



CURRY COUNTY BOARD OF COMMISSIONERS

GENERAL MEETING

Wednesday, August 17, 2016 – 10:00 A.M.
Commissioners' Hearing Room, Courthouse Annex
94235 Moore Street, Gold Beach, Oregon
www.co.curry.or.us

AGENDA

*Items may be taken out of sequence to accommodate staff availability and the public.
For public comment, a completed speaker's slip must be submitted.*

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. AGENDA AMENDMENTS**
- 3. APPROVAL OF AGENDA**
- 4. ANNOUNCEMENTS**
 - a. August Events Galore in Curry County! which contribute to our economy.
 - August 20 – Concert at Lobster Creek Park
 - August 21 – Agness Tomato Festival
 - August 24-27 – Curry County Fair
 - August 27-28 – Classic, Cruiser and Hot Rod Car ShowDetails for all these events can be found on the Events Calendar on TravelCurryCoast.com
- 5. PUBLIC COMMENTS**
- 6. PUBLIC HEARING – NeighborWorks Umpqua Final CDBG Grant Report – Economic Development (15 min)**
- 7. ADMINISTRATIVE ACTIONS/ APPOINTMENTS**
 - a. FAA Continuation Grant – Wildlife Fencing – Commissioner Brown (5min)
 - b. Hangar Lease No. 13 with DK Air LLC in care of Dan Brattain – Counsel (5min)
 - c. Order Relinquishing the Retired Senior Volunteer Program (RSVP) Back to Corporation for National Community Service (CNCS) – Counsel (10min)
 - d. Order Delegation Commissioner Brown to Work With CNCS to Relinquish the RSVP Program – Counsel (10min)
 - e. Order Authorizing John Huttl as the Verizon Wireless Administrative Point of Contact – Counsel (5min)
- 8. PROCLAMATIONS/RESOLUTIONS/ LEGISLATIVE ACTIONS**
 - a. 2016-17 Budget Scrivener's Error – Finance (5min)
 - b. 2016-17 Budget Appropriations Transfers – Finance (5min)

Curry County does not discriminate against individuals with disabilities and all public meetings are held in accessible locations. Auxiliary aids will be provided upon request with 48 hours advance notification. Please call 541-247-3296 if you have questions regarding this notice.

9. OLD BUSINESS

- a. Oregon Coastal Zone Management Association Discussion And Commissioner Smith's Work With The Organization For Our Communities, Residents, And Industries Within the OCZMA Region – Commissioner Smith (60 min)

10. PRESENTATIONS TO THE BOARD

11. CONSENT CALENDAR (1min)

- a. Order Correcting Scrivener's Error on Order 20325 now 20340
- b. Order Correcting Scrivener's Error on Order 20327 now 20341
- c. Order Correcting Scrivener's Error on Order 20328 now 20342
- d. Order Correcting Scrivener's Error on Order 20329 now 20343

12. COMMISSIONER UPDATES/ LIAISON & DEPARTMENT ACTIVITY REPORTS

- a. Community Development July Activity Report

13. EXECUTIVE SESSION

Only needs the Board

14. ADJOURN

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

AGENDA ITEM TITLE: NeighborWorks Umpqua
AGENDA DATE^a: 8/17/2016 **DEPARTMENT:** Economic Development **TIME NEEDED:** 15 minutes

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Summer Matteson-Kinney **PHONE/EXT:** 3215 **TODAY'S DATE:** 8/9/2016

BRIEF BACKGROUND OR NOTE^b: Final report of CDBG grant H13011

^bIndicate if more than one copy to be signed

FILES ATTACHED: **SUBMISSION TYPE:** Hearing

- (1)Final Report
- (2)

Are there originals in route (paper copies with pre-existing signatures) **Yes** **No**

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? **Yes** **No**
(If Yes, brief detail)
2. Does this agenda item impact any other County department? **Yes** **No**
(If Yes, brief detail)
3. If Land Transaction, filed with the clerk? **Yes** **No** **N/A**

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

- File with County Clerk
- Send Printed Copy to:
- Email a Digital Copy to:
- Other

Name:
Address:
City/State/Zip:

Phone:
Email:

Due date to send: / /

^cNote: Most signed documents are filed/recorded with the Clerk per standard process.

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? **Yes** **No** **N/A**
(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses **Yes** **No**
Comment:
2. Confirmed Submitting Department's personnel-related materials **Yes** **No** **N/A**
Comment:
3. If job description, Salary Committee reviewed: **Yes** **No** **N/A**
4. If hire order requires an UA, is it approved? **Yes** **No** **Pending** **N/A**

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: **Administrative Actions**

LEGAL ASSESSMENT: Does this agenda item have a legal impact? **Yes** **No**
(If Yes, brief detail) Public hearing is required for grant report

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

- Commissioner Susan Brown **Yes** **No**
- Commissioner Thomas Huxley **Yes** **No**
- Commissioner David Brock Smith **Yes** **No**

Not applicable to Sheriff's Department since they do not have a liaison

**Oregon Business Development Department
Infrastructure Finance Authority
Project Completion Report
Community Development Block Grant Supplement**

SECOND PUBLIC HEARING (FOR ALL PROJECTS AWARDED AFTER JANUARY 1, 1999):

Date notice of the hearing was published or posted: 8/03/2016
 Location where notice was published or posted: Curry Coastal Pilot
 Date hearing was held: 8/17/2016
 Location where citizens can review project information: 94235 Moore Street, Suite 122
Gold Beach, OR 97444

UNPAID COSTS AND UNSETTLED THIRD-PARTY CLAIMS:

List any unpaid and unsettled third-party claims against the grant. Describe circumstances and amounts involved.

FOR ALL CDBG PROJECTS, COMPLETE THE FOLLOWING SECTIONS:

1. PROJECT BENEFICIARIES:

Race/Ethnicity of Persons Benefiting from Project:

Race:	Total #	Ethnicity: # of Hispanic
White	29	
Black/African American		
Asian		
American Indian/Alaskan Native	3	
Native Hawaiian/Other Pacific Islander		
American Indian/Alaskan Native & White		
Asian & White		
Black/African American & White		
American Indian/Alaska Native & Black/African American		
Other Multi-Racial		
Total Number of Persons Benefiting from Project	32	

Total Number of Low- and Moderate-Income Persons Benefiting from Project	32
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Note for Offsite Infrastructure projects: Once all the housing units served by the project have been occupied, a report on the occupants will need to be submitted. Please contact your regional coordinator for the report form.

Source of Data:

<input type="checkbox"/>	2000 Census	Race/Ethnicity: http://factfinder.census.gov/servlet/QTGeoSearchByListServlet?ds_name=DEC_2000_SF1_U&_lang=en&_ts=91130915910 (Choose Table QT-P4).
<input type="checkbox"/>	1990 Census	Mobility Impaired: http://venus.census.gov/doc/lookup_doc.html (Choose: "STF3A", "Go to level State--Place" "Oregon" "submit" "city" "submit" "submit" "P67" "submit" "HTML format" "submit")
<input type="checkbox"/>	Survey, dated:	
<input checked="" type="checkbox"/>	Other, specify:	Actual households assisted

2. HOUSEHOLDS/UNITS/PERSON ASSISTED:

Total Number of Households, Units, or Persons Assisted by Project	24
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Select the measurement most appropriate to your project except for Microenterprise projects always report # persons.

FOR MICROENTERPRISE, PUBLIC WORKS – WATER/WASTEWATER, PUBLIC WORKS – DOWNTOWN REVITALIZATION, AND PUBLIC COMMUNITY FACILITY PROJECTS, THE ABOVE DATA MUST BE FURTHER DESCRIBED AS FOLLOWS:

Number of Households, Units, or Persons Assisted with NEW ACCESS TO SERVICE OR BENEFIT	
Number of Households, Units, or Persons Assisted with IMPROVED ACCESS TO SERVICE OR BENEFIT	
Number of Households, Units, or Persons where project resulted in NO LONGER HAVING ACCESS ONLY TO A SUBSTANDARD FACILITY OR INFRASTRUCTURE (as defined by the community)	

Remember: Microenterprise projects always report # persons

3. COMMUNITIES ASSISTED:

Total Number of Communities Assisted by Project	4
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Report all communities that benefit from facility or services provided by project.

4. REAL PROPERTY ACQUIRED:

Itemize real property (land, including land improvements, structures and appurtenances thereto, excluding movable machinery and equipment) acquired in whole or part with funds from this program in the following list:

Property	Serial Number	Acquisition Cost	Use	Location

5. PROGRAM INCOME:

Program Income on hand as of the date of this Project Completion Report: \$ 0

Source(s) of income: _____

FOR CDBG PUBLIC WORKS – OFFSITE INFRASTRUCTURE PROJECTS ONLY,
ALSO COMPLETE THE FOLLOWING:

Total Number of Renter/Owner Occupied units created	
AND	
Number of units subsidized by federal, state, local program	
Number of units occupied by Elderly (i.e., head or household or spouse age 62 or older)	
Number of units made handicapped accessible	

FOR CDBG PUBLIC COMMUNITY FACILITY PROJECTS – HOMELESS & EMERGENCY SHELTERS ONLY,
ALSO COMPLETE THE FOLLOWING:

Total Number of Homeless Persons Given Overnight Shelter By Facility	
Total Number of Beds Created in Facility	

FOR CDBG ECONOMIC DEVELOPMENT PROJECTS ONLY,
ALSO COMPLETE THE FOLLOWING:

Total Number of Jobs Created	Expected Number at grant award	2006 Actual	2007 Actual	2008 Actual	Total
With employer sponsored health care:					
Types of jobs created:					
• Managers					
• Professional					
• Technicians					
• Sales					
• Office					
• Clerical					
• Skilled craft workers					
• Semi-skilled operatives					
• Unskilled laborers					
• Service Workers					
Employment status before taking the job: (Number unemployed now in jobs created)					
Total Number of Jobs Retained	Expected Number at grant award	2006 Actual	2007 Actual	2008 Actual	Total
With employer sponsored health care:					
Types of jobs retained:					
• Managers					
• Professional					
• Technicians					
• Sales					

• Office					
• Clerical					
• Skilled craft workers					
• Semi-skilled operatives					
• Unskilled laborers					
• Service Workers					
Total Businesses Assisted	Expected Number at grant award	2006 Actual	2007 Actual	2008 Actual	Total
New:					
Existing, of which how many are:					
• Expansions					
• Relocations					
DUNS Number needed for every assisted business (Attach separately.)					
Two-digit NAIC industry classification (Attach separately.)					
Assisted business(es) provide(s) a good or service to meet the needs of the service area, neighborhood, or community (as determined by the community)? If YES, describe the need and how it was addressed by the business(es)? (Attach narrative separately.)					

CERTIFICATION OF RECIPIENT

The undersigned hereby certifies that the information set forth in this report is, to the best of the knowledge of the undersigned, true and correct as of this date.

Preparer's Signature

Norman Arthur Chaput

Typed or Printed Name

8.08.2016

Date

Official Signature

Typed or Printed Name

Date

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO BOC_OFFICE@CO.CURRY.OR.US

AGENDA ITEM TITLE: FAA Continuation Grant-Wildlife Fencing

AGENDA DATE^a: 8/17/2016 **DEPARTMENT:** Commissioners **TIME NEEDED:** 5 min

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Susan **PHONE/EXT:** 3229 **TODAY'S DATE:** 8/10/2016

BRIEF BACKGROUND OR NOTE^b: Signature Authority to the Liaison - The funding for the Wildlife Fencing was received and the work is completed, however the original request for grant funds did not cover the cost of changing bids because of the non-responsiveness of the selected bidder. FAA has awarded the additional \$144,000 to cover the remaining expenses. This grant application will formally request the use of those funds.

^bIndicate if more than one copy to be signed

FILES ATTACHED:

SUBMISSION TYPE: Application

(1)SF 424 Grant Application

(2)Form5100-100, Form 5100-130, Form 5100-134, Form 5100-132, Form 5100-133, Form 5100-131, Form 5100-129, Form 5100-135

Are there originals in route (paper copies with pre-existing signatures) Yes No

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? Yes No
(If Yes, brief detail)
2. Does this agenda item impact any other County department? Yes No
(If Yes, brief detail)
3. If Land Transaction, filed with the clerk? Yes No N/A

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name: Daniel.Stewart@faa.gov

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

^cNote: Most signed documents are filed/recorded with the Clerk per standard process.

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? Yes No N/A

(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses Yes No
Comment:
2. Confirmed Submitting Department's personnel-related materials Yes No N/A
Comment:
3. If job description, Salary Committee reviewed: Yes No N/A
4. If hire order requires an UA, is it approved? Yes No Pending N/A

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: Administrative Actions

LEGAL ASSESSMENT: Does this agenda item have a legal impact? Yes No

(If Yes, brief detail) Authorizes additional grant funding for airport work

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown Yes No

Commissioner Thomas Huxley Yes No

Commissioner David Brock Smith Yes No

Not applicable to Sheriff's Department since they do not have a liaison

Susan Brown

From: Daniel.Stewart@faa.gov
Sent: Thursday, August 04, 2016 1:55 PM
To: Susan Brown
Subject: Brookings Airport 2016 Grant
Attachments: 1. SF 424 Application for Federal Assistance 2016.pdf; 2. 5100-100 Development Projects Application-2016.pdf; 8. FAA Form 5100-130 Sponsor Cert - Drug Free-provisional-Jan2016.docx; 9. FAA Form 5100-134 Sponsor Cert - Consultant-provisional_Jan2016.docx; 10. FAA Form 5100-132 Sponsor Cert - Plans Specs-provisional_Jan2016.docx; 11. FAA Form 5100-133 Sponsor Cert - Land-provisional_Jan2016.docx; 12. FAA Form 5100-131 Sponsor Cert - Equip Constr-provisional_Jan2016.docx; 13. FAA Form 5100-129 Sponsor Cert - Final Project-provisional-Jan2016.docx; 14. FAA Form 5100-135 Conflict of Interest Certification-Provisional_Jan2016.docx; Grant Application.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good Afternoon Susan,

I've been preparing the necessary documentation on my end for the grant to cover the last bit of the fencing project that didn't fit in last year's grant. I had thought that last year's grant application contained the necessary amount for both grants, in which case no new grant would be needed this year, but on further review I realized that because the grant was issued before the issues with the non-responsive low bidder, the funding request in the original application is not high enough to cover the additional \$144,000 needed. If you could fill out the attached grant application forms and have them signed, we will be ready to issue the grant. I've also attached last year's application for reference, since it's the same project all forms should be the same save for the dollar amounts which can be changed to reflect the \$144,000 to cover the rest of the construction contract.

Let me know if you have any questions.

Dan Stewart
F.A.A. – Northwest Mountain Region
Seattle Airports District Office
1601 Lind Ave SW - Suite 250, Renton, WA 98057-3356
(425) 227-2666 Daniel.Stewart@faa.gov

Application for Federal Assistance SF-424

* 1. Type of Submission <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input checked="" type="checkbox"/> Changed/Corrected Application	* 2. Type of Application <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision	* If Revision, select appropriate letter(s): A. Increase Award * Other (Specify)
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* 3. Date Received:	4. Application Identifier:
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5a. Federal Entity Identifier:	* 5b. Federal Award Identifier:
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State Use Only:

6. Date Received by State:	7. State Application Identifier:
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8. APPLICANT INFORMATION:

* a. Legal Name: Curry County	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 93-6002291	*c. Organizational DUNS: 0549739530000

d. Address:

* Street1: 94235 Moore Street, suite 122
 Street 2:
 * City: Gold Beach
 County: Curry
 * State: Oregon
 Province:
 Country: USA *Zip/ Postal Code: 97444

e. Organizational Unit:

Department Name: Curry County Board of Commissioners	Division Name:
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f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.	First Name: Susan
Middle Name:	
* Last Name: Brown	
Suffix:	

Title: Curry County COmmissioner

Organizational Affiliation:

* Telephone Number: (541) 247-3229	Fax Number: (541) 247-2718
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* Email: browns@co.curry.or.us

Application for Federal Assistance SF-424

*9. Type of Applicant 1: Select Applicant Type:

B. County Government

Type of Applicant 2: Select Applicant Type:

- Select One -

Type of Applicant 3: Select Applicant Type:

- Select One -

* Other (specify):

* 10. Name of Federal Agency:

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

*12. Funding Opportunity Number: N/A

Title: N/A

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Brookings and Curry County

* 15. Descriptive Title of Applicant's Project:

2015 Airport Improvements: a) construction of a wildlife deterrent fence, b) conduct AGIS Obstruction Survey, c) prepare Airport Property Map for Brookings Airport (KBOK)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: 4th

*b. Program/Project: 4th

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 07/01/2015

*b. End Date: 10/01/2016

18. Estimated Funding (\$):

*a. Federal	144,000.00
*b. Applicant	0.00
*c. State	
*d. Local	
*e. Other	
*f. Program Income	
*g. TOTAL	144,000.00

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation on next page.)**

- Yes
- No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: Susan

Middle Name:

*Last Name: Brown

Suffix:

*Title: Curry County Commissioner

*Telephone Number: (541) 247-3229

Fax Number: (541) 247-2718

* Email: browns@co.curry.or.us

*Signature of Authorized Representative:

*Date Signed:

Application for Federal Assistance SF-424

***Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
<input type="checkbox"/> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
<input type="checkbox"/> De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
<input type="checkbox"/> Negotiated Rate equal to	% as approved by (the Cognizant Agency)
on	(Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. **Compatible Land Use.** – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

- Previous Airport Layout Plan, and updates, have been coordinated within Curry County to ensure land uses are compatible with the airport.

2. **Defaults.** – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

- N/A

3. **Possible Disabilities.** – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of Part V of this Application, either by limiting its legal or financial ability or otherwise, except as follows:

- N/A

4. **Consistency with Local Plans.** – The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport. - YES

5. **Consideration of Local Interest.** – It has given fair consideration to the interest of communities in or near where the project may be located. - YES

6. **Consultation with Users.** In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

7. **Public Hearings.** – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project. - N/A

8. **Air and Water Quality Standards.** – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary. - N/A

PART II – SECTION C (CONTINUED)

9. Exclusive Rights. – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

- There are no exclusive rights granted.

10. Land. – (a) The sponsor holds the following property interest in the following areas of land* which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

No Exceptions: Curry County (Sponsor) holds the property interests of Brookings Airport and the land area impacted by this project's work.

Exhibit A part of this grant

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land* on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

- N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land* which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

- N/A

*State character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL
1. Federal Domestic Assistance Catalog Number:
2. Functional or Other Breakout:

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			144,000
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			
19. Federal Share requested of Line 18			
20. Grantee share			
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 144,000

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	\$ 0

SECTION E – REMARKS (Attach sheets if additional space is required)

**PART IV PROGRAM
NARRATIVE (Suggested
Format)**

DEPARTMENT OF TRANSPORTATION - FEDERAL AVIATION ADMINISTRATION

OMB NO. 2120-0569

PROJECT: 2015 Airport Improvements
AIRPORT: Brookings Airport (KBOK)
1. Objective: a. Fencing: Design/construction of fencing to deter wildlife hazards (elk herds) access to aircraft operations at KBOK. b. AGIS Survey: Conduct AGIS Obstruction Survey to document airspace obstructions at KBOK. c. Airport Property Map: Research and prepare an Airport Property Map (Exhibit A) to document Sponsor's ownership of properties at KBOK.
2. Benefits Anticipated: a.) KBOK currently has an elk herd problem on the airport. We expect installation of a fence (recommended by the WHA and WHMP) will deter presence of these elk hazards in the aircraft operations areas and increase airfield safety. b.) The AGIS Obstruction Survey will identify obstructions/hazards in KBOK airspace which will require removal by a subsequent project; and will provide data for the Sponsor's request for FAA's design of an IFP for KBOK. c.) KBOK needs to prepare an Airport Property Map (Exhibit A) to document the County's ownership of the airport's properties.
3. Approach: (See approved Scope of Work in final Application) a.) Design/construct a wildlife deterrent fence around the airfield operations area in accordance with the approved Wildlife Hazard Assessment report and approved Wildlife Hazard Management Plan. b.) Conduct AGIS survey per requirements of FAA AC 150/5300-16A, 17C and 18B. c.) Research and prepare Airport Property Map (Exhibit A) per FAA standards.
4. Geographic Location: Brookings Airport (KBOK), Brookings, Oregon
5. If Applicable, Provide Additional Information:
6: Sponsor's Representative: (incl address & tel. no) Ms Julie Schmelzer, Director of Administration 94235 Moore Street, Suite 122 Gold Beach, OR 97444 (541) 247-3253

CIP DATA SHEET

AIRPORT	Brookings Airport	LOCID	BOK	LOCAL PRIORITY	1
PROJECT DESCRIPTION	2015 Airport Improvements			PLANNED YEAR TO CONSTRUCT	2015

SKETCH:

JUSTIFICATION: 2015 Airport Improvements: a.) construct wildlife deterrent fencing, b.) conduct AGIS Obstruction Survey, and c.) prepare Airport Property Map (Exhibit A) for Brookings Airport (KBOK).
 a.) Fence required per WHA/WHMP to deter presence of elk herds within the airfield operations areas.
 b.) AGIS survey required to provide airport and airspace data for FAA's design of an IFP for KBOK.
 c.) Airport Property Map (Exhibit A) required to document Sponsor's ownership of airport property.

COST ESTIMATE:

ADMINISTRATION:	\$ 19,540	1. Construction	\$ 537,479		4 \$
ENGINEERING:	\$ 149,967	2	\$		5 \$
INSPECTION:	\$ 154,585	3	\$		TOTAL: \$ 861,571

Federal (%) \$ 90%	State \$	Local (%) \$ 10%
SPONSOR VERIFICATION:	Date (see instruction sheet or attached comments for more information)	
For each and every project as applicable	2004 -Date of approved ALP with project shown 4/2/15 -Date of environmental determination (ROD, FONSI, CatEx) -Date of land acquisition or signed purchase agreement -Date of pavement maintenance program -Date of Benefit Cost Analysis (BCA) as required	

SPONSOR'S SIGNATURE: *Julie A Schmelzer* DATE: 7-8-15
 PRINTED NAME: Julie A Schmelzer TITLE: Director of Administration
 PHONE NUMBER: 541.247.3253 EMAIL: schmelzerj@co.curry.or.us

FAA USE ONLY					
PREAPP NUMBER	GRANT NUMBER	NPIAS CODE	WORK CODE	FAA PRIORITY	FEDERAL \$

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: Curry County
Airport: Brookings (KBOK)
Project Number: 3-41-0008-014

Description of Work: 2015 Airport Improvements: a) construction of a wildlife deterrent fence, b) conduct AGIS Obstruction Survey, c) prepare Airport Property Map for Brookings Airport (KBOK)

Application

49 USC § 47105(d), authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).

Yes No N/A

2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor’s performance in complying with:

- a. Technical standards (Advisory Circular (AC) 150/5370-12);
- b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
- c. Construction safety and phasing plan measures (AC 150/5370-2).

Yes No N/A

3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).

Yes No N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
- Yes No N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
- Yes No N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- Yes No N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
- Yes No N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- Yes No N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- Yes No N/A

10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).

Yes No N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

Yes No N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a) Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b) Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c) Prepare and retain as-built plans (Order 5100.38).

Yes No N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this _____ day of _____, _____.

Name of Sponsor: Curry County

Name of Sponsor's Authorized Official: Susan Brown

Title of Sponsor's Authorized Official: Curry County Commissioner

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: Curry County
Airport: Brookings (KBOK)
Project Number: 3-41-0008-014

Description of Work: 2015 Airport Improvements: a) construction of a wildlife deterrent fence, b) conduct AGIS Obstruction Survey, c) prepare Airport Property Map for Brookings Airport (KBOK)

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

Yes No N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes No N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

Yes No N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

Yes No N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

Yes No N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Yes No N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

Yes No N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Brookings Airport

Address: Brookings, Oregon

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this _____ day of _____, _____.

Name of Sponsor: Curry County

Name of Sponsor's Authorized Official: Susan Brown

Title of Sponsor's Authorized Official: Curry County Commissioner

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: Curry County
Airport: Brookings (KBOK)
Project Number: 3-41-0008-014

Description of Work: 2015 Airport Improvements: a) construction of a wildlife deterrent fence, b) conduct AGIS Obstruction Survey, c) prepare Airport Property Map for Brookings Airport (KBOK)

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).
 Yes No N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
 Yes No N/A

3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.

Yes No N/A

4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:

- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
- b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
- c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).

Yes No N/A

5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)) was or will be:

- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
- b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
- c. Publicly opened at a time and place prescribed in the invitation for bids; and
- d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.

Yes No N/A

6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:

- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
- b. Plan for publicizing and soliciting an adequate number of qualified sources; and
- c. Listing of evaluation factors along with relative importance of the factors.

Yes No N/A

7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).

Yes No N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

Yes No N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

Yes No N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

Yes No N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

Yes No N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR part 200, Appendix II).

Yes No N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

Yes No N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$150,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this _____ day of _____, _____.

Name of Sponsor: Curry County

Name of Sponsor's Authorized Official: Susan Brown

Title of Sponsor's Authorized Official: Curry County Commissioner

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: Curry County

Airport: Brookings (KBOK)

Project Number: 3-41-0008-014

Description of Work: 2015 Airport Improvements: a) construction of a wildlife deterrent fence, b) conduct AGIS Obstruction Survey, c) prepare Airport Property Map for Brookings Airport (KBOK)

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
 Yes No N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
 Yes No N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
 Yes No N/A

4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
 Yes No N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
 Yes No N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
 Yes No N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
 Yes No N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
 Yes No N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
 Yes No N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
 Yes No N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
 Yes No N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
 Yes No N/A
 - b. Snow Removal Equipment as contained in AC 150/5220-20.
 Yes No N/A
 - c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.
 Yes No N/A

13. For construction activities within or near aircraft operational areas(AOA):
- a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.
 - b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.
 - c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

Yes No N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this _____ day of _____, _____.

Name of Sponsor: Curry County

Name of Sponsor's Authorized Official: Susan Brown

Title of Sponsor's Authorized Official: Curry County Commissioner

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Real Property Acquisition Airport Improvement Program Sponsor Certification

Sponsor: Curry County
Airport: Brookings (KBOK)
Project Number: 3-41-0008-014

Description of Work: 2015 Airport Improvements: a) construction of a wildlife deterrent fence, b) conduct AGIS Obstruction Survey, c) prepare Airport Property Map for Brookings Airport (KBOK)

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on real property acquisition and relocation assistance are in 49 CFR part 24. The AIP project grant agreement contains specific requirements and assurances on the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Uniform Act), as amended.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the real property acquisition project. Selecting "yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards.

1. The sponsor's attorney or other official has or will have good and sufficient title as well as title evidence on property in the project.
 Yes No N/A

2. If defects and/or encumbrances exist in the title that adversely impact the sponsor's intended use of property in the project, they have been or will be extinguished, modified, or subordinated.
 Yes No N/A

3. If property for airport development is or will be leased, the following conditions have been met:
 - a. The term is for 20 years or the useful life of the project;
 - b. The lessor is a public agency; and
 - c. The lease contains no provisions that prevent full compliance with the grant agreement. Yes No N/A

4. Property in the project is or will be in conformance with the current Exhibit A property map, which is based on deeds, title opinions, land surveys, the approved airport layout plan, and project documentation.
- Yes No N/A
5. For any acquisition of property interest in noise sensitive approach zones and related areas, property interest was or will be obtained to ensure land is used for purposes compatible with noise levels associated with operation of the airport.
- Yes No N/A
6. For any acquisition of property interest in runway protection zones and areas related to 14 CFR 77 surfaces or to clear other airport surfaces, property interest was or will be obtained for the following:
- a. The right of flight;
 - b. The right of ingress and egress to remove obstructions; and
 - c. The right to restrict the establishment of future obstructions.
- Yes No N/A
7. Appraisals prepared by qualified real estate appraisers hired by the sponsor include or will include the following:
- a. Valuation data to estimate the current market value for the property interest acquired on each parcel; and
 - b. Verification that an opportunity has been provided to the property owner or representative to accompany appraisers during inspections.
- Yes No N/A
8. Each appraisal has been or will be reviewed by a qualified review appraiser to recommend an amount for the offer of just compensation, and the written appraisals as well as review appraisal are available to Federal Aviation Administration (FAA) for review.
- Yes No N/A
9. A written offer to acquire each parcel was or will be presented to the property owner for not less than the approved amount of just compensation.
- Yes No N/A
10. Effort was or will be made to acquire each property through the following negotiation procedures:
- a. No coercive action to induce agreement; and
 - b. Supporting documents for settlements included in the project files.
- Yes No N/A

11. If a negotiated settlement is not reached, the following procedures were or will be used:
- a. Condemnation initiated and a court deposit not less than the just compensation made prior to possession of the property; and
 - b. Supporting documents for awards included in the project files.

Yes No N/A

12. If displacement of persons, businesses, farm operations, or non-profit organizations is involved, a relocation assistance program was or will be established, with displaced parties receiving general information on the program in writing, including relocation eligibility, and a 90-day notice to vacate.

Yes No N/A

13. Relocation assistance services, comparable replacement housing, and payment of necessary relocation expenses were or will be provided within a reasonable time period for each displaced occupant in accordance with the Uniform Act.

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this _____ day of _____, _____.

Name of Sponsor: Curry County

Name of Sponsor's Authorized Official: Susan Brown

Title of Sponsor's Authorized Official: Curry County Commissioner

Signature of Sponsor's Designated Official Representative: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: Curry County

Airport: Brookings (KBOK)

Project Number: 3-41-0008-014

Description of Work: 2015 Airport Improvements: a) construction of a wildlife deterrent fence, b) conduct AGIS Obstruction Survey, c) prepare Airport Property Map for Brookings Airport (KBOK)

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
 Yes No N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
 Yes No N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
 Yes No N/A
4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
 Yes No N/A

5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
 - b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- Yes No N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- Yes No N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).
- Yes No N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
 - b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- Yes No N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- Yes No N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- Yes No N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).
- Yes No N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- Yes No N/A
13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:
- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
 - b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
 - c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).
- Yes No N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this _____ day of _____, _____.

