Year 2010-2011			L I N E #	
	Actual		Adopted Budget This Year 2009-2010				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	Second Preceding Year 2007-08	First Preceding Year 2008-09									
Account Number	Account Description	Grant Number	Range								
1	40,000	40,000	40,000	1	2.39-415.16-331.10-000-00	State - ODOT-STF	#25674		40,922	40,922	1
2			42,000	1	2.39-415.16-331.10-000-02	State - ODOT-STO	#26359		42,139	42,139	1
1			28,035	1	2.39-415.16-331.11-000-00	State - ODOT - Senior & Dis	#25929		28,035	28,035	1
1			102,000	1	2.39-415.16-331.11-000-06	State - ODOT - JTA.....CFDA 20.51	#26502		190,705	190,705	1
6			5,840	6	2.39-415.16-334.00-000-04	ODOT- ARRACFDA 20.509	#25712		5,840	5,840	6
7			271,069	7	2.39-415.16-334.00-000-05	ODOT- 5311 - ARRA.....CFDA 20.509	#25626		25,000	25,000	7
10	111,326	125,995	80,406	10	2.39-415.16-335.00-000-30	ODOT-5310-Dial A Ride ..CFDA 20.510	#26048		-	-	10
13			150,784	13	2.39-415.16-336.00-000-30	ODOT-5311-Formula.....CFDA 20.5C	#25814		100,000	100,000	13
15	9,053	6,154	4,850	15	2.39-415.16-399.00-00-00	Unrestricted Fund Balance			5,550	5,550	15
16	160,379	172,149	724,984	16	TOTAL RESOURCES				438,191	438,191	- 16
17		2,750	2,900	17	2.39-415.16-490.00-325-00	Pro Svcs - Audit Fees			3,400	3,400	17
18			38,000	18	2.39-415.16-490.00-480-00	Intergov-ODOT - STF	#25674		38,000	38,000	18
18			42,000	18	2.39-415.16-490.00-480-02	Intergov-ODOT - STO	#26359		40,139	40,139	18
18			28,035	18	2.39-415.16-490.00-480-05	Intergov-ODOT - SR&D	#25929		28,035	28,035	18
18			102,000	18	2.39-415.16-490.00-480-06	Intergov-ODOT - JTA CFDA	#26502		190,705	190,705	18
18	302,983	309,094	150,784	18	2.39-415.16-490.00-480-07	Intergov-ODOT - Coastal	#25814		100,000	100,000	18
18			80,406	18	2.39-415.16-490.00-480-10	Intergov-ODOT - DIALA	#26048		-	-	18
18			126,101	18	2.39-415.16-490.00-480-20	Intergov-ODOT - ARRA	#25626		25,000	25,000	18
18			5,840	18	2.39-415.16-490.00-480-30	Intergov-ODOT - ARRA	#25712		5,840	5,840	18
19	2,888	552	3,950	19	2.39-415.16-490.00-615-00	Other Materials & Services			7,072	7,072	19
20		3		20	2.39-415.16-490.00-626-00	Sup-Gas					20
21				21	2.39-415.16-490.00-627-00	Sup-Diesel					21
23	305,871	312,399	580,016	23	TOTAL MATERIALS & SERVICES				438,191	438,191	- 23
24	-	-	144,968	24	2.39-415.16-490.00-742-00-	CAPITAL OUTLAY - VEHICLE					24
25	-	-	144,968	25	TOTAL INTER-FUND TRANSFERS				-	-	- 25
24	-	-	-	24	2.39-415.16-491.14-000-00	Tran To-Road					24
25	-	-	-	25	TOTAL INTER-FUND TRANSFERS				-	-	- 25
26	305,871	312,399	724,984	26	TOTAL REQUIREMENTS				438,191	438,191	- 26
27	(145,492)	(140,249)	-	27	CONTRIBUTION TO/(FROM) FUND				-	-	- 27

LINE NUMBERS APPEAR IN THREE POSITIONS
TO HELP LOCATE DETAILS FOR EACH ACCOUNT

BUDGET FORM LEGEND