



CURRY COUNTY BOARD OF COMMISSIONERS

MINUTES – GENERAL MEETING

Wednesday, April 15, 2015 – 10:00 A.M

Commissioners' Hearing Room, Courthouse Annex

94235 Moore St., Gold Beach, Oregon 97444

Commissioners Present: Susan Brown, Chair; Thomas Huxley, Vice-Chair; David Brock Smith, Commissioner

Staff Present: County Counsel, M. Gerard Herbage; Operations Coordinator, Terri Perez

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE:** The Chair called the meeting to order at 10:00 a.m.
- 2. AGENDA ALTERATIONS** *(None)*
- 3. PUBLIC COMMENT** *(None)*
- 4. CONSENT CALENDAR**
 - a. Approval of 2014-2015 Board of Property Tax Appeals Minutes – Clerk
 - b. Approval of Board of Commissioners' Meeting Minutes - 09-24-13 Special Meeting, 10-02-2013 General Meeting, 01-07-2015 General Meeting, 01-13-2015 Workshop, 04-01-2015 General Meeting, 04-08-2015 Workshop
 - c. Request for Petty Cash Amount \$100.00 – Surveyor

Commissioner Smith moved to approve the Consent Calendar as presented, Commissioner Huxley seconded the motion; all were in favor 3-0. Commissioner Huxley abstained from the approval of the 2013 minutes; that he was not sitting on the Board and could not confirm that their accuracy.

5. PRESENTATIONS

- a. Autism Acceptance Presentation
Erica Holmes from the Autistic Self Advocacy Network Curry County presented the Board with a definition and the common characteristics of autism. She explained why the organization began and the services they provide. Erica announced that she hopes to host an Autism Round Table.
- b. Discussion of Spring 2015 Curry Transfer & Recycle Yard Waste Events.
Pete Smart presented the Board with the information on upcoming County-wide yard waste events. He shared the dates and locations for each event. He also noted the items that are and are not acceptable and how they should be prepared for pick up.

6. ADMINISTRATIVE ACTIONS

- a. Increase in Victim Advocate Full-Time Equivalent Status, Christine Mather.
District Attorney, Everett Dial explained the request for full-time status and that the money needed to fund the position would be coming from a grant.

Commissioner Huxley moved to approved the Order as presented, Commissioner Brown seconded the motion; all were in favor 2-0. Commissioner Smith was absent for the vote.

b. Grant of Perpetual Easement to Coos Curry Electric.

Jay Trost, Parks Director, provided a map created by Coos Curry that will be kept in Parks official records. Commissioner Huxley asked that a copy of the map be added to the meeting packet.

Commissioner Smith moved to approve the Easement to Coos Curry Electric as presented, Commissioner Huxley seconded the motion; all were in favor 3-0.

c. SHIBA Sub grantee Agreement # SHIBA 1516-5

Vicki McGuiness, RSVP Director, explained that SHIBA was a subgrant that helps with people with medicare needs. It is the same contract, a \$6000 grant with no match.

Commissioner Smith moved to approve Subgrantee Agreement #SHIBA 1516-5 as presented; with Signature Authority to the Liaison Commissioner, Susan Brown: Commissioner Huxley seconded; all were in favor 3-0.

d. Adopting a Position Description for an Existing Road Maintenance Worker I Position.

Doug Robbins, County Road Master, requested approval of the order. A salary comparasion with neighboring counties showed a \$3 to \$5 dollars increase. He worked with Julie Swift to find an appropriate position. Julie Swift, Human Resources, presented the history on the proposed position and the salary range. Commissioner Huxley noted a discrepancy in the title and it was decided that the title is Road Maintenance/Construction Workers I.

Commissioner Smith moved to approved the Order with the noted correction in the position title, Commissioner Huxley seconded the motion; all were in favor 3-0.

e. Orders in the Matter of a Pay Increase for Maintenance/Construction Workers I.

Doug Robbins, County Road Master, explained the Orders will bring 3 employees' salary up to date.

Commissioner Smith moved to approved the Orders in the Matter of a Pay Increase for Kim Alexander, Bruce Kaufmann, and Stephanie Herzog, as presented, Commissioner Huxley seconded the motion; all were in favor 3-0.

f. Discussion of Extension of Donated Sick Leave.

Doug Robbins, County Road Master, presented an employee's situation that requires an extension of donated sick leave; through June 30, 2015.