Name of Sponsor: Curry County

Name of Sponsor's Authorized Official: Susan Brown

Title of Sponsor's Authorized Official: Curry County Commissioner

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor: Curry County
Airport: Brookings (KBOK)
Project Number: 3-41-0008-014

Description of Work: 2015 Airport Improvements: a) construction of a wildlife deterrent fence, b) conduct AGIS Obstruction Survey, c) prepare Airport Property Map for Brookings Airport (KBOK)

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting “yes” represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting “No” represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If “No” is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor’s and sub-recipient’s officers, employees, or agents, or by contractors or their agents.

Yes No

2. The sponsor’s or sub-recipient’s officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

Yes No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

Yes No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this _____ day of _____, _____.

Name of Sponsor: Curry County

Name of Sponsor's Authorized Official: Susan Brown

Title of Sponsor's Authorized Official: Curry County Commissioner

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO BOC_OFFICE@CO.CURRY.OR.US

AGENDA ITEM TITLE: Hangar Lease No. 13 - DK Air, LLC % of Dan Brattain

AGENDA DATE^a: 08-17-16 **DEPARTMENT:** Counsel **TIME NEEDED:** 5 min.

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Huttl **PHONE/EXT:** 3218 **TODAY'S DATE:** 08-11-16

BRIEF BACKGROUND OR NOTE^b: Airport Hangar Lease

^bIndicate if more than one copy to be signed

FILES ATTACHED:

SUBMISSION TYPE: Lease

- (1) Order
- (2) Lease with Exhibits

Are there originals in route (paper copies with pre-existing signatures) Yes No

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? Yes No
(If Yes, brief detail)
2. Does this agenda item impact any other County department? Yes No
(If Yes, brief detail)
3. If Land Transaction, filed with the clerk? Yes No N/A

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone:

Due date to send: / /

Email:

***Note: Most signed documents are filed/recorded with the Clerk per standard process.**

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? Yes No N/A

(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses Yes No
Comment:
2. Confirmed Submitting Department's personnel-related materials Yes No N/A
Comment:
3. If job description, Salary Committee reviewed: Yes No N/A
4. If hire order requires an UA, is it approved? Yes No Pending N/A

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: Adminstrative Actions

LEGAL ASSESSMENT: Does this agenda item have a legal impact? Yes No

(If Yes, brief detail) 20 year lease with option for 5 year renewal after that

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown Yes No

Commissioner Thomas Huxley Yes No

Commissioner David Brock Smith Yes No

Not applicable to Sheriff's Department since they do not have a liaison

AFTER RECORDING RETURN TO/
AND SEND TAX STATEMENTS TO:

DK AIR, LLC c/o Dan Brattain
15564 Sterling Heights Lane
Brookings, Oregon 97415

**LEASE FOR NONCOMMERCIAL AIRPLANE HANGAR SITE
AT BROOKINGS AIRPORT**

LESSOR: CURRY COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF OREGON,
hereinafter called "COUNTY", 94235 Moore Street, Suite 122, Gold Beach, OR 97444.

LESSEE: Dan Brattain/DK AIR, LLC, 15564 Sterling Heights Lane, Brookings, Oregon 97415

LEASEHOLD PREMISES: BROOKINGS AIRPORT HANGAR SITE #13

INITIAL TERM OF LEASE: 07-01-2016 TO 06-30-2036

RECITAL:

COUNTY, as owner of the Brookings Airport, Curry County, Oregon, desires to lease to LESSEE, and LESSEE desires to lease from COUNTY, a noncommercial aircraft hangar site located at the Brookings Airport.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL TERMS, CONDITIONS AND COVENANTS CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

SECTION 1. Description of Premises.

COUNTY, as owner of the Brookings Airport, Curry County, Oregon, agrees to lease to LESSEE a noncommercial aircraft hangar site of approximately 12,101 square feet (including a 5' apron around the building) as follows:

Hangar Site #13 located at the Brookings Airport, Curry County, Oregon, as shown on Exhibit "A" and Exhibit "A-1" including the square footage designated in Exhibit "A-2", and Exhibit "B" all of which exhibits are attached hereto and incorporated herein by this reference.

SECTION 2. Initial Lease Term.

This lease term begins 07-01-2016, and ends 06-30-2036.

SECTION 3. Rent.

3.1 Basic Rent. LESSEE agrees to pay to COUNTY rent in a base amount of \$3927.91 for fiscal year 2016-2017 for the 12,101 square foot aircraft hangar (includes apron)(refer to letter). Initial rent shall be paid on or before execution of the lease.

3.2 Payment of rent for each subsequent year of the lease shall be paid in full annually on or before the annual anniversary of the first day of the lease.

3.3 For each anniversary of the initial year, whether notice is given or not, rent shall be adjusted for

inflation based upon the Portland Consumer Price Index (CPI) for the period ending in December of the previous year. The base for computing the adjustment is the CPI (U) published by the United States Department of Labor, Bureau of Labor Statistics (Index).

3.4 If the Portland CPI is discontinued during the term or after lease renewal, COUNTY may select any other government index or computation for replacement to obtain substantially the same result as would have been obtained if the Portland CPI had not been discontinued.

SECTION 4. Option to Renew Lease.

4.1 If the lease is not in default, LESSEE shall have the option to apply for a renewal of this lease for an additional term of five (5) years. The option to renew shall be allowed so long as LESSEE complies with the provisions of this section and signs an extension agreement, including any reasonable modifications consistent with the provisions of this lease (lease and lease renewals cannot extend over a 99 year period).

4.2 The application to renew shall be exercised by giving written notice to COUNTY at least sixty (60) days, and not more than one hundred eighty (180) days prior to the last day of the expiring term.

4.3 Any renewals of this lease shall be on substantially the same terms and conditions as the initial lease. (Provided however, that within one hundred eighty (180) days but not less than sixty (60) days prior to the termination of a five (5) year term) COUNTY may submit to LESSEE an extension agreement specifying any changes in the terms within thirty (30) days of receiving LESSEE'S written application for renewal.

4.4 If LESSEE agrees to the terms and wishes to renew the lease for another term, LESSEE shall send to COUNTY the signed extension agreement prior to the last day of the expiring term. The lease extension shall be binding when the extension agreement is fully executed by the parties.

4.5 If LESSEE exercises the option to renew, but fails to sign the extension agreement prior to the last day of the lease term, this lease shall terminate on the last day of the current twenty (20) year term.

SECTION 5. Use of Premises.

LESSEE shall use the leased premises solely for NONCOMMERCIAL aeronautical purposes. Use is limited exclusively to the storage of aircraft and aircraft-related supplies.

SECTION 6. Airport Regulations.

The flights conducted at this airport shall conform to all applicable Federal Aviation Regulations, Oregon Aviation Laws, and traffic patterns as established at the airport.

SECTION 7. Registration.

LESSEE understands and agrees that any aircraft hanged by LESSEE on the premise covered by this lease at the Brookings Airport shall be registered with the State of Oregon Department of Aviation, annually, in compliance with ORS 837.015 "Registration of Aircraft." In addition, all resident pilots operating such aircraft shall be registered with the State of Oregon Department of Aviation, as required by ORS 837.020.

SECTION 8. Entry onto Premises.

LESSEE agrees to permit COUNTY to enter onto the leased premises at any time for the purpose of ascertaining compliance with the terms and conditions of this lease. Except in case of an emergency, agreement to the contrary by LESSEE, or unless it is impracticable to do so, COUNTY shall give LESSEE at least twenty-four

(24) hour notice of COUNTY'S intent to enter and may enter only at reasonable times.

SECTION 9. Construction or Alteration.

Prior to the start of any construction or alteration on the leased premises, LESSEE shall submit to COUNTY a copy of all the required city/county building permits along with the final plans and specifications. No construction or alteration shall be started without COUNTY'S prior written approval. Notice of any and all proposed construction or alterations shall be submitted through COUNTY to the Federal Aviation Administration on FAA Form 7460-1, "Notice of Proposed Construction or Alteration" as prescribed in Section 77.17 (FAR). LESSEE shall complete construction or alteration within twelve (12) months of execution of this lease. The project shall be similar in color, structure, and appearance to other construction in the Brookings Airport.

SECTION 10. Improvements.

All improvements made on the leased premises shall remain the property of LESSEE and shall be removed by LESSEE within thirty (30) days following the expiration or termination of this lease, unless otherwise agreed to by COUNTY, and except as otherwise provided.

SECTION 11. Protection of the Airport's Imaginary Surfaces.

COUNTY shall have the right to take any action it considers necessary to protect the airport's imaginary surfaces, as defined by Federal Aviation Regulations, Part 77. COUNTY reserves the right to prevent LESSEE from erecting, or permitting to erect, any building or other structure on the airport which, in the opinion of COUNTY, would limit the usefulness of the airport or constitute a hazard to aircraft.

SECTION 12. Maintenance.

LESSEE shall keep the leased premises as shown on Exhibits "A" and "A Part-4" in a safe condition at all times. In addition, LESSEE shall maintain the leased premises in a reasonably clean and neat fashion, and shall not permit the accumulation of rubbish, junk, aircraft or automobile parts or any other material on the premises.

LESSEE shall not dump any chemical or petroleum products on the leased premises or airport property. In addition, LESSEE shall recycle petroleum products and dispose of chemical wastes in accordance with the Oregon Department of Environmental Quality's rules and regulations which are available to LESSEE by contacting the Oregon Department of Environmental Quality. Cleanup of intentional dumping or accidental spillage as a result of LESSEE'S actions will be the responsibility of the LESSEE and shall be carried out in accordance with Department of Environmental Quality standards.

SECTION 13. Landscaping.

If LESSEE chooses to landscape the leased premises, such landscaping shall be limited to low-growing shrubs and plants. LESSEE also agrees to keep any grass mowed on the leased premises and along its taxiway.

SECTION 14. Fire Prevention.

LESSEE shall exercise due care to prevent and control fires on the premises, and to that end shall not store gasoline or other flammable items in LESSEE'S hangar. LESSEE further agrees to abide by the pertinent rules and regulations set forth by the local, county and state fire marshals.

SECTION 15. Destruction of Hangar or Improvements.

In the event that the hangar on the leased premises is destroyed during the term of this lease, LESSEE shall have the option of restoring the premises to its original condition, or of terminating this lease by giving written notice of termination within thirty (30) days after destruction of the hangar. In the event that a hangar is destroyed or damaged, LESSEE shall replace, repair, or remove the hangar within a reasonable time as determined by COUNTY. If LESSEE fails to replace, repair, or remove the hangar within a reasonable time, then the provisions of SECTION 30 Termination, shall apply.

SECTION 16. Compliance with Law.

LESSEE shall observe and obey all laws, ordinances, rules and regulations promulgated by any lawful authority of the United States, the State of Oregon, or any municipal subdivision having authority over or jurisdiction of the premises. This includes, but is not limited to safety, health, sanitary, fire, electrical and building, codes, zoning and state and local comprehensive plans.

SECTION 17. Hold Harmless and Insurance.

LESSEE shall conduct its activities under this lease at LESSEE'S own risk. LESSEE shall hold harmless and indemnify COUNTY, its agents, officers and employees from any and all damages, demands, suits or actions whatsoever resulting from or because of, any damage to property, injury or death to any person(s) arising out of any action or omissions by LESSEE or LESSEE'S contractors, employees or agents.

LESSEE agrees during the term hereof, to keep a policy of general liability insurance in effect, with respect to the leased premises with minimum coverage of \$1,000,000.00 combined single limits. The policy shall name County as an additional insured and shall contain a clause that the insurer will not cancel or change the insurance without first giving County at least thirty days prior written notice. The insurance shall be in an insurance company registered to do business in the State of Oregon and a copy of the policy or the certificate of insurance shall be delivered to Lessor.

SECTION 18. Taxes and Liens, and Utilities.

LESSEE agrees to keep the leased premises free and clear of all liens and encumbrances and agrees to promptly pay any and all taxes levied thereon and on any improvement made or placed thereon subject to such taxes. LESSEE shall be responsible for ensuring that any taxable improvements are lawfully brought to the attention of the tax assessor. COUNTY shall have the right, but not the obligation, during the term of this lease and any renewal thereof, to pay any taxes or other charges on the leased land remaining unpaid by LESSEE after the same has become due and payable.

LESSEE shall pay when due all charges for services and utilities incurred in connection with the use, occupancy, operation, and maintenance of the leased Premises, including but not limited to charges for water, sewage disposal, electricity, garbage disposal and telephone services.

SECTION 19. Access and Automobile Parking.

No motor vehicle belonging to LESSEE, except aircraft, shall be allowed on the airport runway, taxiway or adjacent airport land, except in areas specifically designated for motor vehicle use.

SECTION 20. Future Agreements.

Any future agreement between the parties relative to this agreement shall be ineffective to modify or

discharge this agreement, in whole or in part, unless such agreement is in writing and signed with the same formalities as this instrument.

SECTION 21. No Assignment Without Consent.

WARNING: THIS LEASE SHALL NOT BE ASSIGNED, NOR THE PREMISES SUBLET, WITHOUT EXPRESS PRIOR WRITTEN APPROVAL BY COUNTY. SUBLETTING CONSTITUTES A COMMERCIAL OPERATION, AND ANY COMMERCIAL LEASE MUST BE NEGOTIATED. LEASE RIGHTS HEREIN SHALL NOT AUTOMATICALLY PASS WITH THE SALE OF THE STRUCTURES.

The proposed purchaser or LESSEE must negotiate and execute an agreement with COUNTY to obtain lease rights. Acceptance of any purchaser or LESSEE shall not be unreasonably withheld. The assignment and resulting paperwork shall be subject to a \$50.00 service fee.

SECTION 22. Subordination to Federal-State Agreements.

22.1 The provisions of this lease shall be subordinate to any existing or future agreement between COUNTY and the United States relative to the operation or maintenance of the Brookings Airport. This subordination may be required as a condition precedent to the receipt of federal funds for the development of the airport. Failure of LESSEE to comply with any of the requirements of any existing or future agreement between COUNTY and the United States shall be cause for termination of LESSEE'S rights hereunder.

22.2 During a time of war or national emergency, COUNTY shall have the right to lease the landing area or any part thereof to the United States government for military or other federal government purposes. If such lease is executed, the provisions of this lease inconsistent with the provisions of the lease to the government shall be suspended.

SECTION 23. County's Right to Develop the Airport.

COUNTY reserves its right to further develop or improve the airport facility on COUNTY property in accordance with its duty to develop aviation within the state as dictated by the demands of air traffic and aviation safety.

SECTION 24. Maintenance of Airport.

COUNTY shall maintain the runways, public taxiways and aircraft parking areas. It is mutually understood that COUNTY retains sole authority to determine the methods and schedules by which any maintenance or necessary construction is to be performed. COUNTY shall have the right to close the airport whenever it deems necessary for reasons of public safety or convenience. No advance notice shall be necessary when closure of the airport is by reason of weather, acts of God, or other unforeseen circumstances.

SECTION 25. No Exclusive Right.

It is understood and agreed by the parties hereto that nothing herein contained shall be construed to grant or authorize the granting of an exclusive right forbidden by Section 308 of the Federal Aviation Act of 1958. It is clearly understood and agreed by the parties hereto that LESSEE may choose to perform any service on its own aircraft that it is legally qualified to perform.

SECTION 26. Authority.

Any and all powers and authority conferred upon LESSEE by this lease shall be strictly construed, and no other powers may be lawfully exercised by LESSEE without COUNTY'S prior written consent. LESSEE shall not have any authority to act on behalf of COUNTY, or to bind COUNTY to any third party, contractually or otherwise, except as is expressly stated herein.

SECTION 27. Non-Discrimination.

COUNTY will not, on the grounds of race, color, sex, religion, national origin, creed, marital status, age, or the presence of any sensory, mental or physical handicap:

- (a) Deny an individual any services or other benefits provided under this Agreement
- (b) Provide any services or other benefits to an individual which are different or are provided in a different manner from those provided under this Agreement
- (c) Subject an individual to segregation or separate treatment in any matter related to the receipt of any service(s) or other benefits under this Agreement.

SECTION 28. Notice of Breach of Contract Terms.

In the event of a breach of any of the terms of this lease agreement, each party to the agreement shall have the option of giving written notice of the breach to the party in default. If the conditions of breach are not corrected within thirty (30) days of the receipt of the notice of the breach, the injured party shall have the option of declaring the breaching party in default.

SECTION 29. Conditions of Default.

The following occurrences shall be deemed conditions of default on the part of Lessee:

- (a) LESSEE is declared involuntarily bankrupt or files a bankruptcy petition.
- (b) Abandonment of the leased premises by LESSEE for a period in excess of ninety (90) days even though the lease is paid current. No abandonment shall be deemed to have occurred if COUNTY has received written notice of temporary hangar vacancy or lessee's temporary absence.
- (c) LESSEE'S failure to pay rent within thirty (30) days after receiving written notice of the breach.
- (d) COUNTY or LESSEE'S failure to correct any breach of the terms, covenants and conditions contained herein within thirty (30) days after receiving written notice of the breach.

Written notice of ANY default shall be served by delivery in person, or by certified mail, to the party in default. For good cause shown, the party sending notice of default may, at its sole option, grant a reasonable extension of time, in excess of the thirty (30) day period set forth above, to cure the default.

SECTION 30. Termination for Default

In the event that this lease has been declared in default as provided above the party not in default may, at injured party's option, terminate this lease without further notice to the defaulting party. In the event that LESSEE is the defaulting party, all rights, powers and privileges of LESSEE hereunder shall cease and LESSEE shall immediately vacate the leasehold, making no claim of any kind against COUNTY, its agents or representatives by reason of such termination.

Re-occurrence of the same condition for which the defaulting party has previously been served notice in any

twelve (12) month period may result in automatic termination of this lease.

SECTION 31. Payment of Costs upon Default.

In the event of the breach of any terms, conditions or provisions of this lease and in all cases of default, the prevailing party shall be entitled to collect costs and expenses, including reasonable attorney fees incurred in enforcing any of the terms and conditions of this lease.

SECTION 32. Termination for Reasons Unrelated to Default

This lease shall automatically terminate upon any of the following circumstances, and rent shall be pro-rated as of the date of termination:

- (a) Mutual written agreement of the parties;
- (b) LESSEE'S sale, subject to written notice to COUNTY, of LESSEE'S hangar, improvements and fixtures. In such case, LESSEE shall present COUNTY with one or more prospective buyers/lessees acceptable to COUNTY. LESSEE shall notify COUNTY, in writing, thirty (30) days in advance of any proposed sale to allow adequate time for COUNTY to approve the buyer and draw new lease documents. The lease shall terminate upon execution of the lease by the new buyer.
- (c) COUNTY'S purchase of the LESSEE'S improvements and fixtures with LESSEE'S consent. To exercise this option, COUNTY shall notify LESSEE in writing and shall make a written offer for such improvements and fixtures. The lease shall terminate on the closing date of the sale.

SECTION 33. Lessee's Rights Upon Termination after County's Default

In the event that this lease or any renewal thereof is terminated by virtue of a default by COUNTY, LESSEE shall have the following rights and obligations with regard to permanent improvements and fixtures owned by LESSEE and placed on the leased premises by LESSEE:

- (a) Sell LESSEE'S hangar and improvements to COUNTY at fair market value and receive a rent refund prorated as of the date of termination for the unused term of the lease. If the parties cannot agree on a purchase price, the value of the improvements shall be determined by a qualified appraiser agreed upon by both COUNTY and LESSEE. An appraiser shall be appointed within fifteen (15) days of written request by either party. If the parties cannot agree on an appraiser, an independent appraiser shall be appointed by a Circuit Court Judge seated in Curry County. Purchase shall be completed within ninety (90) days of determining the purchase price by agreement or appraisal.
- (b) Remove LESSEE'S improvements within ninety (90) days of the date of termination, and receive a rent refund prorated as of the date of termination for the unused term of the lease. If improvements are not fully removed at the end of ninety (90) days, SECTION 37 shall apply.
- (c) Exercise any other legal remedies available to LESSEE.

SECTION 34. Termination for Airport Development.

In the event that COUNTY should make a determination that the leased premises are required by COUNTY for airport development, COUNTY shall, providing other suitable space is available on airport property, submit to LESSEE an alternative site for its consideration. In the event that LESSEE chooses to relocate on a site submitted

by COUNTY, COUNTY shall relocate LESSEE to a new site by either moving LESSEE'S present improvements or by constructing improvements comparable to those occupied by LESSEE before the relocation to a new site. The decisions to move the existing improvements or to construct comparable improvements shall be at the sole discretion of COUNTY. Any improvements owned by LESSEE which are not moved, but replaced, shall become the property of COUNTY, and title to same shall be properly conveyed to COUNTY by LESSEE. All terms and conditions of this lease or any renewal thereof shall continue in full force and effect as to the relocated leasehold; PROVIDED, HOWEVER, that LESSEE'S obligation to pay all contractual fees shall be waived for the amount of time LESSEE is required to suspend operation as a result of the relocation. Space at such relocated site shall be leased to LESSEE at the rate per square foot which is in effect on the date relocation is completed, and shall remain in effect for the balance of that lease year. In the event that no suitable space is available at the airport for LESSEE'S relocation or LESSEE chooses not to relocate, this lease may be terminated by either party. LESSEE shall vacate said site upon ninety (90) days written notice by COUNTY. LESSEE shall have the option of requiring COUNTY to pay fair market value for the improvements as determined by the procedures established in SECTION 33. If LESSEE exercises this option, title to said improvements shall be properly conveyed to COUNTY by LESSEE. If LESSEE does not exercise its option as referred to above or the parties hereto cannot agree on a purchase price for the improvements, LESSEE agrees to remove all of its improvements from the property within ninety (90) days following the date of termination as set forth in SECTION 33(b).

SECTION 35. Termination Upon Necessary Closure of the Airport.

Should COUNTY determine that it is necessary and advisable that this airport be abandoned or closed due to the development of uncontrollable hazards to flight operations, lack of public use, prohibitive maintenance costs, legislative actions or other just cause, COUNTY shall have the right to terminate this lease on ninety (90) days written notice to LESSEE and the provisions of Section 33(b) shall apply.

SECTION 36. Transfer of Airport to Other Ownership.

In the event that the airport is transferred into other ownership, COUNTY agrees to make diligent effort, as a condition of the transfer, to secure in writing the transferee's prior assurance that the transferee will, by acceptance of ownership of the airport, assume COUNTY'S responsibilities under terms and conditions of this lease.

SECTION 37. Restoration of Premises to County upon Termination.

If this lease is terminated for any reason either by COUNTY or LESSEE, and LESSEE:

- (a) fails to vacate the leasehold;
- (b) fails to leave the premises in as good as condition as when LESSEE first took possession; or,
- (c) fails to remove and dispose of LESSEE'S improvements; or, when such remedy is provided elsewhere in this agreement, fails to procure a buyer satisfactory to COUNTY within ninety (90) days of termination;

In any of the above circumstances, COUNTY reserves the right to remove any improvements, restore the premises to its original condition and collect from LESSEE all of the costs of removal and/or restoration. If COUNTY does not exercise its rights to remove the improvements, the improvements shall become the property of COUNTY.

LESSEE shall have no possessory claim of any kind against COUNTY, its agents or representatives by reason of any termination where LESSEE has failed to timely exercise its remedies as provided herein, except that LESSEE may pursue any claim for monetary damages as a result of COUNTY'S default if any.

SECTION 38. Holding Over.

Any holding over after the expiration of the term of this lease, unless LESSEE has exercised its option to renew, shall result in a monthly rate to be determined by COUNTY. Holding over shall be at the sufferance of COUNTY, and is subject to termination on thirty (30) days written notice by COUNTY.

SECTION 39. No Warranty of Non-interference by Entities Outside County's Control.

The parties hereto understand and recognize that the actions of local governmental units, of parties holding land or living adjacent to the Brookings Airport, and of governmental entities not subject to COUNTY'S influence and control, may have, in the future, adverse impacts upon the number and character of flight and other operations at the airport. In such event LESSEE has the option of declaring the lease terminated on ninety (90) days written notice to COUNTY and the provisions of Section 33(b) shall apply.

SECTION 40. Accrued Rights.

Any termination of this lease, or of rights and benefits hereunder shall be without prejudice to the obligations, liabilities or rights of any party already accrued prior to such termination.

SECTION 41. Rights and Remedies Non-exclusive.

The rights and remedies provided in the above provisions relating to breach of contract, default, and termination shall not be exclusive, and are in addition to any other rights and remedies provided by law unless expressly precluded by this lease.

SECTION 42. Waiver.

Any waiver by COUNTY of any breach of any covenant herein contained to be kept and performed by the LESSEE shall not be deemed or considered as a continuing waiver, and shall not operate to bar or prevent COUNTY from declaring a default for any succeeding breach, either of the same condition or covenant or otherwise.

SECTION 43. Notice.

Any notice required by the terms of this lease to be given by one party hereto to the other or desired so to be given, shall be sufficient if in writing, contained in a sealed envelope, deposited in the U.S. Certified Mails with postage fully prepaid, and if intended for COUNTY, then addressed to CURRY COUNTY COMMISSIONER'S OFFICE, at 94235 Moore Street, Suite 122, Gold Beach, OR 97444 and if intended for the LESSEE, then addressed to the LESSEE at 15564 Sterling Heights Lane, Brookings, Oregon 97415. Any such notice shall be deemed conclusively to have been delivered to the addressee seventy-two hours (72) after the deposit thereof in said U.S. Certified Mails.

SECTION 44. Heirs and Assigns.

All rights, remedies and liabilities herein given to or imposed upon either of the parties hereto shall extend to, inure to the benefit of and bind, as the circumstances may require, to the successors, heirs and assigns of such parties.

SECTION 45. No Employee Relationship.

The parties understand and agree that the requirements imposed on LESSEE by terms of this lease shall not be construed to make LESSEE an officer, employee or agent of Curry County, as those terms are used in ORS 30.265.

SECTION 46. Identity of Parties.

In construing this lease, it is understood COUNTY or LESSEE may be more than one person; that if the context so requires, the singular pronoun shall be taken to mean and include the plural, the masculine, the feminine and the neuter, and that generally, all grammatical changes shall be made, assumed and implied to make the provisions hereof apply equally to corporations and to individuals.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures the day and year written below.

