

CURRY COUNTY BOARD OF COMMISSIONERS

MINUTES – GENERAL MEETING

Wednesday, June 3rd, 2015 – 10:00 a.m.

Commissioners' Hearing Room, Courthouse Annex
94235 Moore St., Gold Beach, Oregon 97444



Commissioners Present: Susan Brown, Chair; Thomas Huxley, Vice-Chair; David Brock Smith, Commissioner

Staff Present: County Counsel, M. Gerard Herbage; Summer Matteson, Administrative Assistant

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Chair called the meeting to order at 10:00 a.m.; the Pledge was recited by all present.

2. ADDITIONS TO THE AGENDA

a. The Chair requested that the Board move into executive session after the meeting to give the Board an update on the last executive session, when the proposal to hire a new candidate was discussed.

b. Commissioner Smith requested that consideration of appointment for the Curry County Real Property Task Force be postponed until the June 17th, 2015 meeting, as applications were still being received.

Commissioner Smith moved to amend the agenda as suggested. Commissioner Huxley seconded the motion. Motion carried unanimously.

3. PUBLIC COMMENT

When addressed, Lauren Paulson agreed to comment publicly during the Strategic Technology & Economic Development Task Force final recommendations, scheduled later in the agenda.

4. CONSENT CALENDAR

a. **Surveyor Re-plat of the 3rd & 4th Addition of the W.J. Ward Memorial Cemetery**

Commissioner Smith moved to approve the consent calendar as presented, Commissioner Huxley seconded the motion. Motion carried unanimously.

5. PRESENTATIONS

a. **Strategic Technology & Economic Development Task Force Final Recommendations**

Strategic Technology & Economic Task Force Chair, Kathleen Bunten, presented the final recommendations of the Task Force. Julie Schmelzer elaborated on the recommendations and how they would benefit the economic development of Curry County and surrounding areas. Commissioner Brown suggested the creation of a technology sector to further explore that topic. Task Force member Lauren Paulson spoke and reiterated the need for continued networking with organizations that work to update and enhance the housing effort, like that of NeighborWorks Umpqua and ReHome Oregon.

6. ADMINISTRATIVE ACTIONS

a. **New Hire, Communications Deputy 1 B. Carballo**

Commissioner Smith moved to approve the recommendation of new hire of Brandi Carballo, Commissioner Huxley seconded the motion. Motion carried unanimously.

b. **ARES Winlink Computer Upgrade IGA**

Don Kendall of Emergency Services asked the Commissioners to sign the letter approving the receipt of a computer at no charge, which would allow the transfer of packets of mass information in the case of an emergency.

Commissioner Smith moved to approve the intergovernmental agreement between the Oregon Military Department and the Office of Emergency Management and Curry County, Commissioner Huxley seconded the motion. Motion carried unanimously.

b. Annual Road Paint Striping Project Bid Award

Doug Robbins, Curry County Roadmaster explained that there were two bidders for the project. Doug suggested that the bid award go to the lowest bidder, Specialized Pavement Marking Inc.

Commissioner Smith moved to approve the county road striping project bid to Specialized pavement Marking Inc. in the amount of \$63,869.75, with signature authority to the Roadmaster. Commissioner Huxley seconded the motion. Motion carried unanimously.

c. Pauly Rogers Engagement Letter 2015

Gary Short, Curry County Accountant, presented a letter from Pauly Rogers with the intent to form the annual financial report, also known as the audit. The letter itemizes \$10,500 for drafting the report for Curry County and \$1,000.0 for drafting the report for Curry Public Transit.

Commissioner Smith moved to approve the engagement letter with Pauly Rogers & Co., Commissioner Huxley seconded the motion. Motion carried unanimously.

d. Order Authorizing the Ground Lease with the City of Gold Beach for the Pocket Park

County Counsel, Jerry Herbage, expressed the County's interest in continuing the lease of the pocket park. The Board recommended the extension of the lease to cover five years, with a lease amount of \$1 per year. Insurance was also updated to cover utilities. The City of Gold Beach has paid for the recording fee. County Counsel also shared when you have a lease that is over a year, it should be recorded in the Deed Book of Records.

Commissioner Smith moved to approve the order authorizing the Board of Curry County Commissioners to execute the ground lease with the City of Gold Beach for the Pocket Park. Commissioner Huxley seconded the motion. Motion carried unanimously.

e. ORCCA & Brookings Head Start Center Co-Ownership Agreement with County

Commissioner Brown explained this pertains to the CDBG grant received for renovation of the Brookings Head Start building.

Commissioner Smith moved to approve the Co-Ownership Agreement with Brookings Head Start and ORCCA. Commissioner Huxley seconded the motion. Motion carried unanimously.

f. Courthouse Security Cameras Project Agreement Amendment with Lon Samuels, Architect

Eric Hanson, Facilities Maintenance Coordinator for Curry County, shared that Lon Samuels is working hard to accommodate the end of June deadline. This pertains to the Oregon Department of Justice funded improvements for courthouse security, fire life safety. County Counsel, Jerry Herbage communicated the money needs to be essentially encumbered before June 30th with the contract.