Commissioner Smith moved to approved the request as presented, Commissioner Huxley seconded the motion; all were in favor 3-0.

g. Agreement for Construction & Drainage Easements.

Doug Robbins, County Road Master, provided a description of the landslide. This will provide a temporary construction easement, permanent drainage easement, and permanent access easement to install horizontal drains for the slide repair.

Commissioner Huxley moved to approved the Permanent Drainage Easements for Road Purposes to David R. Snazuk and Robert L. Roseberry as presented, Commissioner Smith seconded the motion; all were in favor 3-0.

h. Order Renaming the Public Services Department the Department of Community Development.

Commissioner Susan Brown explained the reasons for renaming the department; recommendation of the Public Service Financial Advisory Committee. Commissioner Huxley present other titles used by other counties. Commissioner Smith suggested that the name include Economic; Community and Economic Development. Commissioner Brown explained that it couldn't be done at this time because Public Services and Economic Development departments aren't combined.

Commissioner Huxley moved to table the subject for the May 6, 2015 meeting, for further discussion, Commissioner Smith seconded the motion; all were in favor 3-0.

i. Adopting a Job Description for an Existing Planning Director Position.

Commissioner Brown asked Julie Swift, Human Resources, to explain the subject job description. Jerry Herbage, Counsel, asked if the current department be listed on the job title. He noted that the item changing the name of the department was tabled and therefore this document should have the current title of the department. It is proposed as a range 12 but was previously a range 15; due to sanitation/environmental being removed. Jerry Herbage explained that the State does not have regulations for the position and it is important for the County to screen for the qualifications.

Commissioner Smith moved to approved the Order with the correction in title, Commissioner Huxley seconded the motion; all were in favor 3-0.

j. Letters of Appreciation for HR2 SRS Extension Support.

Commissioner Brown explained the subject letters and noted that she worked with Rocky McVay to accomplished the current draft. Commissioner Smith noted his disappointment with the amendments. Commissioner Brown requested that the letters be signed for immediate delivery. Commissioner Smith explained that the extension passed the Senate last night, and it will go to the House for minor amendments. Some funds have been received, additional funds in June, with the remainder being received by the end of the year. Jim Kolen, County Assessor, asked how the funds will effect the General Fund and Commissioner Brown replied that it is approximate addition of \$1 million. John Ward, Sheriff, noted that these funds do not fix the county's problems.

Commissioner Huxley moved to approved the revised Letters as presented, Commissioner Smith seconded the motion; all were in favor 3-0.

k. Amendment to Agreement No. 4883 between Curry County and Lon L. Samuels, Architecture and Planning.

County Counsel, Jerry Herbage, explained the need for an amendment to the agreement that will continue work with the fire alarm system; while the asbestos abatement study is being completed. \$8,440 dollars has been requested for the additional work.

Commissioner Smith moved to approved the Amendment to Agreement No. 4883 as presented, Commissioner Huxley seconded the motion; all were in favor 3-0.

I. Intergovernmental Agreement Between City of Brookings and Curry County.

Commissioner Brown explained that this IGA and that there is a cap on the expenses. Dave Bassett, Volunteer Building Department employee, explained the hospitals' need for additional assistance.

Commissioner Smith moved to approved the Intergovernmental Agreement as presented, Commissioner Huxley seconded the motion; all were in favor 3-0.

7. OLD BUSINESS (None)

8. NEW BUSINESS

a. Public Services Staffing Proposal.

Commissioner Brown suggested that the Commissioners consider moving this discussion to a workshop, Commissioner Huxley agreed and Commissioner Smith stated that he is prepared for the discussion. It is the consensus of the Board to moved the the April 22nd Board of Commissioners' Workshop.

b. County Owned Lands Discussion.

Julie Schmelzer, Economic Development, presented the idea of forming a one year task force that can study the best use for 900 county owned properties. Commissioner Smith noted that the subject ties into one of his goals; managing lands that can be turned into forest, parcal land out, a total of 1100 acres of County owned land. Julie wants time dedicated to each property and the challenges in making them marketable. She does not believe the zoning is accurate. Commissioner Brown agreed and suggested that an order, that include the goals and terms, be prepared for Board approval.

9. PROCLAMATIONS/RESOLUTIONS

a. Resolutions Proclaiming National Autism Acceptance and Awareness Month in Curry

Commissioner Brown read the Resolution Proclaiming National Autism Acceptance to the audience.