CURRY COUNTY, OREGON
BOARD OF CURRY COUNTY COMMISSIONERS

Thomas Huxley, Chair

Date: _____

Susan Brown, Vice Chair

Date: _____

David Brock Smith, Commissioner

Date: _____

State of Oregon)
) SS
County of Curry)

Acknowledged before me this _____ day of _____, by _____,

Notary Public for Oregon
My Commission Exp.: _____

LESSEE

BY:



Date:

8/4/16

Mailing address:

15564 Stealing Heights
Brookings, OR 97515

Telephone:

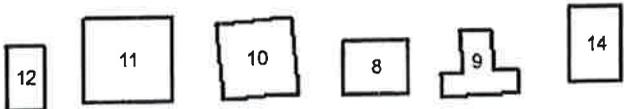
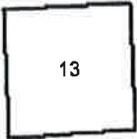
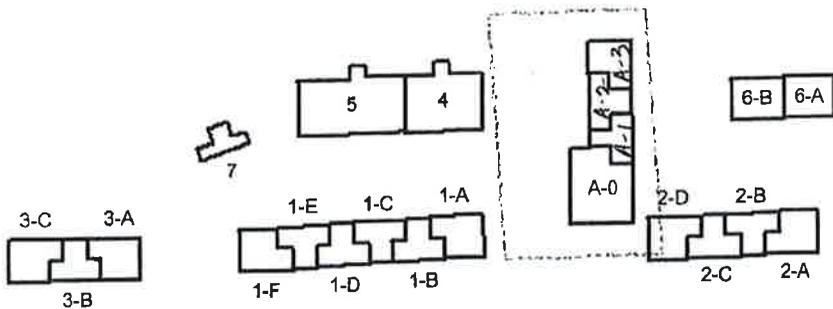
541-661-2082

Aircraft No. 50100 (Number must be documented)

EXHIBIT "A"



Brookings Airport Hangars Overview



Legend

-  Hangar
-  Parcels

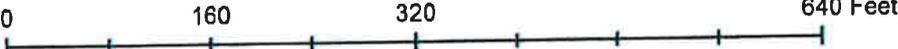
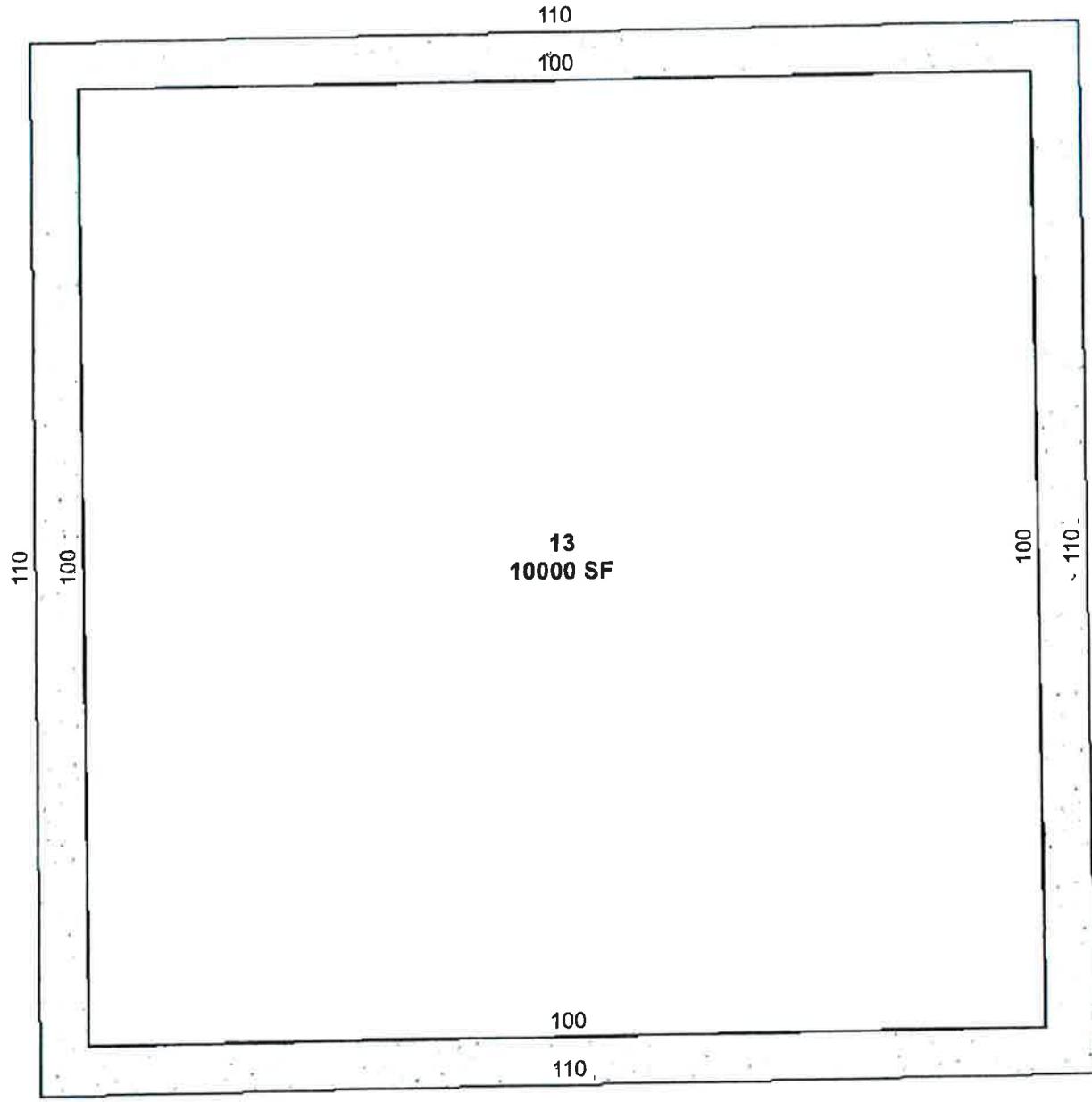


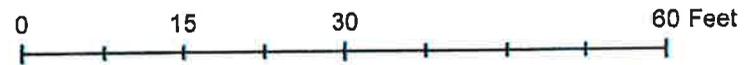
EXHIBIT "A-1"

Brookings Airport Hangars
Building 13



Legend

-  Apron
-  Hangar
-  Parcels



BROOKINGS AIRPORT HANGARS EXHIBIT A-2

HANGAR NO.	HANGAR SQ. FT.	APRON SQ. FT.	TOTAL SQ. FT.
1-A	1,172	570	1,741
1-B	990	300	1,289
1-C	990	300	1,290
1-D	990	299	1,289
1-E	990	300	1,290
1-F	1,172	570	1,741
2-A	1,188	575	1,763
2-B	990	300	1,290
2-C	990	300	1,290
2-D	1,188	575	1,763
3-A	1,155	567	1,722
3-B	990	301	1,291
3-C	1,155	567	1,722
4	2,820	950	3,770
5	3,816	1,211	5,027
6-A	1,353	625	1,978
6-B	1,353	625	1,978
7	580	720	1,300
8	2,184	1,040	3,224
9	1,848	1,200	3,048
10	3,599	1,301	4,901
11	4,619	1,459	6,078
12	1,515	905	2,421
13	10,000	2,101	12,101
14	2,520	1,120	3,640
A-0	2,748	855	3,603
A-1	941	265	1,206
A-2	1125	325	1450
A-3	1091	460	1551

All measurements are rounded to the nearest full foot

EXHIBIT 'B'

**Township 40 South, Range 13 West, Section 31, Curry County, Willamette
Meridian
A.K.A Brookings Airport
Hangar # 13**

BEFORE THE BOARD OF COUNTY COMMISSIONERS

IN AND FOR THE COUNTY OF CURRY, OREGON

In the Matter of an Order)
Authorizing the Board of)
Curry County Commissioners) ORDER NO. _____
to Execute a Non-Commercial)
Airplane Hangar Lease with)
Dan Brattain, DK Air, LLC)

WHEREAS, Dan Brattain of DK Air, LLC desires to lease Hangar Site #13 at the Brookings Airport; and

WHEREAS, the hangar site is available for such purposes; and

WHEREAS, the lease is in the County standard form with rent set in an amount approved by the Board of Curry County Commissioners; and

WHEREAS, the lease is for an initial term from July 1, 2016, to June 30, 2036, with an option to renew; and

WHEREAS, pursuant to ORS 271.310 and ORS 271.360, the Board finds that the public interest will be furthered by the lease;

NOW, THEREFORE, THE BOARD OF CURRY COUNTY COMMISSIONERS HEREBY ORDERS that it is authorized to execute a non-commercial hangar lease for Hangar Site #13 at the Brookings Airport with Dan Brattain, DK Air, LLC.

DATED this ____ day of _____, 2016

BOARD OF CURRY COUNTY COMMISSIONERS

Thomas Huxley, Chair

Susan Brown, Vice Chair

David Brock Smith, Commissioner

Approved as to Form:

John Hutt
Curry County Legal Counsel

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

AGENDA ITEM TITLE: Order Relinquishing the RSVP Program back to Corporation for National Community Service (CNCS)

AGENDA DATE^a: 08-17-16 **DEPARTMENT:** Counsel **TIME NEEDED:** 10 min

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Huttl **PHONE/EXT:** 3218 **TODAY'S DATE:** 08-10-16

BRIEF BACKGROUND OR NOTE^b: On 08-03-16, Board of Commissioners directed this item be presented for a vote; this item will relinquish CNCS RSVP grant

^bIndicate if more than one copy to be signed

FILES ATTACHED:

SUBMISSION TYPE: Order

- (1)Order
- (2)

Are there originals in route (paper copies with pre-existing signatures) Yes No

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? Yes No
(If Yes, brief detail)
2. Does this agenda item impact any other County department? Yes No
(If Yes, brief detail)
3. If Land Transaction, filed with the clerk? Yes No N/A

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone:

Due date to send: / /

Email:

***Note: Most signed documents are filed/recorded with the Clerk per standard process.**

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? Yes No N/A

(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses Yes No
Comment:
2. Confirmed Submitting Department's personnel-related materials Yes No N/A
Comment:
3. If job description, Salary Committee reviewed: Yes No N/A
4. If hire order requires an UA, is it approved? Yes No Pending N/A

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: **Administrative Actions**

LEGAL ASSESSMENT: Does this agenda item have a legal impact? Yes No

(If Yes, brief detail) Relinquishes RSVP grant

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown Yes No

Commissioner Thomas Huxley Yes No

Commissioner David Brock Smith Yes No

Not applicable to Sheriff's Department since they do not have a liaison

BEFORE THE BOARD OF COUNTY COMMISSIONERS

IN AND FOR THE COUNTY OF CURRY, OREGON

In the Matter of an Order)
Relinquishing the RSVP)
Program back to Corporation) ORDER NO. _____
For National Community)
Service (CNCS))

WHEREAS, on February 19, 2016, the Board of Curry County Commissioners approved the RSVP Notice of Award, Agreement No. 16SRPOR001 in the amount of \$40,000 (FY 2016 Award for RSVP for year 1 of 3, budget period from 04-01-2016 to 03-31-17);

WHEREAS, the Board was unable to adequately staff the administrator position, and has considered its options with respect to RSVP programs; and

WHEREAS, the Board is satisfied that RSVP programs will still be staffed by volunteers and that programs will survive without an administrator; and

WHEREAS, the grant purpose was to fund the administrator position which purpose is no longer needed; and

WHEREAS, the Board of Curry County Commissioners on August 3, 2016 directed staff to prepare an order to relinquish the RSVP program back to CNCS.

NOW, THEREFORE, THE BOARD OF CURRY COUNTY COMMISSIONERS HEREBY ORDERS that the County's acceptance of the Notice of Award for the RSVP grant, above referenced, is relinquished.

DATED this 17th day of August, 2016.

BOARD OF CURRY COUNTY COMMISSIONERS

Thomas Huxley, Chair

Susan Brown, Vice Chair

David Brock Smith, Commissioner

Approved as to Form:

John Huttl
Curry County Legal Counsel

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

AGENDA ITEM TITLE: Order Delegating Commissioner Brown to work with Corporation for National Community Service (CNCS) to relinquish the RSVP Program

AGENDA DATE^a: 08-17-16 **DEPARTMENT:** Counsel **TIME NEEDED:** 10 min

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Huttl **PHONE/EXT:** 3218 **TODAY'S DATE:** 08-10-16

BRIEF BACKGROUND OR NOTE^b: Board approved relinquishing the RSVP Program back to CNCS

^bIndicate if more than one copy to be signed

FILES ATTACHED:

SUBMISSION TYPE: Order

- (1)Order
- (2)

Are there originals in route (paper copies with pre-existing signatures) Yes No

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? Yes No
(If Yes, brief detail)
2. Does this agenda item impact any other County department? Yes No
(If Yes, brief detail)
3. If Land Transaction, filed with the clerk? Yes No N/A

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone:

Due date to send: / /

Email:

***Note: Most signed documents are filed/recorded with the Clerk per standard process.**

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? Yes No N/A

(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses Yes No
Comment:
2. Confirmed Submitting Department's personnel-related materials Yes No N/A
Comment:
3. If job description, Salary Committee reviewed: Yes No N/A
4. If hire order requires an UA, is it approved? Yes No Pending N/A

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: **Administrative Actions**

LEGAL ASSESSMENT: Does this agenda item have a legal impact? Yes No

(If Yes, brief detail)

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown Yes No

Commissioner Thomas Huxley Yes No

Commissioner David Brock Smith Yes No

Not applicable to Sheriff's Department since they do not have a liaison

BEFORE THE BOARD OF COUNTY COMMISSIONERS

IN AND FOR THE COUNTY OF CURRY, OREGON

In the Matter of an Order)
Delegating Authority to)
Commissioner Susan Brown) ORDER NO. _____
to work with Corporation)
for National Community Service (CNCS))

WHEREAS, on August 17, 2016 Order No. (fill in) _____ formalized the Board of Curry County Commissioner's decision to relinquish the RSVP program back to CNCS; and

WHEREAS, such a motion entails working with the CNCS Program Officer to close out paperwork, grants, and other pertinent information, and requires having access to all electronic files; and

WHEREAS, Commissioner Susan Brown has expressed interest in being the contact individual for working with CNCS re the RSVP program; and

WHEREAS, the Board of Curry County Commissioners is in favor of such delegation of authority;

NOW, THEREFORE, THE BOARD OF CURRY COUNTY COMMISSIONERS HEREBY ORDERS that Commissioner Susan Brown is granted authority to work with CNCS Program Officer to relinquish the RSVP program back to CNCS, and therefore the IT department is authorized to grant Commissioner Brown access to all current and former electronic files of the RSVP Program.

DATED this 17th day of August, 2016.

BOARD OF CURRY COUNTY COMMISSIONERS

Thomas Huxley, Chair

Susan Brown, Vice Chair

David Brock Smith, Commissioner

Approved as to Form:

John Hutt
Curry County Legal Counsel

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

AGENDA ITEM TITLE: Order Authorizing John Huttl as Verizon Wireless Administrative Point of Contact

AGENDA DATE^a: 08-17-16 **DEPARTMENT:** Counsel **TIME NEEDED:** 5min

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Huttl **PHONE/EXT:** 3218 **TODAY'S DATE:** 08-12-16

BRIEF BACKGROUND OR NOTE^b: Order Removes prior Point of Contact (POC) and Authorizes Huttl as new POC

^bIndicate if more than one copy to be signed

FILES ATTACHED: **SUBMISSION TYPE:** Order

- (1)Verizon Corporate Liability Authorization Form
- (2)Order

Are there originals in route (paper copies with pre-existing signatures) Yes No

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? Yes No
(If Yes, brief detail)
2. Does this agenda item impact any other County department? Yes No
(If Yes, brief detail)
3. If Land Transaction, filed with the clerk? Yes No N/A

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk
POCUpdates@VerizonWireless.com

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone:

Due date to send: / /

Email:

***Note: Most signed documents are filed/recorded with the Clerk per standard process.**

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? Yes No N/A
(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses Yes No
 Comment:
2. Confirmed Submitting Department's personnel-related materials Yes No N/A
 Comment:
3. If job description, Salary Committee reviewed: Yes No N/A
4. If hire order requires an UA, is it approved? Yes No Pending N/A

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: **Administrative Actions**

LEGAL ASSESSMENT: Does this agenda item have a legal impact? Yes No
(If Yes, brief detail)

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

- Commissioner Susan Brown Yes No
- Commissioner Thomas Huxley Yes No
- Commissioner David Brock Smith Yes No

Not applicable to Sheriff's Department since they do not have a liaison



Corporate Liability Authorization Form Instructions

Please complete this form and return it to Verizon Wireless via e-mail by saving a copy to your desktop and sending it as an attachment to: POCUpdates@VerizonWireless.com

I. Authorized Signature

The person signing this form represents and warrants that they have the authority to bind the Company/Customer identified on the form and requesting that Verizon Wireless add/delete Authorized Contacts as noted in the form.

Please complete this section in its entirety and sign, if returning via e-mail please type your name in the Signature Field.

II. Authorized Contacts

Verizon Wireless requires that its business customers designate Authorized Contacts or Point of Contacts (POC's) on their accounts. An Authorized Contact / POC is an individual who is granted authority to act on behalf of the company for all matters contemplated by your company's Major or National Account Agreement or relating to your company's account(s).

Verizon Wireless needs an individual authorized to legally bind your company to identify as a new Authorized Contact or Point of Contact (POC) to be added to your accounts. **Each contact must be assigned a level of authority on your company's accounts.**

The following roles are available. Please identify a role for each Authorized Contact/POC:

Administrative Role	These POCs are authorized to add, delete and change POCs as well as perform any other transaction on the account.
Maintain Role	Allows access to the same transactions as the administrative role with the exception of adding and deleting other POCs.
Buy Role	These POCs are authorized to initiate new activation requests, add/change/delete services, port lines and purchase or upgrade equipment.
View Role	Allows access to account such as balance information, request bill reprints, make a payment, price plan inquiry, and request technical support
MYPOC (My Business users only)	This POC is responsible for the customer's utilization of the My Business Account application. Unlike the other roles, only one MyPOC can be added to a profile or contract. If you are deleting your current MyPOC from the authorized point of contact list please designate a new MyPOC on the form.

Please complete the Authorized Contacts section. All fields are required including whether you are adding/deleting or updating a POC's information and the role of the POC. If a role is not selected, the POC role will automatically default to View Role.

III. Email Domains

Verizon Wireless utilizes your company owned email domain as a validation to verify employment when adding employee liable end user discounts.



Corporate Liability Authorization Form

Please refer to Corporate Liabile Authorization Form Instructions. Please complete this form and return it to Verizon Wireless via e-mail by saving a copy to your desktop and sending it as an attachment to: POCUpdates@VerizonWireless.com

I. Authorized Signature

The person signing this form represents and warrants that they have the authority to bind the Company/Customer identified below and requesting that Verizon Wireless add/delete Authorized Contacts as noted below. If returning via e-mail please type name.

Signature	Date 08/17/2016	Company Name Curry County, Oregon
Name John R. HuttI		Company Address 94235 Moore Street, Suite 123
Title County Counsel and Risk Manager		City Gold Beach State OR Zip 97444
Phone number 541 247 3218		Federal Tax ID D&B#
Email huttlj@co.curry.or.us		

- Do you want to add yourself as an Authorized Point of Contact? YES If YES, please designate your role Administrative Role
- Please enter the Account Number and/or a Mobile Number for the company:

II. Authorized Contact/POC

Add/Delete	Name	Title	Role	Phone #	Email Address	Mailing Address
Delete	Todd Weeks	Director of Technology	Administrative Role		weekst@co.curry.or.us	94235 Moore Street, Suite 111 Gold Beach, Oregon 97444

III. Email Domain

Domain
www.co.curry.or.us

To maintain flexibility for your business, the above changes will not impact your My Business online portal authorized personnel. Please access the self-serve portal directly to make changes to your online portal authorized personnel.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
IN AND FOR THE COUNTY OF CURRY, OREGON

In the Matter of an Order)
Authorizing John HuttI as Verizon)
Wireless Administrative Point)
of Contact)

ORDER NO. _____

WHEREAS, changes in personnel in the Curry County Information Technology (IT) Department has occurred leaving vacancies in that department; and

WHEREAS, there is a need to have an appointed authorized point of contact for Verizon Wireless that binds the Company/Customer; and

WHEREAS, former authorized point of contact (Director of IT) must be removed as a contact; and

NOW, THEREFORE, THE BOARD OF CURRY COUNTY COMMISSIONERS HEREBY ORDERS that County Counsel John HuttI be authorized as Verizon Wireless Administrative Point of Contact for Curry County until further notice by the Board.

DATED this 17th day of August, 2016

BOARD OF CURRY COUNTY COMMISSIONERS

Thomas Huxley, Chair

Susan Brown, Vice Chair

David Brock Smith, Commissioner

Approved as to Form:

John HuttI
Curry County Legal Counsel

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

AGENDA ITEM TITLE: 2016-17 Budget Scrivener's Error

AGENDA DATE^a: 8/17/16 **DEPARTMENT:** Finance **TIME NEEDED:** 5 minutes

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Julie or Cena **PHONE/EXT:** 3233 **TODAY'S DATE:** 8/10/16

BRIEF BACKGROUND OR NOTE^b: Corrects the budget appropriations to include the \$13650 left out of Materials and Services in the Clerk's Reserve budget

^bIndicate if more than one copy to be signed

FILES ATTACHED:

SUBMISSION TYPE: Resolution

- (1) Resolution
- (2) Letter of explanation
- (3) Exhibit A

Are there originals in route (paper copies with pre-existing signatures) Yes No

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? Yes No
(If Yes, brief detail)
2. Does this agenda item impact any other County department? Yes No
(If Yes, brief detail) Clerk's Office
3. If Land Transaction, filed with the clerk? Yes No N/A

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone:

Due date to send: / /

Email:

***Note: Most signed documents are filed/recorded with the Clerk per standard process.**

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? Yes No N/A

(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses Yes No
Comment:
2. Confirmed Submitting Department's personnel-related materials Yes No N/A
Comment:
3. If job description, Salary Committee reviewed: Yes No N/A
4. If hire order requires an UA, is it approved? Yes No Pending N/A

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: Proclamations/Resolutions

LEGAL ASSESSMENT: Does this agenda item have a legal impact? Yes No

(If Yes, brief detail) Scrivner's error correction

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown Yes No

Commissioner Thomas Huxley Yes No

Commissioner David Brock Smith Yes No

Not applicable to Sheriff's Department since they do not have a liaison

Exhibit A

8/4/2016 9:50 AM

**2016-2017
APPROVED BUDGET APPROPRIATIONS**

ADOPTED

Tab

	Personal Services	Materials & Services	Capital Outlay	Debt Service	Interfund Transfers	Operating Contingencies	Other Expenses	16/17 Total Adopted
Board of Property Tax Appeals	3,781	1,210	-	-	-	-	-	4,991
Non-Departmental Elections	50,000	3,140,397	-	-	-	-	-	3,190,397
Tax Collection	175,197	77,117	-	-	-	-	-	252,314
Treasurer's Office	68,000	56,979	-	-	-	-	-	124,979
Assessor / GIS	90,367	23,681	-	-	-	-	-	114,048
District Attorney	424,582	200,267	9,500	-	-	-	-	634,349
Recording	311,561	78,116	-	-	-	-	-	389,677
Surveyor	185,487	62,415	-	-	-	-	-	247,902
Sheriff	61,059	12,119	-	-	-	-	-	73,178
Juvenile	3,705,500	1,691,142	26,100	-	3,500	-	-	5,426,242
Emergency	442,136	152,242	-	-	-	-	-	594,378
Solid Waste	75,652	46,930	-	-	720	-	-	123,302
RSVP	17,368	3,531	-	-	-	-	-	20,899
Veterans	58,077	11,779	-	-	-	-	-	69,856
Other Requirements	73,268	11,507	-	-	-	-	-	84,775
General Fund Total Appropriations	5,742,035	5,784,849	25,000	60,600	20,800	25,020	115,362	11,727,866
BODY	5,742,035	5,784,849	60,600	-	25,020	115,362	-	11,727,866
Commissioners Fund	195,060	22,996	-	-	-	-	-	218,056
Road Department Fund	1,442,534	1,854,792	2,602,000	-	3,164	250,000	-	6,152,490
Roadside Improvement Fund	-	9,201	-	-	-	-	-	9,201
Court Mediation Fund	-	13,650	-	-	37,013	-	-	37,013
Bike & Footpath Fund	-	-	-	-	80,722	-	-	80,722
Clerk's Reserve Fund	-	-	-	-	45,000	-	-	45,000
Cornerstone Preservation Reserve Fund	-	70,000	127,586	-	-	-	-	197,586
State Court Security Fund	17,007	9,808	-	-	-	-	-	26,815
Law Library Fund	59,233	17,800	-	-	6,500	-	-	83,533
Economic Development Fund	24,500	68,048	-	-	20,000	-	-	112,548
Sheriff's Special Revenue Fund	-	36,708	240,531	-	-	-	-	277,239
Brookings Airport Fund	-	33,200	30,000	-	-	-	-	232,207
Pt Orford Landfill Trust Fund	-	87,361	-	-	-	-	-	87,361
Towers Maintenance Fund	43,101	99,315	35,000	-	-	-	-	177,416
County Parks Fund	70,543	6,556	-	-	-	-	-	77,099
Victims' Assistance Fund	38,549	52,699	-	-	-	-	-	91,248
Child Advocacy/ Crisis Assessment	96,484	257,727	1,000	-	-	-	-	355,211
County Fair Fund	-	-	-	-	-	-	-	-

Exhibit A

8/4/2016 9:50 AM

2016-2017 APPROVED BUDGET APPROPRIATIONS

Tab	ADOPTED										16/17 Total Adopted
	Personal Services	Materials & Services	Capital Outlay	Debt Service	Interfund Transfers	Operating Contingencies	Other Expenses				
Community Development Fund	389,225	104,733	-	-	-	-	-	-	-	-	493,958
Public Health Fund	10,238	332,586	-	-	-	-	-	-	-	-	342,824
Administrative Services Fund	675,203	421,317	500	-	-	-	-	-	-	-	1,097,020
General Services Fund	-	260,168	-	-	-	84,373	-	-	-	-	344,541
Vehicle Replacement Fund	-	3,187	126,449	-	-	-	-	-	-	-	129,636
Road Capital Improvement Fund	-	10,005,886	10,000,000	-	-	-	-	-	-	-	22,483,286
County Lands Fund	-	21,522	-	-	-	-	-	-	-	-	21,522
Cable TV Franchise Fund	68,848	46,594	-	-	-	40,000	-	-	-	-	155,442
Cable TV Peg Access Fund	-	-	95,640	-	-	-	-	-	-	-	95,640
Construction Projects Fund	47,607	53,395	60,000	16,710	-	-	-	-	-	-	177,712
Children & Families Fund	-	-	-	-	-	-	-	-	-	-	-
General Equipment Self-Insurance Fund	-	108,637	-	-	-	-	-	-	-	-	108,637
Road Equipment Self-Insurance Fund	-	1,164,177	-	-	-	-	-	-	-	-	1,164,177
Bridge Lighting Fund	-	1,000	-	-	-	-	-	-	-	-	1,000
Unemployment Self Ins Reserve Fund	-	326,389	-	-	-	-	-	-	-	-	326,389
PERS Expense Reserve Fund	-	210,000	-	-	-	-	-	-	-	-	210,000
County Schools Fund	-	-	-	-	-	-	-	-	-	-	-
County Schools Fund	-	-	-	-	-	-	-	-	-	-	-
Title III Reserve Fund	-	-	-	-	-	-	-	-	-	-	-
Other Funds Total Appropriations	3,178,132	16,671,592	13,318,706	16,710	2,889,736	589,588	213,000	1,152,077	-	-	36,877,464
County Total Appropriations	8,920,167	22,456,441	13,379,306	16,710	2,914,756	704,950	213,000	48,605,330	-	-	
Footnote: The following is a listing of the budgeted ending fund balances for the 2016-2017 fiscal year. These amounts are a part of the 2016-2017 fiscal year budget, but are not appropriated. There is no spending authority given to "reserve for future expenditure".											
Road Department Fund		1,260,232									
Clerk's Reserve		66,198									
Pt Orford Landfill Trust		75,000									
County Fair Fund		76,000									
Road Capital Improvement Fund		8,957,364									
											Total Reserve for Future Expenditure
General Fund Total Resources	11,727,866										10,607,891
Road Funds Resources	40,040,127										
Other Non-General Fund Total Resources	7,445,228										
											Total County Budget for Fiscal 2016/2017
											59,213,221

T15 CLERK'S RECORD RESERVE FUND DETAILED RESOURCES/REQUIREMENTS

Exhibit A

HISTORICAL DATA				RESOURCE/REQUIREMENT DESCRIPTION				APPROVED		
L I N E #	Second Preceding Year 06/30/14	First Preceding Year 06/30/15	Adopted Budget This Year 06/30/16	L I N E #	Account Number	Account Description	2016-2017			
							Budget for Next Year 2016-2017	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Tab 15										
1	7,306	8,405	8,300	1	1.21-415.40-341.20-000-00	Fees - ORS Recording	9,088	9,088	9,088	1
2	-	18,925	17,325	2	1.21-415.40-341.20-000-04	Fees - Technology	18,971	18,971	18,971	2
3	-	18,925	17,325	3	1.21-415.40-341.20-000-05	Fees - Restore/Preservation	18,971	18,971	18,971	3
4	201	264	230	4	1.21-415.40-391.99-000-00	Allocated Interest	252	252	252	4
5	-	-	-	5	1.21-415.40-399.00-000-00	Unrestricted Fund Balance	-	-	-	5
6	38,456	-	65,174	6	1.21-415.40-399.01-000-00	Assigned Fund Balance	-	-	-	6
7	-	35,864	-	7	1.21-415.40-399.03-000-00	Restricted Fund Balance	-	-	-	7
8	45,963	82,383	108,354	8		TOTAL RESOURCES	113,288	113,288	113,288	8
9	-	-	18,859	9	1.21-415.40-490.00-615-00	Other Materials & Services	160,570	160,570	160,570	9
10	-	-	-	10	1.21-415.40-490.00-337-00	IGS - 1.10 GF Recording	13,650	13,650	13,650	10
11	-	-	18,859	11		TOTAL MATERIALS & SERVICES	13,650	13,650	13,650	11
12	8,600	-	43,495	12	1.21-415.40-491.08-000-00	Trian To - 1.10 GF Recording	80,722	80,722	80,722	12
13	8,600	-	43,495	13		TOTAL TRANSFERS	80,722	80,722	80,722	13
14	-	-	46,000	14	1.21-415.40-490.00-850-00	Reserve for Future Expenditure	66,198	66,198	66,198	14
15	-	-	46,000	15		Total For Future Expenditures	66,198	66,198	66,198	15
16	8,600	-	108,354	16		TOTAL REQUIREMENTS	160,570	160,570	160,570	16
17	37,363	82,383	-	17		CONTRIBUTION TO/(FROM) FUND	-	-	-	17

Corrected



County Finance

94235 Moore Street
Suite 125
Gold Beach, OR 97444

Phone: 541-247-3252
Fax: 541-247-3436
E-mail: crookc@co.curry.or.us

August 08, 2016

Curry County Board of Commissioners

Dear Commissioners

During the upload of the 2016/2017 Curry County Adopted Budget to the financial accounting system it was discovered there was an omission of \$13,650 for Other Materials & Services in the Clerk's Reserve Fund total requirement. It was included in the Approved Budget but did not carry over into the "Adopted" column, creating an unintentional imbalance for the Fund. It was also overlooked when the Budget Appropriations page was created. I have verified with the Clerk's office that the \$13,650 is supposed to be in the Reserve Fund.

1: The corrections to the 2016/2017 Curry County Adopted Budget Appropriations result in an increase of \$13,650 Clerk's Reserve Materials & Services Requirement.

2: Oregon Local Budget Law allows scrivener's corrections to the budget by informing the governing body in writing and testimony as soon as the errors are discovered. (ORS 294.451(2))

5: The attached Budget Pages and Appropriation Pages detail the error and correction.

Should you need any additional information on this topic please email crookc@co.curry.or.us or call me at (541) 247-3252.

Sincerely,

Cena Crook

Senior Accounting Clerk

**BEFORE THE BOARD OF CURRY COUNTY COMMISSIONERS
IN AND FOR THE COUNTY OF CURRY**

IN THE MATTER OF CORRECTING A) **RESOLUTION**
SCRIVENER'S ERROR IN THE ADOPTED)
FISCAL YEAR 2016-2017 BUDGET)

WHEREAS, the Curry County 2016-2017 adopted budget contains a scrivener's error; and

WHEREAS, ORS 294.451 specifies methods for correcting typographical and mathematical scriveners' errors; and

THEREFORE, BE IT RESOLVED that the Curry County Board of Commissioners hereby adopts the corrected budget for the 2016-2017 Fiscal Year in the amount of \$59,213,221 ~~\$59,199,571~~ available in the County Clerk's Office; and,

THEREFORE, BE IT RESOLVED that \$10,607,891 is reserved for future expenditures in the Fiscal Year 2016-2017 budget; and,

BE IT RESOLVED that \$48,605,330 ~~\$48,591,680~~ for the fiscal year beginning July 1, 2016, and for the purposes shown in **Exhibit A** are hereby appropriated as stated in **Exhibit A**.