Commissioner Smith moved to approve the letter as presented. Commissioner Huxley seconded the motion. Motion carried unanimously. Commissioner Smith amended his motion to approve the letter in agreement with Lon Samuels Architecture to give signature authority to the Chair. Commissioner Huxley seconded the motion. The amended motion was carried unanimously.

7. OLD BUSINESS

a. Mass Notification System Update

Don Kendall of Curry County Emergency Services communicated that the only emergency notification system the County currently has is the sirens. They are not efficient and spare parts are difficult to find. After receiving three bids and having two bids retracted, the remaining quote from Alert Sense came in at \$6700.00. Don Kendall asked that the Board of Commissioners grant him permission to move forward in a contract with Alert Sense.

Commissioner Smith moved to approve the authority for Don Kendall to move forward with the Alert Sense platform, option 1, for the mass notification system, with signature authority to the Chair. Commissioner Huxley seconded the motion. Motion carried unanimously.

b. Patterson Bridge Cooperative Improvement Agreement

Director of Administration, Julie Schmelzer explained that the agreement the County had to light the Patterson Bridge has expired, and no funds have been raised recently to light it. Julie is working with Eric Hanson of the County Facilities Maintenance Department, to find out what it would take to light the bridge. Julie also shared that she is working to put a yearly festival together to help consistently fund the lighting of the bridge. Eric Hanson explained the bridge is between two technologies; the original metal halide lamp system is very expensive, nearly impossible to find parts for, and time consuming to maintain. Looking into the more current technology, LED will prove to be more cost efficient in the long run. Creative Technology Solutions and Reese Electric are providing test options for lighting that may work for the bridge.

c. Discussion FAA Response Re: Brookings Airport Access, and Proposed Letter from County to South Coast Lumber Co. and Chetco Resources, LLC. Re Brookings Airport Access

County Counsel, Jerry Herbage, presented a letter received from the city of Brookings that asked the Board of Commissioners to approve and sign, but the letter did not include sending a copy to the FAA. Commissioner Brown expressed the current agreement in place for over 50 years that allows South Coast and Chetco Resources to continue to enjoy road access, and noting the County was willing to sign a letter to that effect (a letter reviewed and approved by the Board of Commissioners). Martha Rice, Brookings Attorney, expressed the signed letter being critical as it grants an easement for the placement of the new water tower. Brookings Public Works Director also spoke on behalf of the city. After much discussion, it was affirmed the County was not willing to sign a letter that did not include a copy going to the FAA. County Counsel advised the city of Brookings Attorney to initiate conversation with South Coast and see what other options might exist.

8. NEW BUSINESS

a. Economic Development Living Here Website Demonstration

Julie Schmelzer, Director of Administration and Brad Gregare, of DMI Studios, present the newly created website on behalf of the Department of Economic Development. The interactive site supports visiting, living and doing business in Curry County.

9. PROCLAMATIONS/RESOLUTIONS

(None.)

10. LEGISLATIVE ACTIONS

a. First Reading - Ordinance Amending Ordinance No. 14-03 Regarding Medical Marijuana Dispensary Facilities

Commissioner Smith moved that the ordinance be read by title only. Commissioner Huxley seconded the motion. Motion carried unanimously. County Counsel proposed that he implement an emergency clause to take care of those applicants currently waiting. Commissioner Smith moved to continue and have a second meeting, amending ordinance 14-03, as amended by ordinance 14-09, regarding medical marijuana dispensary facilities until the next Board of Commissioners meeting, scheduled for June 17, 2015. Commissioner Huxley seconded the motion. Motion carried unanimously.

11. APPOINTMENTS

a. Re-appointment of a Member to the Ambulance Service Area Committee

Commissioner Smith moved to approve the order and appoint Jim Watson as a member of the Ambulance Service Area Advisory Committee. Commissioner Huxley seconded the motion. Motion carried unanimously.

b. Appointment of Members to the County Real Property Task Force

Commissioner Smith requested that consideration of appointment for the Curry County Real Property Task Force be postponed until the June 17th, 2015 meeting, as applications were still being received. The Board concurred.

12. CITIZEN'S CONCERNS

(None.)

13. EXECUTIVE SESSION

Per item 2.a., the Board went into Executive Session at 12:22 p.m. They reconvened into open session at 12:28 p.m.

14. MATTERS FROM COMMISSIONERS

(None.)

15. ANNOUNCEMENTS

Upcoming meetings were acknowledged.

16. MISCELLANEOUS

(None.)

17. ADJOURN

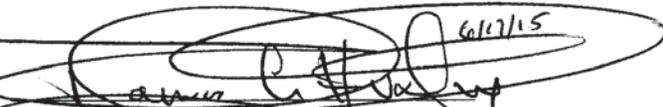
Chair Brown closed the meeting at 12:31 p.m.

Respectfully submitted by Summer Matteson, Recording Secretary

These minutes from the June 3rd, 2015 Board of Commissioners' General Meeting are approved this 17th day of June, 2015.

CURRY COUNTY BOARD OF COMMISSIONERS


Susan Brown, Chair


Thomas Huxley, Vice Chair


David Brock Smith, Commissioner