Commissioner Smith moved to approve the Resolution Proclaiming National Autism Acceptance as presented, Commissioner Huxley seconded the motion; all were in favor 3-0.

b. Resolution Supporting Senate Bill 613 Regarding Aerial Pesticide Application Notifications.

Commissioner Brown explained that the resolution supports a Bill that will enforce the provision of notifications to the public before aerial spraying. Commissioner Smith announced that this bill is dead, but there are 3 bills - HB 3123, HB 3434, HB 3429, that will be combined to better fund parks, create a 24 hour hotline, and they are looking at the buffer zones.

c. Resolution Forgiving a 2006 Loan from the County General Fund to the County Fair Fund.

County Counsel, Jerry Herbage, drafted the Resolution and explained a past Resolution, adopted by the Board and dated June 29, 2011, that forgave the County Fair loan with certain

contingencies. He explained that the County has received a letter, dated January 29, 2015, documenting the capital expenditures, that meet and exceed the criteria listed in the past Resolution.

Commissioner Smith moved to approve the Resolution forgiving the 2006 loan from the county General Fund to the County Fair Fund, Commissioner Huxley seconded the motion; all were in favor 3-0.

d. Resolution Setting a Hearing on a Proposal for Curry County to Convey Property to Pennies for Pooches Curry County Animal Shelter.

The Chair, Susan Brown, recused herself from the subject and released the floor to Vice-Chair Huxley. Jerry Herbage, Counsel, noted that the subject property was not acquired through a tax foreclosure and noted that the subject Resolution will set a public hearing, May 6, 2015. He explained that the property is currently leased for \$1.00 annually.

Commissioner Smith moved to approve the Resolution has presented, Commissioner Huxley seconded the motion; all were in favor 2-0. Commissioner Brown abstained for the vote due to a direct conflict.

10. LEGISLATIVE ACTIONS *(None)*

11. APPOINTMENTS *(None)*

12. CITIZEN'S CONCERNS

Gordan Clay, addressed the Board to correct his past statement that Curry County had 24,000 citizens and provided additional statistics he gathered from Portland State University.

Sheriff Ward provided the Board with the details of a home visit with a citizen. Commissioner Huxley noted that a letter to the editor should be considered free speech; a 1st Amendment right. The Sheriff stated that he has a right to reach out to his citizens. Commissioner Brown closed the discussion.

13. MATTERS FROM COMMISSIONERS

Commissioner Smith referred to an email concerning the liaison listing for County departments. Commissioner Brown stated that she had asked staff to poll other counties on their liaison listings. The Chair recommended that the subject be brought to a meeting for discussion. Commissioner Huxley requested that Commissioner Brown provide an update on the County Insurance estimates at the next Workshop.

14. ANNOUNCEMENTS

<u>Tuesday, April 21, 2015</u>	10:00 A.M.	Board of Commissioners' CP/A Hearing
<u>Wednesday, April 22, 2015</u>	9:45 A.M.	Board of Commissioners' Special Meeting
<u>Wednesday, April 22, 2015</u>	10:00 A.M.	Board of Commissioners' Workshop

The Curry County Board of Commissioners invites members of the public to apply for a position on the County Compensation Board. The Compensation Board shall annually recommend a compensation schedule for the County elective officers mentioned in ORS 204.005 (Election of county officers). The Curry County Board of Commissioners will appoint individuals who are knowledgeable in personnel and compensation management, in accordance with ORS 204.112(1). The committee members' terms shall be for three years. This vacancy will remain open until filled and applications can be found on our website.

15. MISCELLANEOUS

16. ADJOURN at 12:14 P.M.

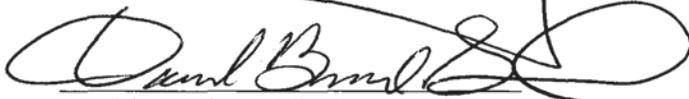
Audio disc of this meeting is available to the public at a nominal charge for a period of one year from the meeting date.

These minutes from Wednesday, April 15, 2015 Board of Commissioners' General Meeting are approved this 20th day of May, 2015.

CURRY COUNTY BOARD OF COMMISSIONERS


Susan Brown, Chair


Thomas Huxley, Vice Chair


David Brock Smith, Commissioner