Dated this 17th day of August 2016.

CURRY COUNTY BOARD OF COMMISSIONERS

Thomas Huxley, Chair

Susan Brown, Vice Chair

David Brock Smith, Commissioner

Approved as to form:

John Hutt
Curry County Counsel

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO BOC_OFFICE@CO.CURRY.OR.US

AGENDA ITEM TITLE: 2016-17 Budget Appropriations Transfers

AGENDA DATE^a: 8/17/16 **DEPARTMENT:** Finance **TIME NEEDED:** 5 minutes

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Julie or Cena **PHONE/EXT:** 3233 **TODAY'S DATE:** 8/10/16

BRIEF BACKGROUND OR NOTE^b: Transfers money between categories in the 16-17 budget

^bIndicate if more than one copy to be signed

FILES ATTACHED:

SUBMISSION TYPE: Resolution

(1)Resolution

(2)Exhibit A

Are there originals in route (paper copies with pre-existing signatures) Yes No

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? Yes No
(If Yes, brief detail) Reallocation of current category appropriations
2. Does this agenda item impact any other County department? Yes No
(If Yes, brief detail) All departments submitting supplemental budgets
3. If Land Transaction, filed with the clerk? Yes No N/A

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone:

Due date to send: / /

Email:

***Note: Most signed documents are filed/recorded with the Clerk per standard process.**

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? Yes No N/A

(If No, brief detail) Does not say which department this is on Exhibit A

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses Yes No
Comment:
2. Confirmed Submitting Department's personnel-related materials Yes No N/A
Comment:
3. If job description, Salary Committee reviewed: Yes No N/A
4. If hire order requires an UA, is it approved? Yes No Pending N/A

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: Proclamations/Resolutions

LEGAL ASSESSMENT: Does this agenda item have a legal impact? Yes No

(If Yes, brief detail) Appropriations Transfers

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown Yes No

Commissioner Thomas Huxley Yes No

Commissioner David Brock Smith Yes No

Not applicable to Sheriff's Department since they do not have a liaison

Supplemental Budget # FY2016-17

Fund Budget Must Balance To \$0.00

Department: I.T.

G/L ACCT NUMBER	ACCT DESCRIPTION	EXISTING BUDGET	BUDGET	
			CHANGE	NEW Budget
			+ = increase	
			- = decrease	
Revenue				
-3-000-00				-
				-
				-
-399.01-000-00	Assigned Fund Balance			-
-399.03-000-00	Restricted Fund Balance			-
	Total Resources	-	-	-
Personal Services				
2.20-419.20-490.00-110-00	Sal-Regular	128,980	(34,500)	94,480
-490.00-120-00	Sal-Irregular			-
-490.00-130-00	Sal-Overtime			-
-490.00-213-00	Ben-Health Ins			-
2.20-419.20-490.00-220-00	Ben- FICA 7.65%	9,867	(2,639)	7,228
2.20-419.20-490.00-230-00	PERS-County	9,751	(2,608)	7,143
-490.00-235-00	PERS-Employee			-
2.20-419.20-490.00-260-00	Ben-Workers Comp	887	(228)	659
	Total Personal Services -	149,485	(39,975)	109,510
Materials & Services				
2.20-419.20-490.00-330-00	Pro Svc - General	9,000	39,975	48,975
-490.00-430-00	R&M Equipment			-
-490.00-580-00	Meals & Lodging			-
-490.00-				-
-490.00-				-
-490.00-				-
-490.00-				-
-490.00-				-
-490.00-600-00	Supplies - Office			-
-490.00-606-00	Event Food Supplies			-
-490.00-615-00	Other M&S			-
-490.00-				-
	Total Materials & Services	9,000	39,975	48,975
Debt, Capital, Transfers				
-490.00-847-00	Debt Interest Payments			-
-490.00-849-00	Debt Principal Payments			-
-490.00-745-00	Capital Outlay			-
-490.00-745-00	Capital Outlay			-
-491.-.-00	Tran To			-
-491.-.-00	Tran To			-
-492.-.-00	Tran To (use 492 for Tran within a Fund)			-
	Total Expenditures	158,485	-	158,485
			Total Change should = 0 >> -	
Note: Total change should = 0, or Total Revenue change should match Total Expense change.				
Prepared By	Julie Swift		Date	8/10/2016
Elected Official or Department Head			Date	8/10/16
Approved By			Date	
Liasion Commissioner				Supp #1

Julie Swift

From: Cena Crook
Sent: Thursday, August 04, 2016 8:36 AM
To: Julie Swift
Subject: FW: Supplemental Budget - Admin Services Fund - IT Dept.

From: Thomas Huxley
Sent: Wednesday, August 03, 2016 4:38 PM
To: Cena Crook
Cc: John Huttli; Julie Swift
Subject: Supplemental Budget - Admin Services Fund - IT Dept.

Cena,

Per our discussion this afternoon regarding a supplemental budget for the Admin Services Fund – Information Technology – Telecommunications Dept.

Please transfer approximately \$40,000 from Personal Services (Lines 27 to 35) to Pro Svcs – General Act. No. 2.20-419.20-490.00-330-00

We will use this account for invoices received from Coos Curry Electric Coop for IT services.

Thanks,

Tom Huxley
Curry County Commissioner

Supplemental Budget # FY2016-17

Fund Budget Must Balance To \$0.00

Department: Public Health		BUDGET		
G/L ACCT NUMBER	ACCT DESCRIPTION	EXISTING BUDGET	CHANGE	NEW Budget
			+ = increase - = decrease	
Revenue				
-3-000-00				
2.19-441.50-345.00-000-16	Environmental Health IGA 148154	180,000	(180,000)	-
2.19-441.31-345.00-000-00	Environmental Health IGA 148154	-	180,000	180,000
-399.01-000-00	Assigned Fund Balance			-
-399.03-000-00	Restricted Fund Balance			-
	Total Resources	180,000	-	180,000
Personal Services				
-490.00-110-00	Sal-Regular			-
-490.00-120-00	Sal-Irregular			-
-490.00-130-00	Sal-Overtime			-
-490.00-213-00	Ben-Health Ins			-
-490.00-220-00	Ben- FICA 7.65%			-
-490.00-230-00	PERS-County			-
-490.00-235-00	PERS-Employee			-
-490.00-260-00	Ben-Workers Comp			-
	Total Personal Services -	-	-	-
Materials & Services				
2.19-441.50-490.00-300-16	DHS Admin Fees - Environ. Health	8,457	(8,457)	-
2.19-441.31-490.00-300-00	DHS Admin Fees - Environ. Health	-	8,457	8,457
2.19-441.50-490.00-330-16	Pro Svcs - Environmental Health	161,305	(161,305)	-
2.19-441.31-490.00-330-00	Pro Svcs - Environmental Health	-	161,305	161,305
-490.00-				-
-490.00-				-
-490.00-				-
-490.00-600-00	Supplies - Office			-
-490.00-606-00	Event Food Supplies			-
-490.00-615-00	Other M&S			-
-490.00-				-
	Total Materials & Services	169,762	-	169,762
Debt, Capital, Transfers				
-490.00-847-00	Debt Interest Payments			-
-490.00-849-00	Debt Principal Payments			-
-490.00-745-00	Capital Outlay			-
-490.00-745-00	Capital Outlay			-
-491.- -00	Tran To			-
-491.- -00	Tran To			-
-492.- -00	Tran To (use 492 for Tran within a Fund)			-
	Total Expenditures	169,762	-	169,762
			Total Change should = 0 >>	

New

New

New

Note: Total change should = 0, or Total Revenue change should match Total Expense change.

Prepared By	Cena Crook	Date	8/10/16
Elected Official or Department Head		Date	8/10/16
Approved By		Date	
Liasion Commissioner			Supp #

An Environmental Health Dept needs to be created in the Public Health Fund to maintain the separate data.

T21 PUBLIC HEALTH FUND DETAILED RESOURCES/REQUIREMENTS

HISTORICAL DATA				RESOURCES/REQUIREMENT DESCRIPTION				BUDGET FOR NEXT YEAR 2016-2017			
L I N E #	Actual Preceding Year 06/30/14	First Preceding Year 06/30/15	Adopted Budget This Year 06/30/16	Account Number	Account Description	2016-2017 Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	L I N E #		
										1	1
Public Health & Human Services FUND											
1	52,588	-	-	2.19-441.50-331.10-000-06	Grants - Fed - Bioterrorism #6 - 93.283	-	-	-	1		
2	5,508	-	-	2.19-441.50-331.10-000-17	Grants - Fed - Fam Ping #17 - 93.994	-	-	-	2		
3	-	-	-	2.19-441.50-331.11-000-10	Grants-Fed-Health Comm 93.994	-	-	-	3		
4	8,836	-	-	2.19-441.50-331.11-000-17	Grants - Fed - Fam Ping #17 - 93.217	-	-	-	4		
5	-	-	-	2.19-441.50-331.13-000-00	Grants - Fed - MCH Block	-	-	-	5		
6	20,158	5,045	-	2.19-441.50-331.14-000-42	Grants - Fed - WIC #42 - 10.557	-	-	-	6		
7	33,549	-	-	2.19-441.50-331.14-000-43	Grants - Fed - WIC #43 - 10.557	-	-	-	7		
8	10,741	-	-	2.19-441.50-331.14-000-44	Grants - Fed - WIC #44 - 10.557	-	-	-	8		
9	21,483	-	-	2.19-441.50-331.14-000-45	Grants - Fed - WIC #45 - 10.557	-	-	-	9		
10	6,597	-	-	2.19-441.50-331.15-000-03	Grants - Fed - Immunization # 3 - 93.069	-	-	-	10		
11	996	-	-	2.19-441.50-331.19-000-35	Grants - Fed - Perinatal #35	-	-	-	11		
12	191,112	67,838	50,000	2.19-441.50-332.00-000-00	Clinics - Medicare / Insured	50,000	50,000	50,000	12		
13	-	-	-	2.19-441.50-332.00-000-01	Ins Contr Uncollectable	-	-	-	13		
14	18,488	-	-	2.19-441.50-334.10-000-01	Grants - St - PH Sub #1	-	-	-	14		
15	-	-	-	2.19-441.50-334.10-000-07	Grants - St - PH CD #7	-	-	-	15		
16	2,959	2,840	3,000	2.19-441.50-334.10-000-09	Grants - St - Cacoon #9 93.994	3,000	3,000	3,000	16		
17	(2,639)	-	(1,500)	2.19-441.50-334.10-000-10	Cacoon #9 - Match	(1,500)	(1,500)	(1,500)	17		
18	1,368	-	-	2.19-441.50-334.11-000-04	Grants - St - TB Mgmt #39 93.116	-	-	-	18		
19	5,232	29,110	24,000	2.19-441.50-334.11-000-05	Grants - St - Babies First #4	24,000	24,000	24,000	19		
20	(7,496)	-	(12,000)	2.19-441.50-334.11-000-05	Babies First #4 Match	(12,000)	(12,000)	(12,000)	20		
21	45,000	-	-	2.19-441.50-334.13-000-23	Grants - SBHC #23 93.994	-	-	-	21		
22	-	24,831	22,000	2.19-441.50-334.16-000-00	ST-40% Mental Health Tax	-	22,000	22,000	22		
23	-	-	-	2.19-441.50-334.19-000-18	Grants - St - C8A Health #18 - 93.994	-	-	-	23		
24	-	-	-	2.19-441.50-334.20-000-00	Grants - St - Accreditation 93.507	-	-	-	24		
25	2,574	-	-	2.19-441.50-334.21-000-20	Grants - St - OR Mothers CR #20 93.994	-	-	-	25		
26	43,650	-	-	2.19-441.50-335.11-000-39	Grant-St-Tobacco #39	-	-	-	26		
27	-	-	-	2.19-441.50-335.12-000-20	Grant Other - MRIPA	-	-	-	27		
28	-	-	-	2.19-441.50-335.12-000-22	Grant Other - IT Systems	-	-	-	28		
29	-	-	-	2.19-441.50-335.13-000-00	Other - NW Health Foundation	-	-	-	29		
30	126,268	35,721	60,000	2.19-441.50-335.18-000-50	Other - St - OMAP MacClaiming	60,000	60,000	60,000	30		
31	(71,668)	25,496	(30,000)	2.19-441.50-335.18-000-51	OMAP MacClaiming - Match	(30,000)	(30,000)	(30,000)	31		
32	-	-	-	2.19-441.50-345.00-000-16	Environmental Health IGA 148154	180,000	180,000	180,000	32		
33	-	-	-	2.19-441.50-345.10-000-40	Fees-Vital Statistics #40	-	-	-	33		
34	8,288	-	-	2.19-441.50-345.20-000-05	Fees - Tourist Facilities #5	-	-	-	34		
35	23,225	-	-	2.19-441.50-345.20-000-34	Fees-Food Inspection #34	-	-	-	35		
36	8,354	-	-	2.19-441.50-345.20-000-41	Fees-Water Inspection #41 - 66.468	-	-	-	36		
37	1,149	15,029	10,000	2.19-441.50-345.40-000-00	Fees - Clinic & Patient - Self Pay	10,000	10,000	10,000	37		
38	-	-	-	2.19-441.50-345.40-000-01	Self Pay Discount/Write Off	-	-	-	38		
39	-	-	-	2.19-441.50-364.10-000-21	Donation - General	-	-	-	39		
40	723	-	-	2.19-441.50-390.00-000-00	Reimbursement - Misc	-	-	-	40		

T21 PUBLIC HEALTH FUND DETAILED RESOURCES/REQUIREMENTS

L I N E #	HISTORICAL DATA			Adopted Budget This Year 06/30/16	L I N E #	Account Number	RESOURCE/REQUIREMENT DESCRIPTION ADOPTED	Account Description	Budget for Next Year 2016-2017		
	Actual	First Year 06/30/15	1						2016-2017 Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Second Preceding Year 06/30/14	Preceding Year 06/30/15	1						1	1	
1	16,997	28,673	15,000	1	1	2.19-441.50-390.50-000-00	Reimbursement - Misc	-	-	-	
2	600	-	-	2	2	2.19-441.50-390.50-000-01	Reimbursement - Misc #1	15,000	15,000	15,000	
3	-	-	-	3	3	2.19-441.50-391.12-000-00	Tran In - General Fund	-	-	-	
4	-	-	-	4	4	2.19-441.50-391.15-000-00	Tran In - 2.15 CCHS SPF Grant	-	-	-	
5	12,709	2,069	30,000	5	5	2.19-441.50-399.02-000-00	Committed Fund Balance	22,324	22,324	22,324	
6	587,348	236,652	170,500	6	6	TOTAL RESOURCES		342,824	342,824	342,824	
7	-	-	-	7	7	2.19-441.50-490.00-110-00	Sal - Regular	-	-	-	
8	6,859	8,912	7,100	8	8	2.19-441.50-490.00-120-00	Sal - Irregular	9,493	9,493	9,493	
9	-	-	-	9	9	2.19-441.50-490.00-213-00	Ben - Health Ins	-	-	-	
10	-	-	-	10	10	2.19-441.50-490.00-214-00	Ben - Life Insurance	-	-	-	
11	525	665	543	11	11	2.19-441.50-490.00-220-00	Ben - FICA	726	726	726	
12	-	-	-	12	12	2.19-441.50-490.00-230-00	Ben - PERS - County Portion	-	-	-	
13	-	-	-	13	13	2.19-441.50-490.00-235-00	Ben - PERS - Employee Portion	-	-	-	
14	25	28	27	14	14	2.19-441.50-490.00-260-00	Ben - Worker's Compensation	12	12	12	
15	6	7	6	15	15	2.19-441.50-490.00-290-00	Ben - OR W/C Assessment	7	7	7	
16	7,415	9,613	7,676	16	16	TOTAL PERSONAL SERVICES		10,238	10,238	10,238	
17	-	-	-	17	17	2.19-441.50-490.00-300-16	DHS Admin Fees Environmental Services	8,457	8,457	8,457	
18	-	-	-	18	18	2.19-441.50-490.00-310-00	Pro Svcs - Training & Ed	-	-	-	
19	-	-	-	19	19	2.19-441.50-490.00-320-00	Pro Svcs - Medical Providers	-	-	-	
20	-	53,664	-	20	20	2.19-441.50-490.00-330-00	Pro Svcs - General	-	-	-	
21	-	13,172	-	21	21	2.19-441.50-490.00-330-04	Babies 1st Match	-	-	-	
22	-	2,381	-	22	22	2.19-441.50-490.00-330-09	Cacoon Match	-	-	-	
23	-	-	-	23	23	2.19-441.50-490.00-330-16	Pro Svcs - Environmental Services	161,305	161,305	161,305	
24	577,952	97,681	110,824	24	24	2.19-441.50-490.00-335-00	Pro Svcs - CCH (HS A&D)	110,824	110,824	110,824	
25	-	21,560	22,000	25	25	2.19-441.50-490.00-335-63	Pro Svcs - CCH (HS A&D)	22,000	22,000	22,000	
26	-	-	-	26	26	2.19-441.50-490.00-340-00	Pro Svcs - Medical Lab	-	-	-	
27	-	-	-	27	27	2.19-441.50-490.00-341-00	Pro Svcs - Data Processing	-	-	-	
28	-	-	-	28	28	2.19-441.50-490.00-415-00	Uhl - Telephone	-	-	-	
29	-	-	-	29	29	2.19-441.50-490.00-430-00	Rep & Maint - Equipment	-	-	-	
30	-	-	-	30	30	2.19-441.50-490.00-441-00	Rental Building	-	-	-	
31	-	-	-	31	31	2.19-441.50-490.00-521-00	Ins - Liability - General	-	-	-	
32	-	-	-	32	32	2.19-441.50-490.00-524-00	Property Ins	-	-	-	
33	-	-	-	33	33	2.19-441.50-490.00-542-00	Advertising - Other	-	-	-	
34	-	-	-	34	34	2.19-441.50-490.00-550-00	Copying & Printing	-	-	-	
35	-	-	-	35	35	2.19-441.50-490.00-580-00	Travel - Meals & Lodging	-	-	-	
36	-	-	-	36	36	2.19-441.50-490.00-581-00	IGS - Assigned Vehicles	-	-	-	
37	-	-	-	37	37	2.19-441.50-490.00-582-00	IGS - Motor Pool	-	-	-	
38	-	-	-	38	38	2.19-441.50-490.00-583-00	Travel - Mileage Allowance	-	-	-	
39	-	-	-	39	39	2.19-441.50-490.00-584-00	Travel - Transportation	-	-	-	
40	-	-	-	40	40	2.19-441.50-490.00-595-00	Postage	-	-	-	
1	(109)	-	-	1	1	2.19-441.50-490.00-600-00	Sup - Office	-	-	-	
2	-	-	-	2	2	2.19-441.50-490.00-605-00	Sup - Medical	-	-	-	
3	-	-	-	3	3	2.19-441.50-490.00-606-00	Sup - Pharmacy	-	-	-	

T21 PUBLIC HEALTH FUND DETAILED RESOURCES/REQUIREMENTS

HISTORICAL DATA				RESOURCE/REQUIREMENT DESCRIPTION				BUDGET FOR NEXT YEAR 2016-2017												
L I N E #	Actual	First	Adopted	Account Number	Account Description	Event Food Supplies	Sup - Other	Sup - Non-Capital Furniture	Other Materials & Services	Books & Periodicals	Dues - Membership	Miscellaneous Fees	Uncollectable Accts - PH - Medicare/Insurance	TOTAL MATERIALS & SERVICES	TOTAL REQUIREMENTS	CONTRIBUTION TO/(FROM) FUND	2016-2017 Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	L I N E #
	Second Preceding Year 06/30/14	Preceding Year 06/30/15	Budget This Year 06/30/16																	
4	-	-	-	2.19-441.50-490.00-606-25	Event Food Supplies															4
5	-	-	-	2.19-441.50-490.00-609-00	Sup - Other															5
6	-	-	-	2.19-441.50-490.00-610-00	Sup - Non-Capital Furniture															6
7	21	-	30,000	2.19-441.50-490.00-615-00	Other Materials & Services			30,000												7
8	-	-	-	2.19-441.50-490.00-640-00	Books & Periodicals															8
9	-	-	-	2.19-441.50-490.00-650-00	Dues - Membership															9
10	-	-	-	2.19-441.50-490.00-651-00	Miscellaneous Fees															10
11	-	-	-	2.19-441.50-490.00-695-20	Uncollectable Accts - PH - Medicare/Insurance															11
12	577,864	188,458	162,824		TOTAL MATERIALS & SERVICES									332,586	332,586	332,586				12
13	-	-	-	2.19-441.50-491.01-000-00	Tran To - Administrative Svcs															13
14	-	-	-	2.19-441.50-491.08-000-00	Tran To - General Fund Loan Payment															14
15	-	-	-	2.19-441.50-491.10-000-00	Tran To - 2.15 Human Services															15
16	-	-	-	2.19-441.50-491.18-000-00	Tran To - Unemp Reserve															16
17	-	-	-		TOTAL INTER-FUND TRANSFERS										5	-	-	-	-	17
18	585,279	198,071	170,500		TOTAL REQUIREMENTS									342,824	342,824	342,824				18
19	2,069	38,582	-		CONTRIBUTION TO/(FROM) FUND										9	-	-	-	-	19

Tab 22 Public Health Fund - Curry Cares For Kids Dept

L I N E #	Actual	First	Adopted	Account Number	Account Description	Event Food Supplies	Sup - Other	Sup - Non-Capital Furniture	Other Materials & Services	Books & Periodicals	Dues - Membership	Miscellaneous Fees	Uncollectable Accts - PH - Medicare/Insurance	TOTAL MATERIALS & SERVICES	TOTAL REQUIREMENTS	CONTRIBUTION TO/(FROM) FUND	2016-2017 Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	L I N E #	
1	-	-	-	2.19-441.70-364.00-000-00	Fundriser - Bethany Lutheran																1
2	-	-	-	2.19-441.70-399.03-000-00	Unrestricted Fund Balance																2
3	-	-	-		TOTAL RESOURCES											10	-	-	-	-	3
4	-	-	-	2.19-441.70-490.00-609-00	Sup - Other																4
5	-	-	-		TOTAL MATERIALS & SERVICES											2	-	-	-	-	5
6	-	-	-		TOTAL REQUIREMENTS											9	-	-	-	-	6
7	-	-	-		CONTRIBUTION TO/(FROM) FUND												-	-	-	-	7

Fund Summary

1. Total Personal Services.....	9,613	7,676	10,238	10,238	10,238
2. Total Materials and Services...	188,458	162,824	332,586	332,586	332,586
3. Total Capital Outlay.....	-	-	-	-	-
5. Total Transfers.....	-	-	-	-	-
9. Total Requirements (add lines 1 - 19)	198,071	170,500	342,824	342,824	342,824
10. Total Resources Except Property 1 10	236,652	170,500	342,824	342,824	342,824
	38,582	-	-	-	-

**BEFORE THE BOARD OF CURRY COUNTY COMMISSIONERS
IN AND FOR THE COUNTY OF CURRY**

IN THE MATTER OF REALLOCATION OF)
APPROPRIATIONS BETWEEN CATEGORIES)
IN THE **2016-2017 FISCAL YEAR BUDGET**) **RESOLUTION**

WHEREAS, there exists a need to transfer appropriated spending authority in the Curry County budget between expenditure categories for the purpose of providing for costs beyond the amount that was anticipated in the 2016-2017 fiscal year budget: and,

WHEREAS, such increase and reallocation of appropriation is allowed under ORS 294.471; now,

BE IT RESOLVED that the 2016-2017 fiscal year budget for Curry County be modified as detailed in *Exhibit A* for the specific purpose of providing appropriations to cover expenditures through June 30, 2017.

Dated this _____ day of August, 2016.

CURRY COUNTY BOARD OF COMMISSIONERS

Thomas Huxley, Chair

Susan Brown, Vice Chair

David Brock Smith, Commissioner

Approved as to form:

John Hutt
Curry County Counsel

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

AGENDA ITEM TITLE: Oregon Coastal Zone Management Association Discussion and Commissioner Smith's work with the organization for our communities, residents and industries within the OCZMA region

AGENDA DATE^a: 08-17-16 **DEPARTMENT:** Smith **TIME NEEDED:** Hour

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: DBSmith **PHONE/EXT:** 3260 **TODAY'S DATE:** 8-10-16

BRIEF BACKGROUND OR NOTE^b:

^bIndicate if more than one copy to be signed

FILES ATTACHED: **SUBMISSION TYPE:** Discussion/Decision

- (1)OCZMA History, OSU paper on OCZMA, Budget Information
- (2)Sudden Oak Death Packet, Smith Commissioner Goals, PowerPoint during meeting

Are there originals in route (paper copies with pre-existing signatures) Yes No

QUESTIONS:

- 1. Would this item be a departure from the Annual Budget if approved? Yes No
(If Yes, brief detail)
- 2. Does this agenda item impact any other County department? Yes No
(If Yes, brief detail)
- 3. If Land Transaction, filed with the clerk? Yes No N/A

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone:

Due date to send: / /

Email:

***Note: Most signed documents are filed/recorded with the Clerk per standard process.**

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? Yes No N/A

(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

- 1. Confirmed Submitting Department's finance-related responses Yes No
Comment:
- 2. Confirmed Submitting Department's personnel-related materials Yes No N/A
Comment:
- 3. If job description, Salary Committee reviewed: Yes No N/A
- 4. If hire order requires an UA, is it approved? Yes No Pending N/A

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: Old Business

LEGAL ASSESSMENT: Does this agenda item have a legal impact? Yes No

(If Yes, brief detail)

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown Yes No

Commissioner Thomas Huxley Yes No

Commissioner David Brock Smith Yes No

Not applicable to Sheriff's Department since they do not have a liaison

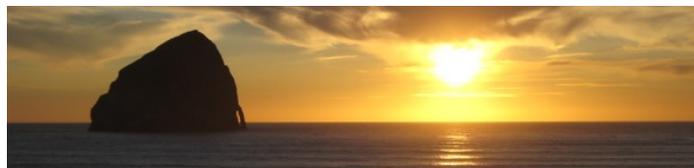
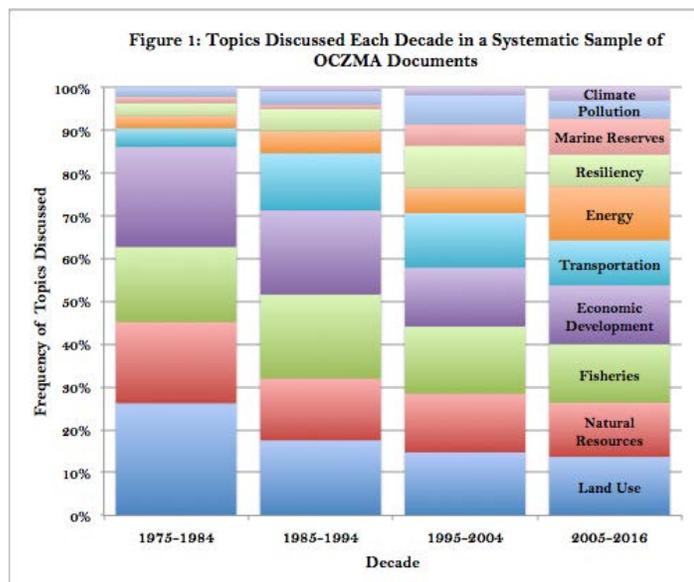


A BRIEF HISTORY OF THE OREGON COASTAL ZONE MANAGEMENT ASSOCIATION

Since 1975, the Oregon Coastal Zone Management Association (OCZMA) has provided a unique platform for local governments to find information, communicate, and collaborate on coastal issues. As a non-profit organized under ORS 190, the OCZMA is one of the only local government organizations in the United States to represent a diverse body of governments on coastal issues. Its membership jurisdictions include coastal counties, cities, ports, soil and water conservation districts, and an associate member federally recognized tribal government. The OCZMA has worked with the Oregon coast's Congressional delegation, the Oregon State Legislature's Coastal Caucus, and many state-level departments and organizations, such as: Oregon Department of Land Conservation & Development; Oregon Department of Fish & Wildlife (ODFW); Oregon Department of Transportation (ODOT); Association of Oregon Counties; Oregon Department of Environmental Quality (DEQ); and the Coastal Nonpoint Pollution Control Program.

Key Issues for the OCZMA

Since its inception, four key issues have consistently been a focus of the OCZMA (see Figure 1): **Land Use, Natural Resources, Fisheries, and Economic Development.**



Land Use and Natural Resource Management:

In its early years, the OCZMA focused on assisting with the development of Oregon's land use planning program and its four coastal goals. It provided input to the Oregon State Legislature and assisted with local jurisdictions' planning efforts regarding wetland conservation and management, estuarine restoration, and beach and dune planning. More recently, the OCZMA has been involved in marine spatial planning and the development of the Oregon Territorial Sea Plan.

Fisheries:

As critical fisheries began to collapse in the 1970s and 1980s, the OCZMA became more involved in fisheries issues. The association played a central role in developing state policies and created numerous publications related to the topic, such as:

1980s: Facilitated a long-lived salmon allocation process for commercial and recreational ocean fisheries. Developed the concept and policies to allow for selective salmon harvest through fin-clipping.

1990s: Led efforts for allocation of Pacific Whiting for coastal harvesters and processors (see Box 1). Played a significant role in state's salmon and watershed restoration plan.

2000s: Assisted in responding to the collapse of the groundfish fishery and helped ensure traditional ocean uses were represented in ocean spatial planning.

Box 1: The OCZMA's work on the Pacific Whiting Fishery

The OCZMA's *The Coastal Notes, Windows on Pacific Whiting* and other publications kept members updated on policy developments for the Pacific Whiting fishery. Its work led to the Pacific Whiting Harvest Allocation by the National Marine Fisheries Service that protected the fishery for Oregon fishermen and processors in 1993.

Economic Development:

The work of the OCZMA has contributed to economic development on the coast in the following ways:

Its economic and demographic reports, including the *Economic Landscape of the Oregon Coast*, published in 1987, and *A Demographic and Economic Description of the Oregon Coast*, published in 1994, have helped guide economic development, community development, and strategic planning efforts along the Oregon coast.

Additionally, the OCZMA has maintained an important presence in state policy and planning discussions about rural economic development and served as a collaborative platform for its diverse member jurisdictions working on economic development along the coast.

Ports and harbors studies have also played a role in securing millions of dollars in federal subsidies for maintenance dredging of coastal harbors and waterways. The OCZMA and partners produce an annual report relied on by Congress and the U.S. Army Corps of Engineers. The OCZMA's 1974 report *Estuarine Resources of the Oregon Coast* was another important document that discussed the need to balance the economic and environmental dimensions of the coast's estuaries.



Box 3: "The OCZMA did a nice job in getting cities and counties and port districts involved letting legislators and other policymakers know why we're not like other parts of the world. Our fisheries are managed much differently."

-David Allen, City Councilor for City of Newport

Emergent Issues for the OCZMA

In the 1990's, several issues emerged as new foci for the OCZMA:

Coastal Transportation Policy: The OCZMA has served as a voice for coastal communities in discussions with ODOT about coastal transportation policies, primarily regarding Highway 101. Additionally, in its role on the Coastal Policy Advisory Committee on Transportation, the OCZMA helped get Highway 101 designated as a Scenic Byway and an All-American Road.

Resiliency: The OCZMA has served as a forum to discuss options and provide information regarding coastal resiliency in the face of natural hazards. Additionally, the OCZMA and the Oregon State Legislature, collaborating with Oregon Sea Grant Legislative Fellows (see Box 2), have worked to build awareness of the Cascadia subduction zone earthquake threat since 1993.

Box 2: The Oregon Sea Grant Legislative Fellowship

One of the key links the OCZMA has had with the Oregon State Legislature has been the Oregon Sea Grant Legislative Fellowship. Since 1987, these fellows have served the eight-member Coastal Caucus of the Oregon Legislative Assembly. The fellows also attend and report regularly to the OCZMA.

Water pollution: The OCZMA has informed member jurisdictions about the DEQ's water quality pollution control measures, the Coastal Nonpoint Pollution Control Program and related legislation.

In the early 2000's the OCZMA began to focus on:

Wave and Wind Energy Development: The OCZMA has striven to provide information to coastal communities regarding wave and wind energy development, as well as to participate in state and local planning processes for these sources. For instance, the OCZMA was involved in getting a chapter in Oregon's Territorial Sea Plan regarding the development of wind and wave energy facilities.

Marine Reserves: OCZMA staff and board members serve on the Ocean Policy Advisory Council and have participated in critical state and federal conversations about marine reserves and advocated for coastal concerns such as the impact of reserve siting on fisheries (See Box 3).

**Special thanks to Onno Husing and Georgia York for the photographs*

Oregon Coastal Zone Management Association at the Crossroads

Past Accomplishments, Present Changes, & Future Prospects



Prepared For:

**Oregon Coastal Zone
Management Association
313 SW 2nd Suite C
Newport, OR 97365**

MAIN MESSAGES

To inform the strategic planning efforts of the Oregon Coastal Zone Management Association (OCZMA), we surveyed OCZMA member organizations, interviewed coastal leaders, and conducted a systematic analysis of historical documents from the OCZMA's records. The following are the main findings from our research.

RESULTS

- The number of issues covered by OCZMA has become increasingly diverse. While the OCZMA has consistently dealt with the issues of land-use, economic development, fisheries, and natural resources since its creation, several issues – including transportation, marine reserves, resiliency, and energy – have emerged more recently. Fisheries, in particular, is an area in which the OCZMA's work has been considered effective.
- The top five topics of interest among members surveyed were fisheries, economic development, natural hazards, tourism, and timber. The five topics with the greatest reported need for support were natural hazards, economic development, tourism, transportation, and housing. Housing, climate change, and energy were indicated as areas in which collaboration among coastal governments could be improved.
- OCZMA members reported needing help with both external communication between local coastal governments and others and internal communication among OCZMA member jurisdictions. Services that the greatest percentage of OCZMA members surveyed reported needing help with included conducting studies to inform coastal management, educating the public about coastal issues, and providing updates on state and federal government activities.
- OCZMA leaders and coastal legislators believe that the OCZMA has and can continue to serve its members as a forum for communication and collaboration among local governments and as a conduit for information between its members and state government.
- OCZMA members surveyed differed somewhat from OCZMA leaders and coastal legislators in terms of their perceptions of the organization's effectiveness as a forum for communication and a conduit for information.

IMPLICATIONS

- 1:** The OCZMA has played and can continue to play a valuable role as a source of and conduit for objective information about salient issues affecting the Oregon Coast.
- 2:** Meetings are an important component of the unique role that the OCZMA can play, and there may be ways for the organization to increase the value of and level of attendance at meetings.
- 3:** While there may be few issues on which all OCZMA members will agree, when there is widespread agreement, the coast must speak with a united voice -- and the OCZMA can help facilitate this process.

EXECUTIVE SUMMARY

RESEARCH OVERVIEW

Our research was framed under three main research objectives. Our first objective was to examine the OCZMA’s history and past accomplishments. Our second objective was to identify the most significant issues facing local governments on the Oregon Coast. Our final research objective was to identify the shared functional needs of OCZMA member jurisdictions and what OCZMA members and staff see as valuable roles for the organization. To meet these objectives, we used three distinct methods: (1) surveys with 92 elected and appointed officials from the OCZMA’s membership jurisdictions; (2) interviews with 15 current and former leaders of the OCZMA and members of the Oregon State Legislature’s Coastal Caucus; and (3) a content analysis of a sample of 67 OCZMA meeting minutes and publications from across the organization’s entire history.

FINDINGS

Our analysis indicates that the number of issues covered by OCZMA has become increasingly diverse. While the OCZMA has consistently dealt with the issues of land use, economic development, fisheries, and natural resources since its creation, several issues – including transportation, marine reserves, resiliency, and energy – have emerged more recently. Land use has been the most prevalent topic discussed in meetings, which makes sense given OCZMA’s initial focus on coastal goals, land-based planning and urban growth boundaries. More recently, discussions regarding land use have revolved around marine spatial planning. Economic development was the second most discussed topic in meetings and remains a key issue of interest to OCZMA members. While fisheries was the third most discussed issue, with an increasing presence in OCZMA’s first two decades followed by a slow decline in the last two decades, it remains a key issue of interest to OCZMA members and an area where interviewees expressed almost universally positive reviews of the organization’s effectiveness.

Survey responses confirmed that membership interests are diverse and multifaceted. While support for preparing for natural hazards was reported as an important need across almost all membership jurisdiction types (with the exception of ports), cities also cited needs related to housing; counties related to tourism; and soil and water conservation districts related to economic development. In terms of regional variation, members located in Central and Southern jurisdictions indicated needing more support for economic development than those in the North. Overall, members felt government collaboration has been most effective on issues of fisheries and tourism and least effective on climate change and housing.

In terms of future OCZMA roles, members reported needing help with both *external communication* between local coastal governments and others and *internal communication* among OCZMA member jurisdictions. Services that the greatest percentage of OCZMA members surveyed reported needing help with included conducting studies to inform coastal management, educating the public about coastal issues, and providing updates on state and federal government activities. Interviews with OCZMA leaders and coastal legislators

revealed that they believe the OCZMA has and can continue to serve its members as a forum for communication and collaboration among local governments and as a conduit for information between its members and state government. Yet, with the exception of communicating state and federal actions to the membership, where the members surveyed agreed that OCZMA has been effective, members reported that they were either unaware of how effective OCZMA has been at providing such services or that they were not very effective at doing so. Moreover, while interviewees assigned a high value and importance to face-to-face meetings like those provided by OCZMA, almost half of the members surveyed indicated that attending OCZMA meetings has not been important for their organization.

IMPLICATIONS

1: The OCZMA has played and can continue to play a valuable role as a source of and conduit for objective information about salient issues affecting the Oregon Coast.

The OCZMA is best known for facilitating communication between local coastal governments and others. When asked what OCZMA's future role could be, nearly all interviewees believed the organization could serve as a conduit of information between state and local governments. Moreover, the majority of members surveyed reported that their organizations need updates on state and federal government activities.

2: Meetings are an important component of the unique role that the OCZMA can play, and there may be ways for the organization to increase the value of and level of attendance at meetings.

Our results indicate that opinions on the value of OCZMA meetings vary widely. While most interviewees spoke positively of OCZMA meetings, they also noted that sometimes meetings were not as helpful as they could be. Moreover, while over 65% of members surveyed reported that their organization needs help coordinating with other local governments (a service OCZMA meetings could provide), At the same time, only 27% of members surveyed reported that attending the OCZMA meetings has been important to their organization. We suggest that the OCZMA consider strategies for making meetings more valuable to its membership by, for example, ensuring that at least one issue of interest to all members is a major agenda item, varying meeting location, and providing effective facilitation.

3: While there may be few issues on which all OCZMA members will agree, when there is widespread agreement, the coast must speak with a united voice -- and the OCZMA can help facilitate this process.

Given OCZMA's diverse membership and the growing number of issues facing the coast, the OCZMA may want to have a conversation about potential issues of focus going forward. As a topic of high interest and need that is consistent across OCZMA membership, natural hazards and resiliency may be a good place for the OCZMA to focus its efforts. Addressing at least one topic where member interest is high across all jurisdiction types may promote stronger involvement of some of the member jurisdictions that feel less represented by the organization, such as soil and water conservation districts and cities. Regardless of the issue(s) selected, interviewees stressed the importance of an organization like the OCZMA in terms of providing a forum for debate and discussion around issues of significance to the coast, so that coastal governments can present a unified voice to best affect policy.

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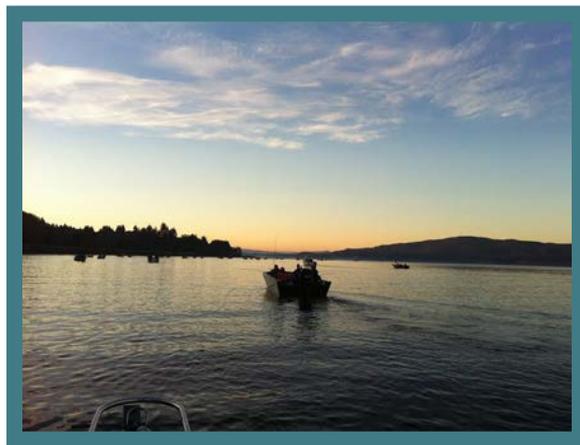
CONTEXT

BACKGROUND

The Oregon Coastal Zone Management Association (OCZMA) is a voluntary nonprofit association of more than 40 coastal units of government on the Oregon Coast. The OCZMA is organized under ORS 190 and comprised of counties, cities, ports, soil and water conservation districts (SWCDs), and the Coquille Indian Tribe. Since its inception as the Oregon Coastal Conservation and Development Association in 1975, the OCZMA has provided valuable information to local, state, and federal governments and helped facilitate collaboration between its members on a variety of coastal issues. In addition, the OCZMA has promoted education and awareness of and advocated for issues related to Oregon's Coastal Zone.



During the past several decades, the Oregon Coast has experienced notable changes in environmental, demographic, and socioeconomic conditions. Advances in research and technology, the development of new modes of communication, and significant policy changes have also had important implications for the region. Meanwhile, the OCZMA has entered a transitional period of its own. In 2015, the OCZMA entered into a management agreement with the Association of Oregon Counties (AOC). Under this agreement, AOC is supporting the OCZMA by providing administration, operations, and policy issues. The OCZMA is now working to define its next steps as an organization.



RESEARCH OVERVIEW

Our work is meant to inform the OCZMA's internal strategic planning process by providing insights into its past, present, and possible future directions. To achieve this purpose, we identified three research objectives, each with a set of research questions as shown in Table 1.

Table 1: Research objectives and questions

RESEARCH OBJECTIVES AND QUESTIONS	
Objective 1:	<p>Examine the OCZMA’s organizational growth and past accomplishments</p> <ul style="list-style-type: none"> • How has the OCZMA evolved since its inception and why? • What has the OCZMA accomplished for coastal governments? • What factors have contributed to the OCZMA’s success in addressing certain issues? • What barriers have the OCZMA encountered that have limited its success and further growth?
Objective 2:	<p>Identify the most significant issues facing local governments on the Oregon Coast</p> <ul style="list-style-type: none"> • What are the most significant issues currently facing coastal communities? • To what extent has the OCZMA been a partner in addressing these issues? • What other local, regional, state, or federal organizations have OCZMA members partnered with to address these issues?
Objective 3:	<p>Identify shared functional needs of OCZMA member jurisdictions and what OCZMA members and staff see as valuable roles for the organization.</p> <ul style="list-style-type: none"> • What do OCZMA members perceive the OCZMA’s purpose to be? • What OCZMA functions are most valuable to the membership? What functions are less valuable? • What are the perceived strengths and weaknesses of the OCZMA? • What commonalities exist between OCZMA members? • What services are most needed by coastal governments? How can an association of local governments address these needs?

We explored these questions through a survey of OCZMA member organizations, interviews with coastal leaders, and a systematic analysis of historical documents from the OCZMA’s records.

RESEARCH CONTEXT

To gain a more thorough understanding of and to adequately inform the questions we asked about organizational and coastal issues, we looked to existing studies – both academic literature

and governmental/non-profit studies – on organizational collaboration and coastal policy issues. Specifically, we looked at factors that contribute to successful collaboration within and among organizations and major policy issues on the Oregon Coast. We selected the policy issues based on the suggestion of individuals familiar with the Coast.

Organizational Collaboration

Local governments collaborate on a variety of policy issues, including resource management, environmental protection, economic development, land use, criminal justice, and public health. Researchers have outlined a number of interrelated factors that contribute to successful collaboration. These factors are, to a great extent, interrelated and mutually-reinforcing (Shaw, 2003). Some of the most frequently cited factors include:

- **Members’ perception of the benefits of collaboration** – The benefits of collaboration include avoiding costly litigation (Cronin & Ostergren, 2007) and creating mutual social learning (Kallis et al., 2009).
- **Trust and respect** – Trust and respect both between members (Perlman, 2015; Cronin & Ostergren, 2007; Zaferatos, 2004) and by members for the organization itself (Vangen & Huxham, 2003) are seen as essential to effective collaboration.
- **Strong leadership or champions of collaboration** – (Plummer, 2009; Podsakoff et al., 1990) The concept of “transformational leadership”, where leaders alter values, beliefs, and attitudes and inspire members to transcend self-interests is especially important for public sector organizations (Wright & Pandey, 2009). This kind of leadership has been strongly correlated with trust-building (Podsakoff et al., 1990).
- **Shared interests and a clear mission** – (Plummer, 2009; Shaw, 2003) – A clear mission can create a sense of shared identity, which leads to a higher likelihood that members will go above and beyond to ensure the organization’s success (Ritz et al., 2014).

The literature also points out that developing these factors takes time, so members of a collaborative organization must be committed to a long-term process (Gazley, 2010; Plummer, 2009; Cronin & Ostergren, 2007; Zaferatos, 2004).

Policy Issues on the Oregon Coast

Natural resources and the coastal environment have always been socially, culturally, and economically important for communities on the Oregon Coast. Like many areas in the state, the coast is undergoing a number of rapid changes. The most salient of these shifts are outlined below:

- **Fisheries** – The passage of the Oregon Plan in 1997 to protect salmon and watersheds and the disaster declaration for Oregon’s groundfish fishery in 2000 marked significant turning points for fisheries on the Oregon Coast (OPSW, 2015; Shaw & Conway, 2007). The level of collaboration amongst researchers, coastal stakeholders, and state level decision makers has since increased (Gilles, 2012). There have also been significant structural changes within the commercial fishing industry, resulting in further

consolidation of harvest and processing activities and an associated decline in the industry's significance for coastal communities (CCD Business Development Corporation, 2013, Business Oregon IFA, 2014).

- **Marine Reserves** – In 2008, Oregon began establishing a limited set of marine reserves sites where extractive and destructive activities are completely prohibited (Lubchenco et al., 2003). Given the importance of commercial and recreational fisheries to coastal communities, actualizing the benefits of these protected areas on local communities has been a top priority for the state (ODFW, 2012b). Mitigation efforts have included a human dimensions monitoring program aimed at understanding coastal residents' knowledge of marine reserves and assessing education and outreach needs (Perry et al., 2014).
- **Economic Development** – The decline of natural resource industries and associated activities has created pressures to diversify (Oregon Sea Grant, 2009; OCZMA, 2002).
- **Energy** – In 2013, Oregon became a signatory of the Pacific Coast Action Plan on Climate and Energy (Steel et al., 2014), which has increased the need for communities in Oregon to develop renewable energy resources. Much of the policy, research, and public focus on renewable energy on the Oregon Coast has focused on wave energy generation (Sea Grant, 2009; Garcia-Medina, Ozkan-Haller, Ruggiero, 2013). Studies of public attitudes and perceptions about the introduction of wave energy to the Oregon Coast reveal an on-going need for information dissemination and public collaboration in policy development (Hunter, 2009; Steel et al. 2014; Goodwin, 2015).
- **Climate Change** – The projected impacts of climate change on the Oregon Coast include erosion and flooding, ocean temperature changes, and ocean acidification (Dalton et al., 2013; Allan & Komar, 2006; Ruggiero, 2012). Such changes may, in turn, impact marine and coastal wildlife, resources, infrastructure, and property, with major socioeconomic and cultural consequences for coastal communities (Dalton et al., 2013).
- **Resiliency** – The Cascadia Subduction Zone has a 37% chance of causing an earthquake with a magnitude between 8 and 9 within the next 50 years (Oregon Sea Grant, 2016). This event would not only cause massive destruction via the earthquake itself but also via a large tsunami projected to hit the Oregon Coast within 15 to 30 minutes of the earthquake (Oregon Sea Grant, 2016). Thus, communities have been encouraged to undertake resiliency planning in the event of such a disaster. Key components of resiliency planning are establishing evacuation routes, educating coastal residents, and disseminating preparedness information and evacuation maps through various media channels (CREW, 2013; Dengler, 2005; DLCDC, 2014; Ronan et al., 2015; Merchant et al., 2011).

APPROACH

To inform OCZMA’s strategic planning efforts, we adopted a mixed-methods approach that included surveying representatives of current OCZMA member jurisdictions, interviewing current and former leaders of OCZMA and members of the Coastal Caucus, and analyzing the content of selected OCZMA meeting minutes and *Coastal Notes* from the past forty years.

SURVEYS

To better understand the shared needs of current OCZMA member jurisdictions and identify important coastal issues, we developed and sent a survey to 250 elected and appointed officials from OCZMA’s membership jurisdictions. Participants were asked 11 questions about their organization’s interests and needs regarding coastal management issues and their impressions of the OCZMA (see Appendix A for our complete questionnaire). The development of our survey questionnaire was informed by our research objectives, literature review, and background research (see Appendix B for a description of our background research), as well as pilot testing with individuals familiar with OCZMA.

Following Dillman’s (2014) tailored design method for email surveys, we distributed the survey via email using Qualtrics and asked survey recipients to complete it within seven days. We sent reminder e-mails to those who had not yet completed the survey three and five business days after our original request. After seven days, four members of the research team conducted follow up calls with survey recipients from each member jurisdiction from whom we had not yet received a response. We called each of these recipients three times over the course of three business days before considering the recipient a “non-response.” While most participants completed surveys online, four respondents, who were also interviewees, completed the survey on paper following their in-person interview. In total, we received 92 completed surveys for a response rate of 37%. Almost all 47 member jurisdictions are represented among respondents, with the exception of Clatsop County, City of Reedsport, Port of Coos Bay, and Port of Nehalem. Our analysis strategy followed guidelines provided by Vaske (2008) and was completed using IBM SPSS Statistics software (version 23).

92 completed surveys from members were received – a 37% response rate

INTERVIEWS

We conducted 15 semi-structured interviews with current and former leaders of OCZMA and members of the Oregon State Legislature’s Coastal Caucus to better understand how OCZMA has evolved over time, the factors contributing to the organization’s major accomplishments, and how the organization may be adapted to meet current and future membership needs. Three slightly different sets of interview questions were devised for the three different groups of potential interviewees: past OCZMA Executive Directors and staff, current board members, and

Coastal Caucus members (see Appendix C for our interview questions). Interviews remained semi-structured to allow for flexibility to further explore participant responses (Robson, 2011).

In total, twenty-two individuals were approached for an interview, including four previous

15 total interviews were conducted including OCZMA directors, staff, board members, & Coastal Caucus members

Executive Directors of OCZMA; one, key long term staff member; eight current board members; one representative of the Coquille Indian Tribe; and the eight members of the Coastal Caucus. Fifteen individuals agreed to

participate; two declined; and five did not respond. We conducted fourteen of these interviews in person and one by phone between April 22 and May 13, 2016, during seven excursions to the coast undertaken by three researchers (see Appendix D for a list of interviewees). On average, interviews lasted approximately 28 minutes, ranging from 10 minutes to 88 minutes. With the individual's permission, interviews were audio-recorded and fully transcribed for analysis purposes. Limited hand-written notes were also taken during interviews to highlight important points, dates and documents. Interview content was then categorized into 23 emerging themes (see Appendix E for our codebook further elaborating these themes), following standard methods for analysis of qualitative data (Robson, 2011) and using Dedoose, an online software tool. Intercoder reliability was tested following guidelines provided by Miles & Huberman (1994) and found to be 74%, well above the proposed 70% threshold.

CONTENT ANALYSIS

To better understand OCZMA's major accomplishments, we conducted a content analysis of the organization's archives. First, we purposively sampled the association meeting minutes and *Oregon Coastal Notes* newsletters from 1975-2016. The association meeting minutes represent a record of the informal discourse between OCZMA and its membership, while the *Oregon Coastal Notes* are a record of OCZMA's formal discourse with its membership. We selected the meeting minutes and newsletters from December, January, and/or February of each year in an attempt to capture important pre-legislative session discussions about the OCZMA's legislative goals. Minutes and newsletters from 1993, 1998, and 2012 were missing from the records and thus not included in the sample. In total, our sample included 67 documents.

Document content was then categorized into 14 emerging themes (see Appendix F for our codebook further elaborating these themes), which were developed inductively and in concert with the analysis of interviews. We categorized or "coded" for manifest content only using an electronic search strategy (Robson, 2011). To develop relevant search terms for each theme, two researchers identified synonyms from frequently-used language in the OCZMA documents. To test the reliability of this electronic search strategy, five percent of the sampled documents were coded by one individual without the computer search function, while another individual used the computer search function, resulting in 81% agreement. We then divided the sample among four coders to conduct the content analysis using the electronic search strategy on the whole sample. Each time a search term was identified in a document, the corresponding theme

was marked, indicating the issue was discussed in that document. This content analysis provided a timeline and frequency for the issues covered by the OCZMA. We then supplemented this timeline with qualitative information from the interview data and OCZMA documents.



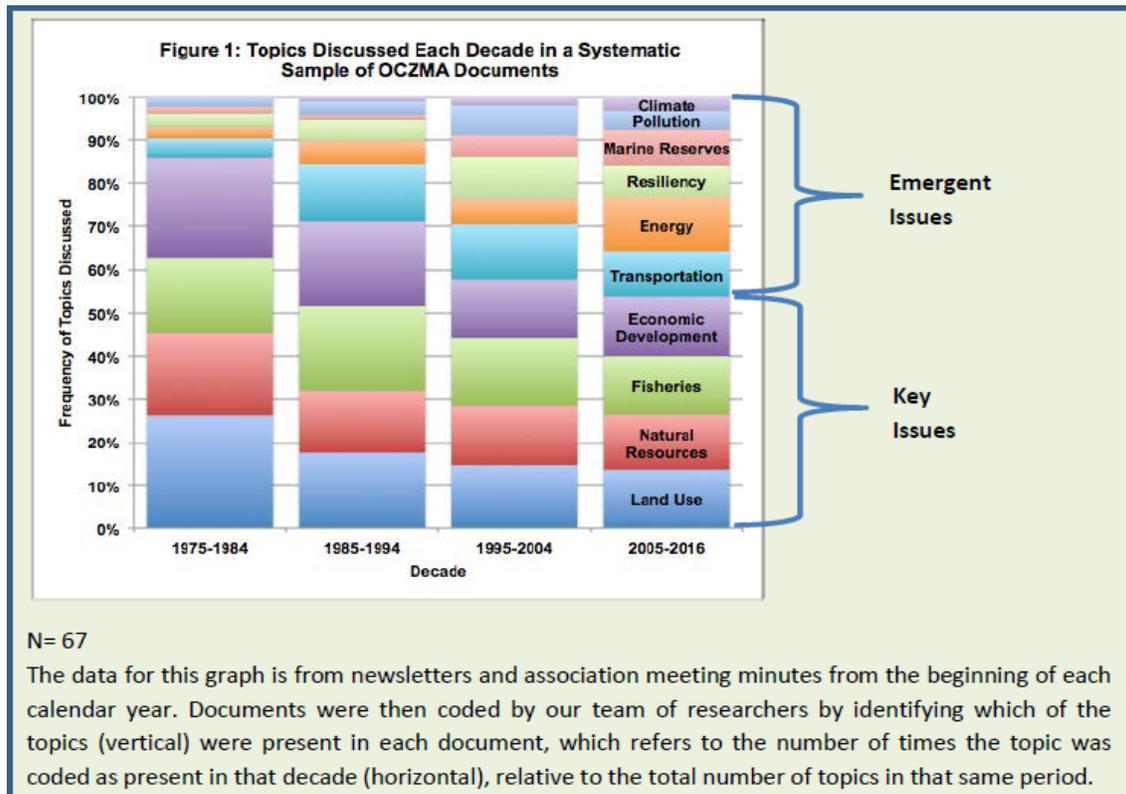
RESULTS

OBJECTIVE 1

Examine the OCZMA's organizational growth and past accomplishments

Our content analysis of selected OCZMA documents revealed four *key issues* with which the OCZMA has been consistently involved throughout its existence: land use, economic development, fisheries, and natural resource policy. These key issues were each present in more than 75% of the selected documents analyzed. We also identified several *emergent issues* that have arisen in the last 20 years (see Figure 1). We discuss the OCZMA's involvement in each issue below. We also include some additional information about the role that OCZMA has played in these issues throughout its history.

Figure 1: Topics Discussed Each Decade in a Systematic Sample of OCZMA Documents



KEY ISSUES

LAND USE

From our content analysis, land use is by far the most prevalent topic discussed, present in 65 of the 67 sampled documents. The topic was also discussed by 11 of our 15 interviewees, indicating its importance to the organization's history. Interviewees, however, expressed mixed feelings as to the organization's success in dealing with land use issues, which is something that may be explained by the changing role and focus of activities being conducted related to land-use for the OCZMA over time. The initial focus of the association was on the coastal goals, land-based planning and urban growth boundaries, whereas more recently the activities and conversations have revolved around marine spatial planning.

"In the early days of OCZMA, there was an emphasis on land use. Then, the focus shifted more to port issues and fisheries issues. It is ironic that more recently, with offshore energy development issues, we've come full circle. The emphasis has been on land use again -- this time in the ocean, with ocean planning."

- Onno Husing (Previous Director of OCZMA)

ECONOMIC DEVELOPMENT

Economic development is the second most discussed topic, present in 62 of the 67 sampled documents and discussed by 10 of 15 interviewees. Examples of OCZMA involvement in economic development include economic and demographic reports, specifically the *Economic Landscape of the Oregon Coast* published in 1987 and *A Demographic and Economic Description of the Oregon Coast* published in 1994. These reports were referenced by several interviewees as helpful guides for decision makers on economic growth, community development, and strategic planning along the Oregon coast. Ports and harbors studies produced by the association have also played a role in securing federal subsidies for maintenance dredging of coastal harbors and waterways.

FISHERIES

Of the four key issues identified, fisheries was the most commonly referenced in interviews, discussed by 13 of 15 interviewees. Moreover, interviewees were almost universally positive in terms of the effect the organization has had in this area. Our content analysis showed it to be the third most common issue, present in 60 of the 67 sampled documents, with an increasing presence in OCZMA's first two decades followed by a slow decline in the last two decades. In the 1980s, the OCZMA facilitated a long-lived salmon allocation process for commercial and recreational ocean fisheries. Then, in the 1990s, the association led efforts for allocation of Pacific Whiting for coastal harvesters and processors and played a significant role in the state's salmon and watershed restoration plan. More recently, OCZMA's has focused on ensuring traditional ocean uses are represented in marine spatial planning efforts.

NATURAL RESOURCES

Natural resources policy, which encompassed a broad set of search terms, is the least prevalent of our four key issues. This is perhaps due to the complexity of isolating this issue from other

related issues, like fisheries and marine reserves. In various contexts, such as marine dredging, agriculture, and mining, natural resources were mentioned in 79% of the sampled documents and discussed by 53% of interviewees.

EMERGENT ISSUES

In the 1990s, several issues emerged as new foci for the OCZMA, including transportation, energy, natural disaster resiliency, marine reserves, pollution and climate change. According to our content analysis, transportation and energy have shown the most growth. Discussions of transportation increased from about 4% of coded documents in OCZMA's first decade to 13% in the following decades, whereas energy increased from about 3% in the first decade to 12.5% in the last decade. The Territorial Sea Plan was consistently referenced by interviewees in the context of wave energy generation. Discussions of marine reserves have also grown consistently through the years. Half of the interviews referenced the important role OCZMA played in ensuring that coastal communities' perspectives were included in land use decision processes, such as the establishment of marine reserves. Similar to the emerging issues referenced above, discussions about both natural hazard resiliency and pollution increased in the first three decades; however, these issues then declined slightly in the last decade. In the interviews, many references to natural hazards were placed in the broader context of transportation.

PAST ROLES

Both surveys and interviews revealed, to some extent, that the two most valuable roles that the OCZMA has previously played were being a source of objective information and serving as a platform for communication and collaboration across its diverse membership jurisdictions. The role that the OCZMA has played in balancing the flow of information in coastal policy debates was something highlighted as a strength of the association in several interviews. As a platform for communication and collaboration, several interviewees mentioned that the association meetings have served as a place where the membership jurisdictions can come together to find common ground across jurisdictional boundaries on issues that affect the entire membership.

"It's (the OCZMA is) kind of like a clearinghouse for information for the counties...It allows the coastal counties to speak with a unified voice, and to share information."
-Scott Lee, Clatsop County Commissioner

OCZMA has previously played were being a source of objective information and serving as a platform for communication and collaboration across its diverse membership jurisdictions. The role that the OCZMA has played in balancing the flow of information in coastal policy debates was something highlighted as a strength of the association in several interviews. As a platform for communication and collaboration, several

OBJECTIVE 2

Identify the most significant issues facing local governments on the Oregon Coast

As part of the survey, members were asked to indicate their organization’s level of interest in the following eleven topics: natural hazards, economic development, tourism, transportation, housing, fisheries, climate change, timber, marine reserves, public health, and energy. For the

topics in which a respondent indicated their organization was at least slightly interested, they were also asked how much relevant administrative or technical support their organization needs. The top five topics of interest among members surveyed were fisheries, economic development, natural hazards, tourism, and timber. Climate change was the topic of

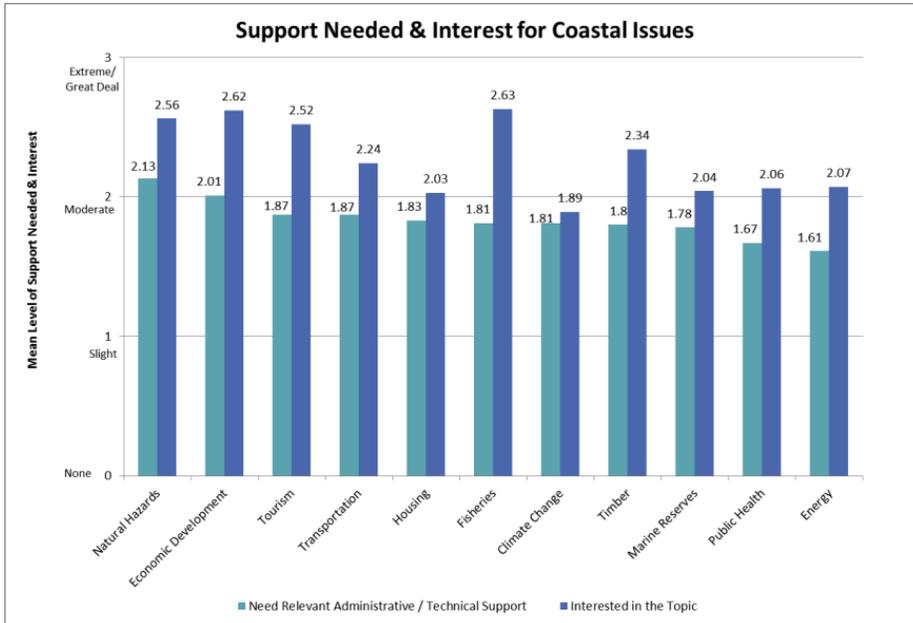


Figure 2: Support Needed & Interest for Coastal Issues

least interest (see Figure 2). Members surveyed indicated that

there is a moderate or near-moderate need for support for all eleven topics, with *almost no variation between the topics*. The five topics with the greatest reported need for support included natural hazards, economic development, tourism, transportation, and housing (see Figure 2).

There were no significant differences in the responses from members across the three coastal regions – North (Clatsop and Tillamook Counties), Central (Lincoln and Lane Counties), and South (Douglas, Coos and Curry Counties) – with regard to the amount of support needed for each topic, with the exception of economic development. Fewer members surveyed from the North reported a need for support around this issue than members surveyed from the Central and South regions. There was also little variation by member jurisdiction type (city, county, port, SWCD; see Figure 3). However, these variations become more apparent when comparing those members surveyed who indicated needing a “great deal” of support across topics. While support for preparing for natural hazards was reported as an important need across almost all membership jurisdiction types (with the exception of ports), cities also cited needs related to housing; counties related to tourism; and SWCDs related to economic development. This

variation highlights commonalities (e.g., natural hazards) and differences. For example, although members surveyed from the ports reported needing a moderate amount of support for housing issues, no members surveyed from Ports indicated that they need a “great deal” of support for this topic. This is in stark contrast to members surveyed from cities, with over 50% indicating a “great deal” of support needed for housing. Similarly, members surveyed from ports and cities both show a high level of support needed for economic development, more so than counties and SWCDs.

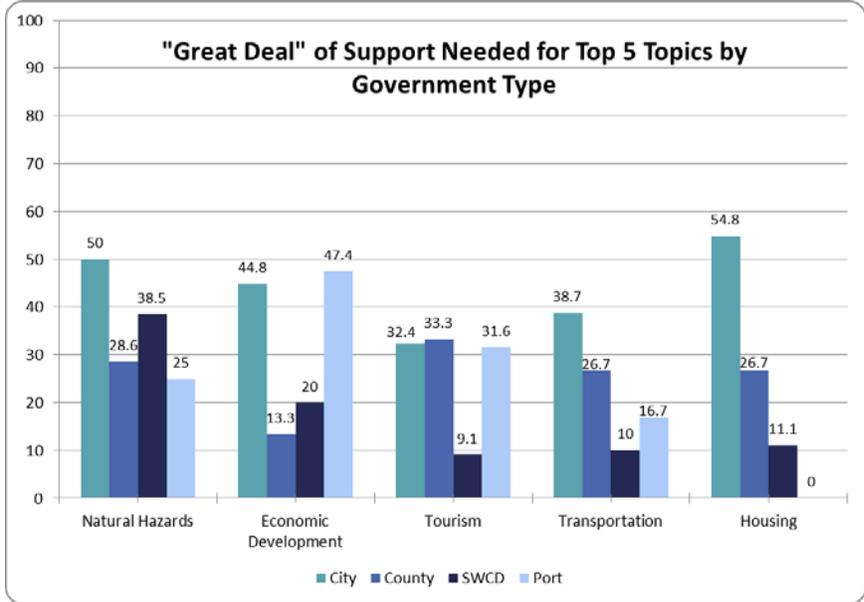


Figure 3: “Great Deal” of Support Needed for Top 5 Topics by Government Type

Members were also asked to indicate how effective Oregon’s coastal governments are at working together to address each of the topics listed. Housing, climate change, and energy stand out as areas in which collaboration could be significantly improved. Over 75% of members surveyed reported that current collaboration on housing and climate change is ineffective, and nearly 70% of members surveyed reported the same for energy.

Similarities and differences among topics of concern for coastal communities were discovered between membership responses and interviewee accounts. We highlight some of the issues in more detail below.

NATURAL HAZARDS & RESILIENCY

Our survey respondents ranked natural hazards as the third highest issue of interest and the highest in terms of need for support. Members surveyed indicated that coastal governments are only slightly to moderately effective in collaborating on this topic. Slightly more support for this topic was needed in the North; however, over 35% of members surveyed from all regions indicated needing a great deal of support for natural hazards and over 75% of members surveyed from all regions indicated needing a moderate or great deal of support in this area.

The issue of resiliency to natural hazards was also mentioned by 9 out of 15 interviewees. Developing resilience for storm preparedness, infrastructure and economic development are areas where interviewees believe more emphasis can be placed on the Oregon coast. Interviewees also pointed out the connection between resiliency and other issues, such as

transportation and economic development. “If we are preparing for disaster, we are going to be reinforcing our transportation network to withstand that, and along the way, we are going to be making our roads and bridges better, and stronger, and more effective for our short term priorities of supporting the economy” (Rep. David Gomberg, D-10). Preparation for such hazards affects all communities along the coast, which is reflected in both the survey responses and the interviews, indicating that this topic unites all regions and jurisdictions.

ECONOMIC DEVELOPMENT & RELATED TOPICS

Economic Development was reported as the second highest interest among members and the second highest area in need for support. Similar to natural hazards, members reported that collaboration for economic development is only slightly to moderately effective among coastal governments. Over 60% of all jurisdiction types reported a moderate or great deal of support needed for issues related to economic development, with members representing ports showing the highest need and SWCDs showing the lowest. As mentioned previously, fewer members surveyed from the Northern region reported needing a moderate or great deal of support for this topic as opposed to the other two regions. The Southern region reported economic development as the highest need for support, with over 35% of the members surveyed indicating a great deal of support needed.

A distinct feature of the Oregon Coast is its natural resource based economies and changes in natural resources are directly related to the communities’ economic development. Stated by one interviewee, “We live off our natural resources and so, to the extent that harvest levels or timber levels get decreased, it impacts our viability” (Tim Josi, Tillamook County Commissioner). Ten of our fifteen interview participants discussed economic development as a significant issue facing the Oregon Coast, revealing recognition that the coast is changing and there is a need to evolve in terms of how the coast goes about developing its economy.

Infrastructure was a recurrent theme alongside economic development during interviews. When discussing Oregon’s coastal economies, interviewees pointed out that infrastructure encompasses a wide variety of issues, including transportation, ports, fiber optic cables, and mills for processing lumber, among others. These aspects were discussed by eleven interviewees overall with three distinct types of infrastructure mentioned: economic-related, municipal, and

“How do we deal with aging infrastructure? There’s 50-year-old pipes in the ground that are leaking and need to be replaced. They are some places still in Oregon that have wooden pipes, and there’s no fund source readily available.”
– Rob Brean, Mayor of Yachats

transportation infrastructure. Interviewees explained economic-related infrastructure in terms of lumber mills and fiber optic cables. With regards to municipal infrastructure on the Oregon coast, interviewees stressed declining pipes, tide gates and water storage facilities as areas that need attention.

Furthermore, transportation infrastructure, including roads, bridges and ports, was discussed in relation to Oregon coastal communities’ development. As one interviewee stated, “Our transportation network is deteriorating under our feet. There are construction projects going on

up and down the coast right now... [but] we are not doing enough... it is going to take a lot more investment to bring us back to where we need to be” (Rep. David Gomberg, D-10). In fact, transportation was one of the lowest scoring issues in terms of our survey results with regard to effective collaboration among coastal governments, with SWCDs reporting needing the lowest amount of support for transportation and cities reporting the highest.

In addition to transportation and infrastructure as components of economic development, both members surveyed and interviewees cited tourism and housing as relevant considerations. Members surveyed indicated that collaboration among coastal governments for issues surrounding tourism were slightly to moderately effective; the second highest scoring for any of the eleven topics surveyed. Variation across regions is noteworthy for this topic, with less need for support reported in the North than both the South and Central regions; the Southern region indicated needing the most support of the three regions (76% reported a moderate or great deal of support needed).

Needed support for housing showed the most variation between member jurisdiction types. Ports reported significantly less need for support in this area as compared to cities. Little variation was seen across regions, although the North reported needing less support than did the Central and Southern regions.

FISHERIES & MARINE RESERVES

From an economic, ecological and cultural standpoint, fisheries issues have been a matter of longstanding significance on the Oregon coast. According to members surveyed, fisheries ranked number one in interests, and all but one interviewee discussed fisheries. In terms of support needed, all jurisdictions and regions reported similarly, indicating that fisheries issues are relevant up and down the coast. The OCZMA became involved in fisheries issues “...because state agencies and federal agencies were involved with fisheries management and the communities needed to try to shape the outcomes of those state and federal regulations” (Onno Husing, Previous Director of the OCZMA). In the recent past, fisheries issues have often come up in the context of discussions about how to balance traditional ocean uses, namely commercial and recreational fishing, with new and emerging ocean uses, including environmental protection/conservation, renewable energy generation, etc.

ENERGY

Renewable energy development on the Oregon Coast refers to offshore wave and wind development. Currently, power supplied to the Oregon Coast is brought from Eastern Oregon and Eastern Washington. Member survey results show energy as one of the least effectively collaborated topics on the coast, with nearly 70% of members surveyed agreeing that attempts have been ineffective.

Interviewees indicated multiple perspectives on renewable energy. As one interviewee commented: “[Renewable energy] is kind of an issue that has been put in the forefront of the

conversations at the management association [OCZMA]. Fishermen are concerned about it because it can get in the way of gear or you can run into one of the buoys in the night” (Scott Lee, Clatsop County Commissioner). Other issues discussed regarding wind and wave energies on the coast were potential waste and debris generated on the bottom of the ocean floor, clean up, cost, and direct and indirect effects that these types of renewable energies might pose for the commercial fishing industry.

Although many interviewees shared concerns about renewable energy, others appeared to embrace these emerging technologies, expressing excitement at the current momentum around renewable energy research. Regardless of their specific stance on renewable energy – be it wave, wind or tidal – interviewees agreed that conversations should continue to take place.

CLIMATE CHANGE

The variety of issues that are related to climate change make this topic difficult yet interesting. Member survey results show climate change ranked as seventh in need for support, tied with fisheries. It also ranked the lowest of all eleven topics in terms of interest, with an average response of less than moderate interest. Furthermore, climate change was reported as the least effectively collaborated issue among coastal governments, with 80% of members surveyed agreeing that attempts are ineffective. Cities and SWCDs reported more interest than counties or ports, and the Southern region reported less interest than the Northern and Central regions. Mentions of climate change in interviews were generally made in passing, as a reference to future considerations that will be impacting the coast. Climate change is related to nearly all of the eleven topics surveyed here in one way or another and objective research regarding impacts along Oregon’s coast may provide important information for communities and jurisdictions alike.

OBJECTIVE 3

Identify shared functional needs for OCZMA member jurisdictions and what OCZMA members and staff see as valuable roles for the organization

OCZMA members are most in need of services related to communication and collaboration. OCZMA leaders and coastal legislators believe that the OCZMA has addressed and can continue to address these needs, serving as a forum for communication and collaboration among local governments and as a conduit for information between its members and state government. However, OCZMA members differ somewhat from OCZMA leaders and coastal legislators in terms of their perceptions of the organization’s effectiveness in this capacity.

COMMUNICATION AND COLLABORATION

OCZMA members need help with Communication and Collaboration

OCZMA members reported needing help with both *external communication* between local coastal governments and others (e.g., researchers, members of the public, other levels of government) and *internal communication* among OCZMA member jurisdictions. External communication needs identified by members surveyed include *conducting studies on issues related to coastal management, educating the public about coastal issues, and providing updates about state and federal government activities* (see Figure 4). The need for help *advocating for members* involves both internal and external communication, as well as collaboration among members. *Helping local governments to coordinate* suggests the need for both internal communication and collaboration among OCZMA members. The OCZMA leaders and coastal legislators we interviewed believe that OCZMA has played and can continue to play a role in addressing these needs.

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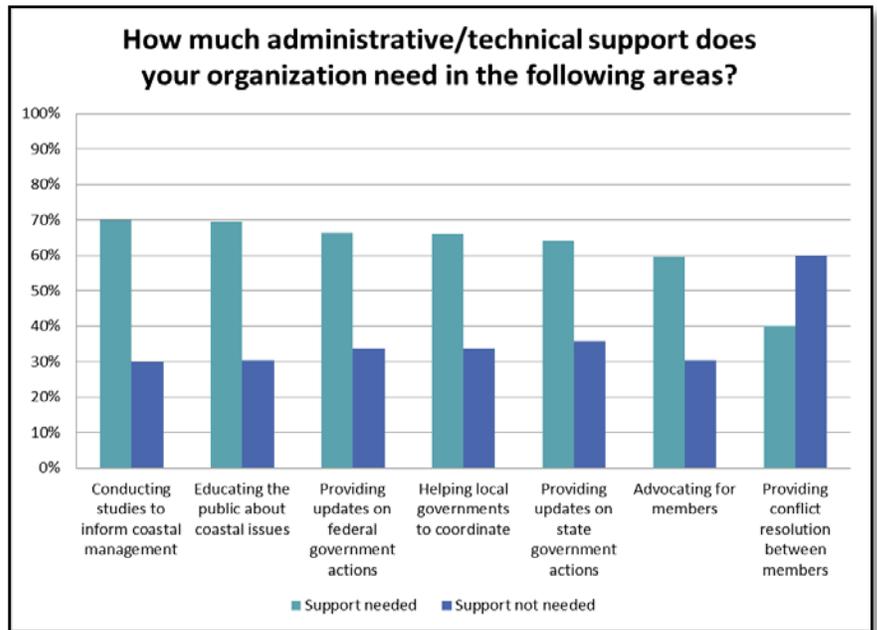


Figure 4: How much administrative/technical support does your organization need in the following areas?

CONDUCTING STUDIES TO INFORM COASTAL MANAGEMENT

OCZMA members need help developing, finding, and understanding information about major coastal policy issues. More than 70% of members surveyed reported that their organization needs support conducting studies to inform coastal management. Interviewees also indicated that conducting studies is a good way for OCZMA to be a resource for decision-makers at all levels of government and to help improve both external and internal communication.

Many interviews described times when the OCZMA provided valuable information to inform coastal policy debates. For example, the OCZMA contributed significantly to the discussions about and development of marine reserves by conducting necessary baseline studies and producing an in-depth and impartial film about marine reserves. Members surveyed also saw

“They've been really important as far as getting some fisheries information out, [the OCZMA] did a film that was really good, it was basically the first time that there was a very in-depth look and basically fair take on what is going on in current fisheries management... It was good to get a little more information out there and less propaganda.”

value in OCZMA efforts related to information provision – 70% of members surveyed reported that reading OCZMA issue reports and newsletters has been valuable to their organization.

According to interviewees, policy issues that are unique to the coast, such as wave energy or marine reserves, often lack peer-reviewed, scientific research. As a result, policy discussions can be driven by interest group politics, rather than data. Many interviewees

viewed objective research conducted by a trusted and reputable source – like the OCZMA – as crucial to making informed decisions that serve the coast as a whole. For example, interviewees mentioned that the OCZMA has tried to maintain a conversation about research needed to provide baseline data about Oregon’s marine reserve system. Additionally, interviewees explained that this information facilitates communication between members and the development of a unified voice on specific policy issues. For example, Scott Lee cited marine renewable energy development as an issue that coastal governments and the OCZMA have recently “spoken with one unified voice” about.

EDUCATING THE PUBLIC ABOUT COASTAL ISSUES

In addition to the need for objective information about coastal issues, about 70% of members surveyed reported that their organization needs support educating the public about coastal issues. Interviewees also expressed this need, particularly in the context of tourism. They stressed the importance of educating tourists about both the dangers and hazards associated with the coast, ranging from extreme crises like earthquakes and tsunamis to everyday dangers like steep cliffs, ocean currents, and threats to bikers and pedestrians along the 101.

“As coastal communities, we really should be speaking with one common voice when we are communicating with our visitors about how to prepare for a tsunami. The Oregon Coast is among the most beautiful places in the world. People like the coast and they will continue to come to live, visit, spend money and enjoy themselves regardless of the risk. We should be clear about what our visitors and newcomers should do to prepare themselves in case of a tsunami.” - Sen. Arnie Roblan

A LINK TO HIGHER LEVELS OF GOVERNMENT: PROVIDING UPDATES ON STATE AND FEDERAL GOVERNMENT ACTIVITIES/ADVOCATING FOR MEMBERS

OCZMA member jurisdictions also reported needing help finding out about actions by state and federal governments that impact them. Because of the time commitment required to travel to Salem, elected officials on the coast are rarely able to visit the Capitol. While some interviewees noted that technological advances have made it easier to stay apprised of the legislature’s activities remotely, others highlighted the limitations of knowledge obtained this way. For example, Onno Husing, previous Director of the OCZMA, noted that: “...to be in the position to shape outcomes in Salem and Washington DC you gotta establish relationships with state

legislators, members of Congress, and their staffs. That means, for instance, when the Oregon Legislature is in session, you need to be in the building. It's all about building relationships. You can't phone that in." In other words, to truly be aware of and have an impact on what is happening during a legislative session, it is essential to attend hearings and meetings, talk to others, and build relationships. OCZMA member jurisdictions may also have experienced the limitations of remote connections to the Capitol. The majority of members surveyed reported that their organizations need updates on state and federal government activities (about 65% for each service). If it is not possible to be in the building, it is helpful to be closely connected with someone who is, like the OCZMA. This is a past role that the OCZMA has filled and could continue to fill for its member jurisdictions.

Similarly, nearly 60% of members surveyed reported that their organization needs support advocating for its members. In the past, coastal governments have felt like they have not been heard by state government. Interviewees also highlighted obstacles to effective advocacy and representation in state government, particularly distance to Salem, because, as mentioned above, a physical presence at the Capitol is key to legislative influence. Moreover, relatively low population (and population density) on the coast, compared to the Willamette Valley and the Portland Metropolitan Area, also limits the Coast's influence. Particularly because of this population aspect, advocating for member jurisdictions may involve not only communication between levels of government but also common policy positions. Interviews expressed a belief that advocacy for coastal interests is most successful when coastal governments develop shared policy positions on an issue, which they then presented as a united front in the legislature. Survey findings also show that nearly 56% of members surveyed believed the OCZMA was effective at providing updates on state government and nearly 58% believed the OCZMA was effective at providing updates on federal government. Echoing this, 13 of the 15 OCZMA leaders and coastal legislators we interviewed specifically mentioned that the OCZMA could act as a conduit between local and state government. This role would include sharing information about coastal issues with state legislators, particularly the Coastal Caucus, and relaying responses (as well as information about activities in the Capitol) to local governments.

HELPING LOCAL GOVERNMENTS TO COORDINATE

Over 65% of members surveyed reported that their organization needs help coordinating with other local governments. As mentioned above, interviewees indicated that OCZMA member jurisdictions may need to find common positions to ensure beneficial policy outcomes in the state legislature. Additionally, interviewees described the benefits of collaboration on a local scale – of local leaders sharing their experiences with each other and local governments coordinating on local policy decisions, such as those related to economic development. Many interviewees also expressed that the OCZMA provides a unique venue for communication between jurisdictions that otherwise would not happen – a forum where members gather to share experiences, debate issues where their interests appear divergent, and identify and discuss issues of common concern and interest. Interviewees mentioned particularly important conversations at meetings around issues related to fisheries, specifically gillnetting, and marine

reserves. Another aspect of meetings that interviews believed was important is that they allow for face-to-face interaction between OCZMA members, helping to build valuable relationships between local governments. As interviewee David Allen, City Councilor of Newport, mentioned, “When you really want to make decisions and listen to other points of view it’s really... it’s always better to do it in a room face to face.” This highlights the importance of meeting in person, which cannot be replaced by online communication.

Interviewees also believed that, as the only organization representing multiple types of local coastal government governments along the entire coast, the OCZMA is uniquely positioned to serve its members, even with the advent of other collaborative organizations. Most coastal issues span multiple jurisdictions and therefore require collaboration among jurisdictions to design and implement solutions. When asked to list the organizations that they collaborate with most frequently on coastal issues, members surveyed listed 83 distinct organizations (see Appendix G for a complete list). Among those listed, the main types were state agencies, federal agencies, statewide councils or associations of governments, other local coastal governments, watershed councils, issue-based organizations (such as the Oregon Ocean Policy Advisory Council or Mackenzie River Trust), and higher education institutions (like Portland Community College or Hatfield at OSU). However, most of these organizations have limited membership and scopes of work (e.g., ocean policy or public safety). In contrast, the OCZMA has the capacity to represent and serve local jurisdictions along the entire coast on a variety of salient issues.

“I think that the main purpose [of the OCZMA] is to get a variety of representatives from the coastal organizations in government at the table together. Nothing could be more important than people cooperating on issues of common concern and common interest. I think that you look at the list of folks that are on board and participating and it’s absolutely critical that they have the opportunity to do that.”

– Representative David Gomberg, D-10

Additionally, while other forums also allow coastal governments to gather and discuss common interests and concerns, they are often limited to a single issue and short time period. For example, one interviewee noted that the Oregon Coast Economic Summit, an annual gathering of federal, state, local, and tribal officials and business leaders from the coast, is an incredible place to start conversations around economic development on the coast, but that the discussions are not continued throughout the year. Interviewees suggested that the OCZMA could provide an important forum that fills the geographic, issue, and temporal gaps left by other organizations and events.

EFFECTIVENESS

What OCZMA leaders and coastal legislators think is possible for OCZMA differs from member perceptions of its current activities

While many interviewees believe that the OCZMA is well-positioned to address the needs of its members and provided examples of times when the organization filled these roles, the responses of OCZMA members surveyed indicates differing perceptions. With the exception of providing updates on state and federal government activities, the majority of members surveyed were either unaware of the OCZMA's effectiveness in these services or believed that the OCZMA was not effective at providing these services.

Member perceptions of the OCZMA's value and effectiveness also differed by length of involvement with the OCZMA. Members that have been associated with the OCZMA for more than ten years or less than three years were more likely to find OCZMA effective than those with between three and ten years of association. One interviewee concurred that, "...[a] lot of the newer members ... don't see it, a lot of them don't have the history of dealing with these coastal issues or ... don't feel it is important to have a united front." Because newer members may be unaware of the work the OCZMA has done in the past to build a united front on salient coastal policy issues and the valuable outcomes of these efforts, it is difficult for them to see the OCZMA's future value.

In addition to length of involvement, jurisdiction type also influenced member perceptions of OCZMA effectiveness. Members who represent counties and ports were more likely to find OCZMA effective compared to those who represent cities or SWCDs. Tellingly, neither the city nor the SWCD representative interviewed could remember a time that OCZMA addressed an issue important to their organization. At the same time, they noted that they had not asked OCZMA to address a specific issue that mattered to their organization. However, as one interviewee commented, "I had little involvement...because the product that we could see coming out of [the OCZMA]...didn't have a lot to do with [our city]." –Ron Brean, Mayor of Yachats

Furthermore, though interviewees saw great value and potential in OCZMA meetings, only 27% of members surveyed reported that attending OCZMA meetings had been important to their organization. Of those who reported that attending OCZMA meetings had been important to their organization, most believed that the meetings were only slightly important. Almost 65% of members surveyed from SWCDs found that attending OCZMA meetings was not important to their organization, compared to 30-40% for cities, ports, and counties.

While most interviewees spoke positively of the meetings, as discussed above, they also noted that sometimes they did not find them to be as helpful as they could be. Some interviewees mentioned that the issues discussed were not always very relevant to the work their organization was involved with at the time. Others expressed that meetings were not always

structured or organized as well as they could be, leading to less productive discussions. Some found the discussions to get a bit too heated at times, while others saw this disagreement as an important part of communication and collaboration. Ron Breaun, Mayor of Yachats, identified disagreement as an important part of the OCZMA's role, which he described as: "giv[ing] decision makers and community leaders along the coast an opportunity to talk to each other about things that they didn't think are going right and not necessarily agree." Recent OCZMA leaders have worked to improve the structure of OCZMA meetings. Tim Josi, Tillamook County Commissioner and OCZMA chair, mentioned that he was proud of the structure and succinctness that he brought to the meetings as chair.

Overall, the findings from interviews and surveys point to important roles that the OCZMA is poised to fill. The first is to provide a forum for discussion and facilitate collaboration among member jurisdictions. In addition, the OCZMA can continue to contribute to improving communication between member jurisdictions and leaders at other levels of government, as well as with the general public.

IMPLICATIONS

The implications of our research are the impressions we have developed after considerable evaluation of our results. These impressions are limited by the amount of data we were able to collect over a ten week period, our abilities to digest and analyze the data in the same time, and our understanding of the diverse and multifaceted components of providing services for the multitude of coastal communities. With these limitations in mind, the following are the three main topics we have chosen to highlight for OCZMA's consideration:

1. The OCZMA has played and can continue to play a valuable role as a source of and conduit for objective information about salient issues affecting the Oregon Coast.

The OCZMA is best known for facilitating communication between local coastal governments and others. Indeed, many interviewees described the OCZMA's main purpose as being a "source of objective information" or "clearinghouse" for coastal governments and the public (Scott Lee, Clatsop County Commissioner; Ron Brean, Mayor of Yachats). For example, in 2010 the OCZMA produced an influential film, *Oregon Ocean Fisheries: A Conservation Story*, that took a balanced and in-depth look at issues related to marine reserves. Additionally, 70% of members surveyed believed that reading OCZMA issue reports and newsletters are important activities for their organizations.

When asked what OCZMA's future role could be, nearly all interviewees believed the organization could be a conduit of information about coastal issues between different levels of government. The majority of members surveyed reported that their organizations need updates on state and federal government activities. Some interviewees envisioned a broader, two-way role, an "information flow" where the OCZMA would provide "the coastal caucus [with] the information that allows them to make ... wiser more practical, prudent decisions [about vitally important coastal issues] ... and at the same time [would share] that same information ... at the local level with the decision makers who are affected by the same issues" (Ron Brean, Mayor of Yachats). These roles align well with the services that a majority of members surveyed expressed needing help in – conducting studies to inform coastal management, educating the public about coastal issues, and providing updates on state and federal government activities.

When deciding how best to serve as a source and conduit of objective information, the OCZMA should keep in mind OCZMA members' perceptions of the organization's effectiveness in this capacity. While the majority of members surveyed reported that the OCZMA is effective at providing updates on state and federal activities, only about 40% of members surveyed reported that the organization is effective at conducting studies and educating the public. Additionally, the OCZMA should keep in mind the importance of brevity for busy public officials. As Sen. Arnie Roblan (D-5) explained, "I would say that it's important for OCZMA to be succinct and concise with the information the group is giving out. The OCZMA has been proficient in giving us positions that came about from group conversations, and that's really important. But keeping up

with that information was pretty tough because there was so much information it was too easy just to set it aside. When you don't read it, you miss something that would have been really good. So it should be put into a more succinct presentation so that busy people can read it and get the important information quickly."

With these findings in mind, we suggest that OCZMA staff, executive board, and member jurisdictions (collectively referred to as "the OCZMA") have the following discussions:

Should the OCZMA conduct original research?

The OCZMA may want to consider whether it has the capacity to conduct research on coastal issues, taking into consideration the size of its staff and annual operating budget. Instead, OCZMA staff could focus on identifying pertinent research conducted by other organizations and institutions and then condense the key information from this research into succinct summaries best-suited to help member jurisdictions make policy decisions or take policy positions. By focusing its resources on information dissemination, the OCZMA may increase its effectiveness as a "clearinghouse." To ensure that peer-reviewed research is conducted to inform salient coastal issues, the OCZMA may consider partnering with research institutions such as Sea Grant or universities.

How can the OCZMA make its communications more effective?

The OCZMA has been an important source of information and a forum for discussion and communication among member jurisdictions and externally. However, there are some ways in which the OCZMA could become even more effective at this important role. The OCZMA may want to discuss how OCZMA staff can make their communications most valuable to OCZMA members and state legislators. Potential topics of discussion might include: how frequently members and legislators would like to receive information, the different forms of information/update that would be most useful (newsletters, emails, in-person meetings), how many topics to discuss in each type of update, the most appropriate/effective length for different forms of information, and what modes of dissemination are preferred.

2. Meetings are an important component of the unique role that the OCZMA can play, and there may be ways for the organization to increase the value of and level of attendance at meetings.

Our results show that opinions on meetings vary widely. When asked what they believed the OCZMA's purpose to be, many interviewees said facilitating coordination between local government and discussed the importance of face-to-face communication in that role. The interviews highlighted the importance of these diverse member jurisdictions having the opportunity to get together and have discussions at meetings. Interviewees also pointed out that meeting face-to-face is often the most effective way to coordinate.

At the same time, only 27% of members surveyed reported that attending the OCZMA meetings has been important to their organization. SWCDs have found meetings less valuable than other types of member jurisdictions. More generally, survey results show that members that have been associated with the OCZMA for between three and ten years are less likely to find the OCZMA effective than those associated with the organization for more than ten years.

While most interviewees spoke positively of the meetings, they also noted that sometimes meetings were not as helpful as they could be. However, many indicated that meeting leadership could, and has, addressed these issues. Other suggestions from interviews regarding the meetings included possibly having them more frequently or changing the location so that South and North coast representatives would not always have to travel so far.

With these findings in mind, we suggest that the OCZMA staff, executive board, and member jurisdictions have the following discussions:

How can the OCZMA ensure that new members understand the history and value of the organization?

The results showed that OCZMA members with fewer years of involvement with the OCZMA view the organization as less effective. The OCZMA may want to consider whether it could be more intentional in welcoming new members to the organization. For example, this welcome could be as simple as an email providing key information or as intensive as an annual new member orientation.

In particular, the OCZMA's discussion could include the following questions: What do new members need to know about the OCZMA's history, mission, and how the OCZMA can serve them? How can the OCZMA communicate these things to new members early in their relationship with the organization? How can the OCZMA learn about the needs and interests of new members? Considering and addressing these questions may help the OCZMA build stronger relationships with new members and help these members see the OCZMA's value.

How can OCZMA meeting logistics increase meeting value and member attendance?

The OCZMA may want to consider altering its routine of full-membership, quarterly meetings held in Newport. The OCZMA may consider ways to make it easier for North and South coast members to attend – such as holding meetings at varying locations up and down to coast or using technology to allow remote attendance. The OCZMA might consider how often meetings need to be held to be useful and whether they could vary attendance in different types of meetings. For example, the OCZMA could hold informative and networking meetings with the full membership less frequently (semi-annually) and instead hold strategy meetings between staff and executive board members semi-annually or quarterly. Similarly, meetings or breakout groups for specific jurisdiction types may encourage participation from members who have historically felt that meeting topics did not include their specific priorities and interests. This

would also allow OCZMA to identify those topics that are both similar and different across jurisdictions and incorporate both in full-membership meetings.

How can the OCZMA develop meeting content to increase meeting value and member attendance?

The results showed that OCZMA meetings have not always been interesting or valuable to some of its members. While recent leadership has worked to improve meetings, the OCZMA should continue discussing meeting content to ensure that this progress is maintained. The OCZMA may consider ways to keep attendee interest - such as inviting well-respected leaders to attend or present and holding discussions or presentations on issues of more widespread interest among members (see Implication 3 for considerations related to issues). The OCZMA may also want to consider limiting the number of topics covered in each meeting.

3. While there may be few issues on which all OCZMA members will agree, when there is widespread agreement, the coast must speak with a united voice -- and the OCZMA can help facilitate this process.

Survey results indicate that priorities differ across jurisdiction type and region, with some topics showing more diversity than others. This finding is not surprising as regions and jurisdictions each encompass different geographical and economic considerations. However, in the past, particularly salient issues that affect all OCZMA members have presented an opportunity for coastal governments to collaborate and speak with a unified voice on topics that affect all members. In these instances, the OCZMA has contributed to the development of policy solutions that benefit the entire coast. For example, in the 1980s, the OCZMA facilitated a long-lived salmon allocation process for commercial and recreational ocean fisheries. Below we discuss surveyed member and interviewee perspectives on five broad topics related to issues facing local governments on the Oregon coast.

Natural Hazards & Resiliency - Natural hazards appears to be a topic of common interest and concern along the coast and may be a topic that unites jurisdictions and regions. Membership survey results show that natural hazards was the topic with the third highest level of interest (out of 11 total topics) and the highest reported need for support. Interest and need related to natural hazards were consistent across regions and jurisdiction type. Interviewees pointed out the connection between resiliency and other issues, such as transportation and economic development.

Economic Development - Although economic development was cited often in different capacities by all jurisdictions and regions, specific issues of concern related to economic development vary significantly between jurisdictions and regions. This diversity may prove difficult to reconcile into a united voice. Membership survey results show that economic development was the topic with the second highest level of interest and second highest

reported need for support. Interest and need related to economic development were also consistent across regions and jurisdiction type. Additionally, economic development is an issue that the coast has recently begun gathering to discuss. A number of interviewees mentioned the Oregon Coast Economic Summit, an annual gathering of federal, state, local, and tribal officials and business leaders from the coast that is sponsored by the Oregon State Legislature's Coastal Caucus. One interviewee noted that the Economic Summit is an incredible place to start conversations around economic development on the coast, but that those conversations are not continued in the following year.

Strong regional and jurisdictional differences were seen in some of the sub-issues closely related to economic development. For example, the North Coast expressed significantly less need for support in tourism than the Central and South Coast regions. Housing appears to be the issue with greatest differences across jurisdiction, with almost all cities needing significantly more support than the other jurisdictions, and ports in particular.

Fisheries & Marine Reserves - From an economic, ecological and cultural standpoint, fisheries issues have been a matter of longstanding significance on the Oregon coast. Fisheries and marine reserves will likely continue to play an important role along the coast. Fisheries was the topic with the highest level of interest among members surveyed. Most members surveyed also reported needing support in fisheries. Finally, all but one interviewee discussed fisheries. In the recent past, fisheries and marine reserves issues have often come up in the context of discussions about how to balance traditional ocean uses, namely commercial and recreational fishing, with new and emerging ocean uses, including environmental protection/conservation, renewable energy generation, etc.

Energy - Membership survey results show energy as one of the topics where coastal governments are least effective at collaborating, with nearly 70% of members surveyed agreeing that attempts have been ineffective. Discussions with eleven interviewees generated multiple perspectives on renewable energy (offshore wave and wind development, specifically), and renewable energy has recently been a major topic of conversation at OCZMA meetings.

Climate Change - Although interest in climate change was low, this topic may be a potential niche for the OCZMA to consider, as the majority of members indicated that collaborations on this issue have been largely ineffective.

With these findings in mind, we suggest that OCZMA staff, executive board, and member jurisdictions have the following discussions:

What issues should the OCZMA focus on?

As a topic of high interest and need that is consistent across OCZMA membership, natural hazards and resiliency may be a good place for the OCZMA to focus its efforts. Addressing at least one topic where member interest is high across all jurisdiction types may promote stronger

involvement of some of the member jurisdictions that feel less represented by the organization, such as SWCDs and cities.

The OCZMA may also want to consider how many issues it has the capacity to become involved in. For example, though economic development is another topic where OCZMA members' interest and need is consistently high, interviews and other survey results reveal that it is something of an umbrella topic and may be difficult for a small organization like the OCZMA to address holistically. If the OCZMA does want to address economic development issues, the organization might consider narrowing its focus. One strategy the OCZMA could use is to pick one salient topic discussed at the Oregon Coast Economic Summit to focus on each year. Additionally, the OCZMA could serve as an information clearinghouse focused on some of the specific issues in the evolving coastal economy to better understand and share the changing economic constraints faced by coastal governments.

Regardless of the issue(s) selected, interviewees stressed the importance of an organization like the OCZMA in terms of providing a forum for debate and discussion around issues of significance to the coast, so that coastal governments can present a unified voice to best affect policy.

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APPENDIX



United States
Department of
Agriculture

Forest
Service

Rogue River-Siskiyou National Forest

Gold Beach Ranger District
29279 Ellensburg Avenue
Gold Beach, OR 97444
541-247-3600

File Code: 3400
Date: February 9, 2016

Commissioner David Brock Smith
Curry County Board of Commissioners
94235 Moore Street, Suite 122
Gold Beach, Oregon 97444

Dear Commissioner Smith:

The information you requested pertaining to Sudden Oak Death in Oregon is enclosed.

Ellen Goheen, the Rogue River-Siskiyou National Forest Plant Pathologist, and Alan Kanaskie, Forest Pathologist with the Oregon Department of Forestry, coordinated in the development of the briefing materials.

I hope the content suits your needs. Please feel free to contact me if you have questions or if we can be of further assistance.

Sincerely,

TINA C LANIER
District Ranger Gold Beach

cc: Rob MacWhorter, Craig Trulock, Allan Hahn, Karl Dalla Rosa, Ellen Goheen, Alan Kanaskie, Tina Lanier, Jessie Berner, Virginia Gibbons, Kim Hunter, Ron Rhatigan



Briefing Paper

Sudden Oak Death in Oregon

Prepared by: Ellen Goheen, Rogue River-Siskiyou National Forest

Alan Kanaskie, Oregon Department of Forestry

February 9, 2016

What is Sudden Oak Death?

Sudden oak death (SOD), caused by a non-native pathogen *Phytophthora ramorum*, is a devastating disease that has killed hundreds of thousands of tanoak trees in Curry County Oregon. Genetic evidence indicates that the pathogen was introduced into Curry County on three separate occasions, most likely on nursery stock. It was first detected there in 2001. In Oregon, it occurs only in the forests of SW Curry County where a containment-slow the spread program is in place. In California, the disease has killed millions of oaks and tanoaks in the coastal region from Monterey to Humboldt Counties. It has not been detected in Del Norte County in California.

Phytophthora ramorum causes disease in over 120 species of trees, shrubs, herbs, and ferns. It kills black oaks (not Oregon white oak) and tanoaks and causes leaf spots or twig/branch dieback on most other hosts. Many SOD hosts are important nursery and landscape plants; others are collected in the forests for the floriculture industry. In Curry County the pathogen mainly infects tanoak, Pacific rhododendron, evergreen huckleberry, and less commonly, Oregon myrtlewood. It occasionally infects new shoots and twigs of conifer species in areas with high spore loads. *P. ramorum* spreads naturally when clouds and rain move spores within forest canopies—from treetops to stems and shrubs below, or across landscapes from treetop to treetop. Human-assisted spread occurs when people transport infected plants or plant parts or infested soil. The pathogen survives in infested plant material, litter, soil, and water.

Quarantine regulations

Phytophthora ramorum is an internationally quarantined plant pathogen and there are Federal and State regulations in place to prevent the human-assisted spread of this destructive pathogen (ORS 603-052-1230 and 7 CFR 301.92). Since 2001 the area under quarantine has expanded 7 times: from 9 mi² in 2001 to approximately 515 mi² in 2015, which is approximately 31% of the total area of Curry County (Fig 1). Following a sharp increase in disease in 2010 and 2011 and a shift of program goals from complete eradication to slowing spread, the quarantine regulations were changed in 2012 by establishing a Generally Infested Area (GIA) in which eradication was no longer required by law. Since then, eradication treatments (cutting and burning host plants) have been focused on new infestations that occur outside of the GIA. All new infestations outside the GIA are cut and burned, but the size of the treatment area varies with available funds and location of the site. While not required by federal or state regulations, the BLM and USFS have treated all known sudden oak death sites on lands within their jurisdiction.



for the greatest good

BRIEFING PAPER - (continued)

Acres Affected by Quarantine Regulations				
Ownership	Generally Infested Area Acres	Total Quarantine Acres	Curry County Acres	House District 1 Acres
BLM	6,214	18,325	67,467	525,654
ODF	0	0	604	20,901
Other	141	697	1,909	6,730
Other federal	0	137	137	1,114
Other state	180	640	6,763	11,007
Private industrial	12,305	78,845	174,975	752,264
Private non-industrial	18,045	59,669	174,631	659,020
Tribal	0	0	0	5,395
USFS	0	169,815	617,701	972,087
Total	36,885	328,127	1,044,187	2,954,171

These quarantine regulations:

- Require treatments on non-federal lands anywhere it is found in Oregon, except within the GIA.
- Prohibit/restrict the removal of tanoak from the quarantine area.
- Prohibit the removal of Douglas-fir, grand fir, or coast redwood foliage or small branches from the quarantine area.
- Prohibit the removal of listed host species from the quarantine area unless the source area is surveyed and found to be disease-free.
- Prohibit the removal of soil from those sites where the disease has been confirmed.

To date, the total cost of the SOD program in Oregon has been 16 million dollars. This includes all surveys, treatment, monitoring, and administration. It does not include the cost of regulatory compliance for timber companies and nurseries. Quarantines and regulatory compliance will impact economic gains of growing wood and plants in Oregon and will continue to present fiscal challenges for private enterprise and land management agencies without direct budget allocations for treatments.

What is at risk?

The disease and associated domestic and international regulations threaten timber trade, the floral green industry, Christmas tree production, and plant nurseries throughout Oregon. It has the potential to increase wildfire fuel loads, affect slope stability, affect wild mushroom populations that depend on tanoak, and alter forage and structural components of wildlife habitat. It threatens resources valuable to local Native American tribes.

In 2010 researchers developed a model of the potential for disease establishment and spread for western Oregon based on the occurrence of important host species and on environmental factors important for survival and spread of the pathogen (Fig 2). Based on this model, 608 mi² in Curry County, which is 38 percent of the county area is considered to be at high or very high risk for the disease. Josephine County is predicted to have 116 mi², Coos County has 85 mi², and Douglas has 12 mi² of high and very high risk area.

What are we doing in Curry County?

Oregon Department of Forestry, Oregon Department of Agriculture, Oregon State University, USDA Forest Service, and USDI Bureau of Land Management are working together with private landowners to stop the spread of Sudden Oak Death. Aerial and ground surveys are done continuously throughout the year to detect dead and dying tanoaks. Stream baiting is done most of the year to detect the presence of *P. ramorum* in watersheds. Vegetation and soil samples are sent to Oregon State University for confirmation of *P. ramorum*.

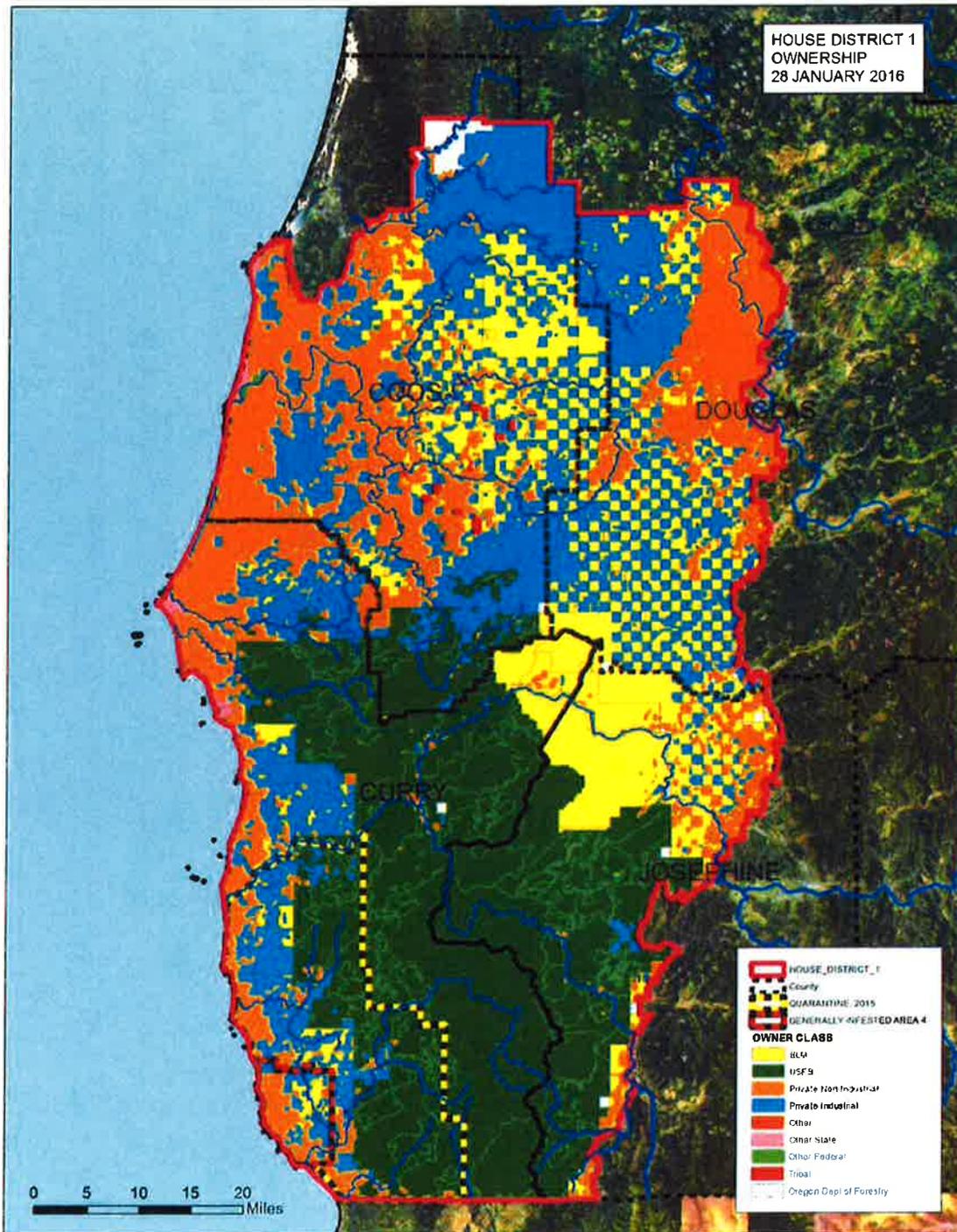
BRIEFING PAPER - (continued)

When new infestations are found, they are treated by cutting and burning the infected trees and other host plants on the site, and those within an adjacent buffer of 50 to 600 feet, depending on location of the site and available funds. Since 2001, approximately 5350 acres of forest land have been treated to eradicate the pathogen and slow the spread of the disease. The majority of treated acres occur on private industrial or non-industrial forest land. A small percentage of acres treated are on State Parks land or land owned by the City of Brookings. Twenty-five percent occur on federal land administered by the Coos Bay District, Bureau of Land Management and the Rogue River-Siskiyou National Forest. Treatments have been shown to be effective when done soon after diseased trees are found and if done thoroughly.

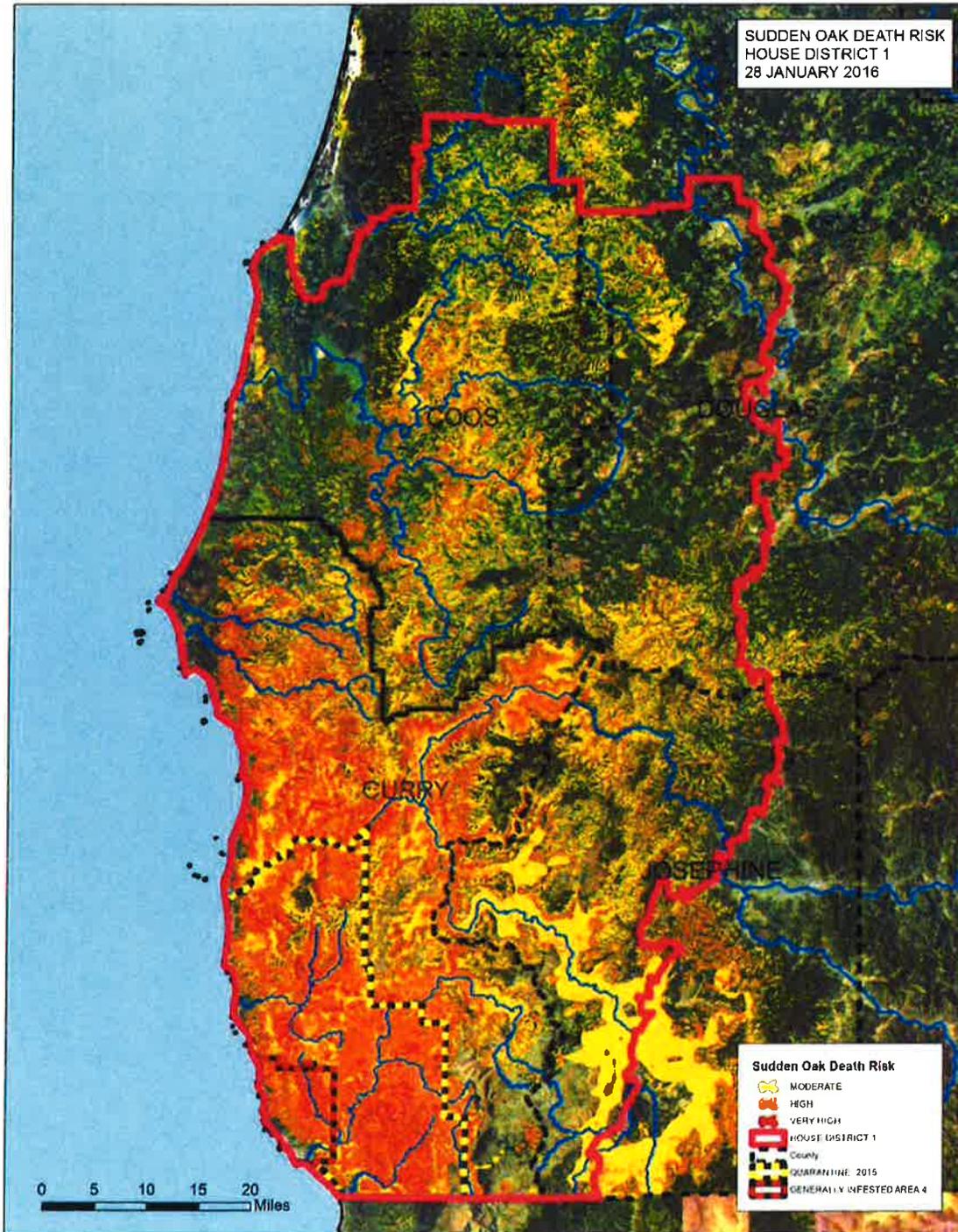
Some private landowners in the Brookings area have successfully protected individual tanoak trees from the disease by injecting Agri-Fos[®], a registered fungicide, into uninfected trees on their property. Landscape-scale aerial applications of this chemical have not been demonstrated to be effective. This approach would require comprehensive environmental analysis on public lands with significant public input.

Please contact Ellen Goheen, Rogue River-Siskiyou National Forest Plant Pathologist, at (541) 858 6126 or Alan Kanaskie, Oregon Department of Forestry, Forest Pathologist at (503) 945-7397, for more information about Sudden Oak Death.

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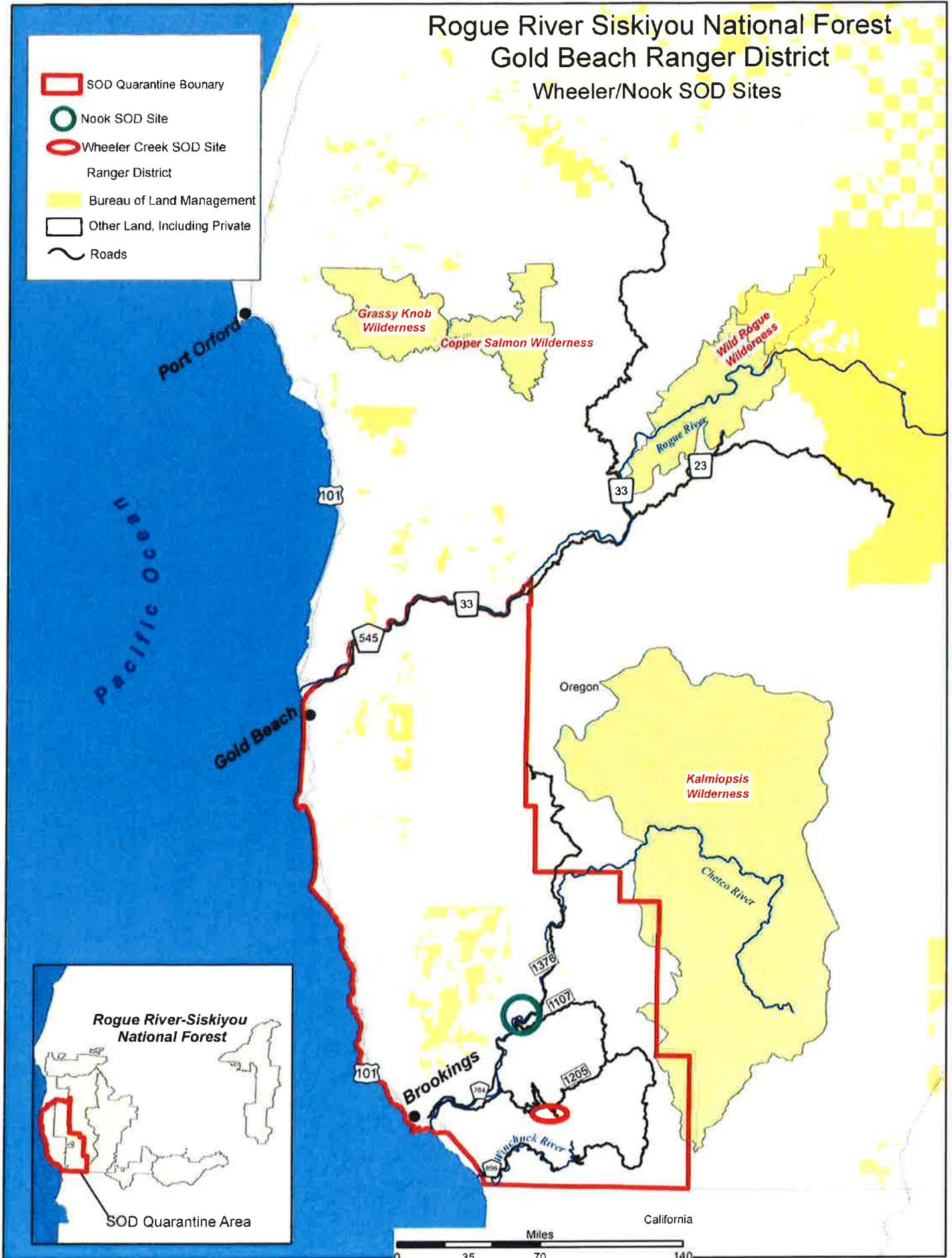


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Rogue River Siskiyou National Forest Gold Beach Ranger District Wheeler/Nook SOD Sites

-  SOD Quarantine Boundary
-  Nook SOD Site
-  Wheeler Creek SOD Site
-  Ranger District
-  Bureau of Land Management
-  Other Land, Including Private
-  Roads





Rep. Caddy McKeown, Chair
Sen. Jeff Kruse, Vice Chair
Rep. Deborah Boone
Rep. David Gomberg
Sen. Betsy Johnson
Rep. Wayne Krieger
Sen. Arnie Roblan
Sen. Doug Whitsett

Senate President, Peter Courtney, Co-chair
Speaker of the House, Tina Kotek, Co-chair
Legislature of the State of Oregon
2015-2017 Emergency Board
900 Court St. NE, Room H-178
Salem, OR 97301

April 15, 2016

RE: Request for an appropriation of \$250,000 to facilitate the early detection of Sudden Oak Death

Dear Co-Chairs,

We, the members of Coastal Caucus in the Oregon Legislative Assembly, request an appropriation of \$250,000 be made to the Oregon Department of Forestry (ODF) to facilitate the early detection and containment of the plant pathogen *Phytophthora ramorum* (also known as amorum dieback or Sudden Oak Death [SOD]). This plant disease has ravaged forest and plant life in 15 counties in California and parts of Curry County, Oregon, resulting in the death of many tanoak trees, other oak species in forested areas, and has been found to be infecting horticultural plants in nurseries in Oregon and Washington State.

There is considerable urgency to addressing this dangerous fungus-like organism as it threatens to cause significant damage to Oregon's forest ecosystems. The environmental and commercial impacts of the spread of this pathogen are likely to be very costly. Public awareness campaigns as well as eradication, control and management systems must be put in place with all due speed to ward off the potential extensive damage this invasive disease can visit on our forests. Note also that, as *Phytophthora ramorum* has a host range of more than 100 plant species, the consequences of inaction to address this threat could well be devastating.

Sudden Oak Death (SOD) disease is presently active on the north coast of California and the South Coast of Oregon in Curry County. Since 2001, the area under quarantine has expanded 7 times - from 9 square miles to approximately 515 square miles in 2015. This is approximately 31% of the total area of Curry County. Only about 5350 acres of forest land in Curry County have been treated to eradicate the pathogen and slow the spread of the disease. Many other non-oak plant species in the forest, such as Douglas-Fir, Rhododendron, Madrone, and others, are showing signs of infection. As such, additional



Oregon Coastal Caucus

Rep. Caddy McKeown, Chair
Sen. Jeff Kruse, Vice Chair
Rep. Deborah Boone
Rep. David Gomberg
Sen. Betsy Johnson
Rep. Wayne Krieger
Sen. Arnie Roblan
Sen. Doug Whitsett

funds are needed to prevent the disastrous economic consequences of the quarantine of forest products and horticulture exports at the Port of Coos Bay and throughout South West Oregon.

Our coastal and rural communities need help to protect the forest resources that are such an important part of our region's and the State's economy. With the appropriation of \$250,000, we have the opportunity to fulfill our obligation as legislators to do for our citizens what they cannot do for themselves - protect our environment and our economy from the ravages of a most destructive disease.

You have our thanks in anticipation of your consideration of our very important and most urgent request. Feel free to contact us if we can be of any assistance in helping you to move this request forward.

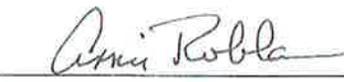
Sincerely yours,


Representative Caddy McKeown, Chair

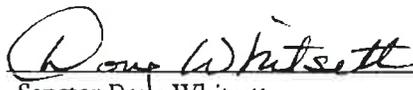

Senator Jeff Kruse, Vice-Chair

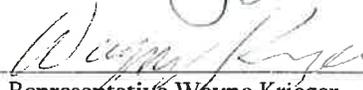

Senator Betsy Johnson


Representative Deborah Boone


Senator Arnie Roblan


Representative David Gomberg


Senator Doug Whitsett


Representative Wayne Krieger



Oregon Coastal Zone Management Association
1201 Court Street • Suite 300 • Salem, Oregon 97301 • 541-265-8918 • www.oczma.org

March 29, 2016

RE: Sudden Oak Death

To Whom It May Concern,

Sudden Oak Death (SOD), is a forest disease caused by the plant pathogen *Phytophthora ramorum*. When the pathogen infects susceptible trees – such as Tanoak, Coast Live Oak, Shreve's Oak, California Black Oak, and Canyon Live Oak – the name Sudden Oak Death is appropriate. These trees are infected through the trunk of the tree (except for tanoak, which can also be infected through the leaves) and are known as bole hosts. Many other non-oak plant species in the forest – such as Douglas-Fir, Rhododendron, Madrone, and others, are showing signs of infection.

This pathogen is active on the north coast of California and the South Coast of Oregon in Curry County, and effects over 120 species of trees, shrubs, herbs and ferns. SOD's aggressiveness has caused the recent expansion of the SOD Quarantine Zone for the seventh time, from 9 square miles in 2001, expanding to 515 square miles in 2015. It is spreading north, by north east and current USFS practices have not been successful in containing the disease. If it is not stopped, the pathogen will continue to expand, threatening the timber, floral green, Christmas tree, plant nursery, cranberry and blueberry type industries in Curry, Coos, Douglas and Josephine Counties, the Umpqua and Willamette Valleys, as well as other Counties throughout the State. The expansion of the disease and associated domestic and international regulations could cause quarantines at the Port of Coos Bay as well as horticulture and agriculture export issues throughout Oregon. The Oregon Coastal Zone Management Association (OCZMA) is in agreement with the Association of O&C Counties (AOCC), the Association of Oregon Counties (AOC), and the Oregon Coastal Caucus and we identify that in order to contain the disease, a new urgency and a new approach is greatly needed.

We support Curry County Commissioner Smith's work on this critical issue and agree with his assessment that a Task Force needs to be convened to develop strategies to stop the spread of the SOD disease. We also agree that Curry, Coos, Douglas and Josephine Counties, AOC, AOCC, the Coquille Indian Tribe, Lumber Companies, timber owners, environmental organizations, the Department of Agriculture, the Division of State Lands, Oregon Department of Forestry, the Oregon Association of Nurseries, OSU, BLM and the U.S. Forest Service are some, but certainly not all of the stakeholders that need to be involved. OCZMA understands that the Task Force will leverage resources from public, private and civic sources to raise the substantial resources required to contain, control and eradicate the pathogen from Curry County, and prevent the impending industry disaster.

With the ever increasing effected area and expanding quarantine zone, it is clear that current containment practices are ineffective. The urgency has never been greater and the increase in susceptible species affected coupled with the continued spread of the pathogen will cause devastating economic hardships to Southwest Oregon and the State as a whole.

We support the efforts of Commissioner Smith and his work with OCZMA, the Association of O&C Counties, the Association of Oregon Counties, the Coastal Caucus and partners. OCZMA considers Sudden Oak Death an epidemic, on a catastrophic scale, and urge the support of the State of Oregon to assist with the proposed Task Force to mitigate and eradicate this disease before it decimates already struggling southwest Oregon County economies, that are all within OCZMA's region.

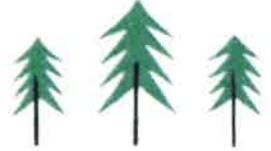
Respectfully,

Tim Josi, OCZMA Chair (Tillamook County Commissioner)
Oregon Coastal Zone Management Association (OCZMA)



Association of Oregon Counties
1201 Court Street NE, Suite 300
Salem, Oregon 97301
(503) 585-8351

Association of O & C Counties
16289 Highway 101 South, Suite A
Brookings, Oregon 97415
(541) 415-1624 Fax (541) 415-8325



March 14, 2016

To Whom It May Concern,

Sudden Oak Death (SOD), is a forest disease caused by the plant pathogen *Phytophthora ramorum*. When the pathogen infects susceptible trees – such as Tanoak, Coast Live Oak, Shreve’s Oak, California Black Oak, and Canyon Live Oak – the name Sudden Oak Death is appropriate. These trees are infected through the trunk of the tree (except for tanoak, which can also be infected through the leaves) and are known as bole hosts. Many other non-oak plant species in the forest – such as Douglas-Fir, Rhododendron, Madrone, and others, are showing signs of infection.

This pathogen is active on the north coast of California and the South Coast of Oregon in Curry County, and effects over 120 species of trees, shrubs, herbs and ferns. SOD’s aggressiveness has caused the recent expansion of the SOD Quarantine Zone for the seventh time, from 9 square miles in 2001, expanding to 515 square miles in 2015. It is spreading north, by north east and current USFS practices have not been successful in containing the disease. If it is not stopped, the pathogen will continue to expand, threatening the timber, floral green, Christmas tree, plant nursery, cranberry and blueberry type industries in Coos, Douglas and Josephine Counties, the Umpqua and Willamette Valleys, as well as other Counties throughout the State. The expansion of the disease and associated domestic and international regulations could cause quarantines at the Port of Coos Bay as well as horticulture and agriculture export issues throughout Oregon. The Association of O&C Counties (AOCC), and the Association of Oregon Counties (AOC), agree with the Oregon Coastal Caucus and identify that in order to contain the disease, a new urgency and a new approach is greatly needed.

A Task Force needs to be convened to develop strategies to stop the spread of the disease. Curry, Coos, Douglas and Josephine Counties, AOC, AOCC, the Coquille Indian Tribe, Lumber Companies, timber owners, environmental organizations, the Department of Agriculture, the Division of State Lands, Oregon Department of Forestry, the Oregon Association of Nurseries, OSU, BLM and the U.S. Forest Service are some, but certainly not all of the stakeholders that need to be involved. The Task Force will leverage resources from public, private and civic sources to raise the substantial resources required to contain, control and eradicate the pathogen from Curry County, and prevent the impending industry disaster.

With the ever increasing effected area and expanding quarantine zone, it is clear that current containment practices are ineffective. The urgency has never been greater and the increase in susceptible species affected coupled with the continued spread of the pathogen will cause devastating economic hardships to Southwest Oregon and the State as a whole.

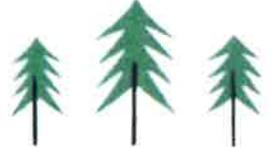


Association of Oregon Counties

1201 Court Street NE, Suite 300
Salem, Oregon 97301
(503) 585-8351

Association of O & C Counties

16289 Highway 101 South, Suite A
Brookings, Oregon 97415
(541) 415-1624 Fax (541) 415-8325



The Association of O&C Counties and the Association of Oregon Counties consider Sudden Oak Death an epidemic, on a catastrophic scale, and urges the support of the State of Oregon to assist with the proposed Task Force to mitigate and eradicate this disease before it decimates already struggling southwest Oregon County economies.

Very Respectfully,

A handwritten signature in black ink, appearing to read "Larry Givens". The signature is fluid and cursive.

Commissioner Larry Givens,
President, Association of Oregon Counties

A handwritten signature in black ink, appearing to read "Tony Hyde". The signature is fluid and cursive.

Commissioner Tony Hyde,
President, Association of O&C Counties



**Curry County
Board of Commissioners**

Thomas Huxley, *Chair*
Susan Brown, *Vice Chair*
David Brock Smith, *Commissioner*

94235 Moore Street/Suite #122
Gold Beach, OR 97444
541-247-3296, 541-247-2718 Fax
800-243-1996 www.co.curry.or.us

April 6th, 2016

Oregon Coastal Caucus,

Sudden Oak Death (SOD) is a forest disease caused by the plant pathogen *Phytophthora Ramorum*. When the pathogen infects susceptible trees – such as Tanoak, Coast Live Oak, Shreve's Oak, California Black Oak, and Canyon Live Oak – the name Sudden Oak Death is appropriate. These trees are infected through the trunk of the tree (except for tanoak, which can also be infected through the leaves) and are known as bole hosts. Many other non-oak plant species in the forest – such as Douglas-Fir, Rhododendron, Madrone, and others, are showing signs of infection.

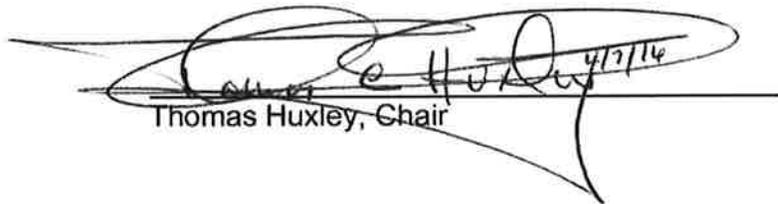
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Curry County understands the needed work on this critical issue and agrees with the assessment that a Task Force needs to be convened to develop strategies to stop the spread of the SOD disease. We also agree that Curry, Coos, Douglas and Josephine Counties, AOC, AOCC, the Tribes, Lumber Companies, timber owners, environmental organizations, the Department of Agriculture, the Division of State Lands, Oregon Department of Forestry, the Oregon Association of Nurseries, OSU, BLM and the U.S. Forest Service are some, but certainly not all, of the stakeholders that need to be involved. Curry County understands that the Task Force will leverage resources from public, private and civic sources to raise the substantial resources required to contain, control and eradicate the pathogen from Curry County and prevent the impending industry disaster.

With the ever increasing effected area and expanding quarantine zone, it is clear that current containment practices have been ineffective. The urgency has never been greater and the increase in susceptible species affected coupled with the continued spread of the pathogen will cause devastating economic hardships to Southwest Oregon and the State as a whole.

Curry County supports the efforts of the Coastal Caucus, OCZMA, the Association of O&C Counties, and the Association of Oregon Counties and partners. We too consider Sudden Oak Death an epidemic, on a catastrophic scale, as this disease currently has roughly a third of Curry County quarantined. We urge the support of the State of Oregon and their assistance with the proposed Task Force to mitigate and eradicate this disease before it decimates already struggling southwest Oregon County economies.

CURRY COUNTY BOARD OF COMMISSIONERS



Thomas Huxley, Chair



Susan Brown, Vice Chair



David Brock Smith, Commissioner



DOUGLAS COUNTY BOARD OF COMMISSIONERS

CHRIS BOICE SUSAN MORGAN TIM FREEMAN

1036 SE Douglas Ave., Room 217 • Roseburg, Oregon 97470

April 6, 2016

Oregon Coastal Caucus,

Sudden Oak Death (SOD) is a forest disease caused by the plant pathogen *Phytophthora ramorum*. When the pathogen infects susceptible trees – such as Tanoak, Coast Live Oak, Shreve's Oak, California Black Oak, and Canyon Live Oak – the name Sudden Oak Death is appropriate. These trees are infected through the trunk of the tree (except for tanoak, which can also be infected through the leaves) and are known as bole hosts. Many other non-oak plant species in the forest – such as Douglas-Fir, Rhododendron, Madrone, and others, are showing signs of infection.

This pathogen is active on the north coast of California and the South Coast of Oregon in Curry County, and effects over 120 species of trees, shrubs, herbs and ferns. SOD's aggressiveness has caused the recent expansion of the SOD Quarantine Zone for the seventh time, from 9 square miles in 2001, expanding to 515 square miles in 2015. It is spreading north, by north east and current USFS practices have not been successful in containing the disease. If it is not stopped, the pathogen will continue to expand, continuing to further threaten the timber, floral green, Christmas tree, plant nursery, cranberry, blueberry and lily bulb type industries in Curry, Coos, Douglas and Josephine Counties, the Umpqua and Willamette Valleys, as well as other Counties throughout the State. The expansion of the disease and associated domestic and international regulations could cause quarantines at the Port of Coos Bay as well as horticulture and agriculture export issues throughout Oregon.

Douglas County is in agreement with the Association of O&C Counties (AOCC), the Association of Oregon Counties (AOC), and the Oregon Coastal Caucus and we identify that in order to contain the disease, a new urgency and a new approach is greatly needed. Douglas County understands the needed work on this critical issue and agrees with the assessment that a Task Force needs to be convened to develop strategies to stop the spread of the SOD disease.

We also agree that Curry, Coos, Douglas and Josephine Counties, AOC, AOCC, the Tribes, Lumber Companies, timber owners, environmental organizations, the Department of Agriculture, the Division of State Lands, Oregon Department of Forestry, the Oregon Association of Nurseries, OSU, BLM and the U.S. Forest Service are some, but certainly not all of the stakeholders that need to be involved. Douglas County understands that the Task Force will leverage resources from public, private and civic sources to raise the substantial resources

required to contain, control and eradicate the pathogen from Douglas County, and prevent the impending industry disaster.

With the ever increasing effected area and expanding quarantine zone, it is clear that current containment practices have been ineffective. The urgency has never been greater and the increase in susceptible species affected coupled with the continued spread of the pathogen will cause devastating economic hardships to Southwest Oregon and the State as a whole.

Douglas County supports the efforts of the Coastal Caucus, OCZMA, the Association of O&C Counties, the Association of Oregon Counties and partners. We too consider Sudden Oak Death an epidemic, on a catastrophic scale. We urge the support of the State of Oregon and their assistance with the proposed Task Force to mitigate and eradicate this disease before it decimates already struggling southwest Oregon County economies.

Sincerely,

DOUGLAS COUNTY BOARD OF COMMISSIONERS



Tim Freeman, Chair



Chris Boice



Susan Morgan

Vendor:

551 OREGON COASTAL ZONE Balance: .00
 MANAGEMENT ASSOCIATION (OCZMA) Contact:
 PO BOX 1033 Phone 1: 541-265-8918 Phone 2:
 NEWPORT OR 97365 Fax:

▲ ▲ ▲

Vendor Purchase Orders Invoices Checks Totals

Summary Detail Single

Display: Paid invoices Vendor

Invoice Date ▲	Invoice Number	Invoice Amount	Adjustment Amount	Discount Taken	Check Amount	Balance
04/18/2005	1/27-28/05	28.00	.00	.00	28.00-	.00
04/18/2005	4/7-8/05	33.00	.00	.00	33.00-	.00
06/21/2005	6/9-10/05	33.00	.00	.00	33.00-	.00
07/01/2005	2005-06	8,500.00	.00	.00	8,500.00-	.00
02/14/2006	1/12-13/06	33.00	.00	.00	33.00-	.00
07/25/2006	JUL 2006	8,500.00	.00	.00	8,500.00-	.00
11/03/2006	10/12-13/06	40.00	.00	.00	40.00-	.00
11/03/2006	OCZMA 68.10/06	79.00	.00	.00	79.00-	.00
06/22/2007	JAN-JUN 2007	132.50	.00	.00	132.50-	.00
07/01/2007	2007-08	8,500.00	.00	.00	8,500.00-	.00
02/20/2008	10/7-1/08	132.00	.00	.00	132.00-	.00
04/18/2008	2008-09	8,500.00	.00	.00	8,500.00-	.00
07/02/2008	APR-JUNE 2008	86.50	.00	.00	86.50-	.00
04/16/2009	JAN-APRIL 09	72.50	.00	.00	72.50-	.00
07/01/2009	FY 2009-10	8,500.00	.00	.00	8,500.00-	.00
10/15/2009	10/08-10/09/09	37.50	.00	.00	37.50-	.00
04/05/2010	JAN-FEB 2010	53.50	.00	.00	53.50-	.00
07/01/2010	FY2010-11	5,000.00	.00	.00	5,000.00-	.00
01/28/2015	01/23/15	14.00	.00	.00	14.00-	.00
12/01/2015	29.15-2016	4,000.00	.00	.00	4,000.00-	.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	3,557.33 Total	3,557.33 YTD Budget	55,000.00 Unexpended	51,442.67	
Other Materials & Services			09/30/2015 (09/15) Balance	1.10-413.90-490.00-615-00			.00
10/30/2015	AP	240	STATE FORESTER		2,694.11		
11/16/2015	AP	398	ADAMS, JASON		1,130.55		
			11/30/2015 (11/15) Period Totals and Balance		3,824.66 *	.00 *	3,824.66
01/01/2016	AP	212	CURRY TRANSFER & RECYCLING		135.00		
			01/31/2016 (01/16) Period Totals and Balance		135.00 *	.00 *	3,959.66
YTD Encumbrance		.00 YTD Actual	3,959.66 Total	3,959.66 YTD Budget	250,000.00 Unexpended	246,040.34	
M&S-BLM-R.A.C. Forest Coll			09/30/2015 (09/15) Balance	1.10-413.90-490.00-615-20			4,022.70
			01/31/2016 (01/16) Period Totals and Balance		.00 *	.00 *	4,022.70
YTD Encumbrance		.00 YTD Actual	4,022.70 Total	4,022.70 YTD Budget	43,078.00 Unexpended	39,055.30	
M&S - Rehome Oregon - CDGB			09/30/2015 (09/15) Balance	1.10-413.90-490.00-615-50			.00
01/01/2016	AP	228	UMPQUA COASTAL HOUSING CE		20,450.00		
			01/31/2016 (01/16) Period Totals and Balance		20,450.00 *	.00 *	20,450.00
YTD Encumbrance		.00 YTD Actual	20,450.00 Total	20,450.00 YTD Budget	200,000.00 Unexpended	179,550.00	
M & S Brookings Head Start			09/30/2015 (09/15) Balance	1.10-413.90-490.00-615-55			454.00
10/21/2015	AP	80	CIS TRUST		100.00		
			11/30/2015 (11/15) Period Totals and Balance		100.00 *	.00 *	554.00
12/31/2015	AP	317	CURRY COASTAL PILOT		81.56		
12/31/2015	AP	318	CURRY COASTAL PILOT		138.97		
			01/31/2016 (01/16) Period Totals and Balance		220.53 *	.00 *	774.53
YTD Encumbrance		.00 YTD Actual	774.53 Total	774.53 YTD Budget	1,640,164.00 Unexpended	1,639,389.47	
Membership Dues			09/30/2015 (09/15) Balance	1.10-413.90-490.00-650-00			26,109.32
12/01/2015	AP	175	OREGON COASTAL ZONE		4,000.00		
			12/31/2015 (12/15) Period Totals and Balance		4,000.00 *	.00 *	30,109.32
			01/31/2016 (01/16) Period Totals and Balance		.00 *	.00 *	30,109.32
YTD Encumbrance		.00 YTD Actual	30,109.32 Total	30,109.32 YTD Budget	33,808.00 Unexpended	3,698.68	
OMV payment			09/30/2015 (09/15) Balance	1.10-414.00-334.00-000-00			.00
11/17/2015	CR	2027269	Oregon Motor Voter Payment - cLER			1,965.30-	
			11/30/2015 (11/15) Period Totals and Balance		.00 *	1,965.30- *	1,965.30-
			01/31/2016 (01/16) Period Totals and Balance		.00 *	.00 *	1,965.30-
YTD Encumbrance		.00 YTD Actual	-1,965.30 Total	-1,965.30 YTD Budget	.00 Unearned	(1,965.30)	
Printing & Duplicating			09/30/2015 (09/15) Balance	1.10-414.00-341.40-000-00			.00
01/21/2016	CR	2027570	Elect-Sale of Computer Output - Cler			26.27-	
			01/31/2016 (01/16) Period Totals and Balance		.00 *	26.27- *	26.27-
YTD Encumbrance		.00 YTD Actual	-26.27 Total	-26.27 YTD Budget	-100.00 Unearned	73.73	
Elect - Political Filing Fees			09/30/2015 (09/15) Balance	1.10-414.00-341.90-000-00			150.00-
12/17/2015	CR	2027420	Elect-Political Filing Fees - Clerk			50.00-	
12/17/2015	CR	2027422	Elect-Political Filing Fees - Clerk			50.00-	
12/29/2015	CR	2027460	Elect-Political Filing Fees - Clerk			50.00-	
			12/31/2015 (12/15) Period Totals and Balance		.00 *	150.00- *	300.00-
01/12/2016	CR	2027525	Elect-Political Filing Fees - Clerk			50.00-	

T1-T12 GENERAL FUND DETAILED RESOURCES/REQUIREMENTS

HISTORICAL DATA			Adopted Budget This Year 06/30/16	L	115,362	RESOURCE/REQUIREMENT DESCRIPTION	Account Number	Account Description	approved	adopted	Budget for next Year 2016-2017			
Actual	First Preceding Year 06/30/15	1									2016-2017 Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
Second Preceding Year 06/30/14														

Tab 2

GENERAL FUND - Non-Departmental Dept

1,456,026	1,507,176	1,520,000	1	1.10-413.90-311.10-000-00	Taxes - Property - Current Yr	\$0.5996 / \$1,000	1,558,000	1,558,000	1,558,000
55,245	82,806	50,000	2	1.10-413.90-311.15-000-00	Taxes - Prop - Prior Years		50,000	50,000	50,000
312,717	318,967	310,000	3	1.10-413.90-316.20-000-00	Taxes - Electric Co-Op		310,000	310,000	310,000
			4	1.10-413.90-322.60-000-00	Licenses - Dog		38,000	38,000	38,000
9,084		55,000	5	1.10-413.90-331.00-000-17	Grants Fed-USDOJ Mental Health Court		60,000	60,000	60,000
1,205,796	1,186,967	1,088,231	6	1.10-413.90-332.10-000-00	Fed - SRS-DOJ/BLM (O & C) BLM Timber Pmts		250,000	250,000	250,000
6,297	5,894	5,500	7	1.10-413.90-332.12-000-00	Other - Fed - Nat'l Wildlife R		5,500	5,500	5,500
		43,078	8	1.10-413.90-332.50-000-20	Gr-Fed - BLM - R.A.C. Forest Collaborative		43,078	43,078	43,078
			9	1.10-413.90-332.50-000-25	Gr-OWEB Forest Collaborative				
	1,081		10	1.10-413.90-332.50-000-21	Grants - R.A.C. Cash Match		10,000	10,000	10,000
		10,000	11	1.10-413.90-332.50-000-40	Gr-AllCare Housing Needs		100,000	100,000	100,000
		200,000	12	1.10-413.90-332.50-000-50	Gr-Fd-St - Rehome Oregon - CDBG		200,000	200,000	200,000
	32	200,000	13	1.10-413.90-332.50-000-55	Gr-IFA Brookings Head Start CDBG		1,605,729	1,605,729	1,605,729
247,203	227,871	1,640,164	14	1.10-413.90-333.00-000-00	Other - Fed - PILT		250,000	250,000	250,000
13,461	13,055	13,050	15	1.10-413.90-334.00-000-00	Other - St - PILT		13,500	13,500	13,500
7,351	7,491	7,000	16	1.10-413.90-334.10-000-00	Gr-ST-CAFFA COM A&T		7,000	7,000	7,000
20,822	20,654	22,000	17	1.10-413.90-335.60-000-00	Shared - St - Tobacco Taxes		22,000	22,000	22,000
110,130	111,490	91,000	18	1.10-413.90-335.70-000-00	Shared - St - Alcohol Taxes		93,000	93,000	93,000
5,044	5,088	4,500	19	1.10-413.90-335.90-000-00	Shared - St - Amusement Tax		5,000	5,000	5,000
3,841	11,353	4,400	20	1.10-413.90-336.00-000-00	Other - St - PILT - WOST		4,200	4,200	4,200
			21	1.10-413.90-337.50-000-00	Fed-St - CDBG CFDA 14.228				
17,938	22,670	17,000	22	1.10-413.90-341.10-000-00	Fines - St - Court Receipts		15,000	15,000	15,000
2,920	1,020		23	1.10-413.90-361.10-000-00	Interest Revenues		100	100	100
13,014	1	500	24	1.10-413.90-380.00-000-00	Misc Revenue		500	500	500
20,655	55,128		25	1.10-413.90-386.00-000-00	N/R - Coastal HHH				
		200	26	1.10-413.90-390.00-000-00	Reimbursement - Misc		200	200	200
40,000	40,000	50,000	27	1.10-413.90-391.04-000-00	Tran In - 2.31 Cable TV Franchise	40000	40,000	40,000	40,000
			28	1.10-413.90-391.09-000-00	Tran In - 1.27 Econ Dev Repayment of Lo	0	6,500	6,500	6,500
			29	1.10-413.90-391.31-000-00	Tran In - 2.20 Telecom loan repay				
37,617			30	1.10-413.90-391.31-000-01	Tran In - Telecom loan Interest				
282			31	1.10-413.90-391.37-000-00	Tran I n - 2.22 Vehicle Replacement				
			32	1.10-413.90-391.49-000-00	Tran In - 3.10 Unemp Self Ins Reserve				
150,000			33	1.10-413.90-391.50-000-00	Tran In - 3.11 PERS Reserve				
100,000			34	1.10-413.90-391.99-000-00	Allocated Interest	0.25%	6,123	6,123	6,123
16,579	18,514		35	1.10-413.90-399.00-000-00	Unassigned Fund Balance - SRS 1 yr + PILT		1,647,808	1,647,808	1,647,808
2,669,000	3,193,837	2,105,408	36		Capital + Salary reserve				
			37		14/15 add'l revenue & budget savings				

T1-T12 GENERAL FUND FUND DETAILED RESOURCES/REQUIREMENTS

HISTORICAL DATA				L	115,362	RESOURCE/REQUIREMENT DESCRIPTION APPROVED	Account Description	Account Number	T	E	N	I	1	
Actual	First Preceding Year	Adopted Budget This Year	1											
850,000	550,000	850,000	-	1	1.10-413.90-399.01-000-00	Assigned - Working Capital Reserve	Approved	850,000	850,000	750,000	-	-	-	-
289,112	157,370	135,000	-	2	1.10-413.90-399.02-000-00	Committed Fund Balance	adopted	130,000	-	-	-	-	-	-
7,660,134	7,538,468	8,512,031	-	3	1.10-413.90-399.04-000-00	Non-Spendable Fund Balance		130,000	130,000	130,000	-	-	-	-
-	-	50,000	-	4	1.10-413.90-490.00-120-00	TOTAL RESOURCES		7,321,238	7,321,238	7,221,238	-	-	-	-
-	-	50,000	-	5	1.10-413.90-490.00-120-00	Sal - Irregular / Payout		50,000	50,000	50,000	-	-	-	-
-	-	50,000	-	6		TOTAL PERSONAL SERVICES		50,000	50,000	50,000	-	-	-	-
-	-	20,000	-	7	1.10-413.90-490.00-310-00	PPF - Dog Licenses		38,000	38,000	38,000	-	-	-	-
-	-	20,000	-	8	1.10-413.90-490.00-320-00	Pro Svcs - Legal		20,000	20,000	20,000	-	-	-	-
-	-	-	-	9	1.10-413.90-490.00-325-00	Pro Svcs - Audit		-	-	-	-	-	-	-
6,798	295	20,000	-	10	1.10-413.90-490.00-330-00	Pro Svcs - General		20,000	20,000	20,000	-	-	-	-
-	-	55,000	-	11	1.10-413.90-490.00-330-17	Pro Svcs - Mental Health Court		50,000	50,000	50,000	-	-	-	-
-	-	-	-	12	1.10-413.90-490.00-480-50	Pass Thru - CDBG - UmpquaCDC		-	-	-	-	-	-	-
1,544	16	60,000	-	13	1.10-413.90-490.00-521-00	Gen Liab Ins	0	60,000	60,000	60,000	-	-	-	-
15,956	-	8,500	-	14	1.10-413.90-490.00-524-00	Property Insurance		8,500	8,500	8,500	-	-	-	-
-	-	500	-	15	1.10-413.90-490.00-606-00	Event Food		500	500	500	-	-	-	-
9,541	12,494	250,000	-	16	1.10-413.90-490.00-615-00	Other Materials & Services		107,677	107,677	107,677	-	-	-	-
-	-	850,000	-	17	1.10-413.90-490.00-615-01	Working Capital Reserve		850,000	850,000	750,000	-	-	-	-
-	-	135,000	-	18	1.10-413.90-490.00-615-02	Non-Spendable		130,000	130,000	130,000	-	-	-	-
-	-	-	-	19	1.10-413.90-490.00-615-07	Operating Reserve	0	-	-	-	-	-	-	-
-	1,081	43,078	-	20	1.10-413.90-490.00-615-20	M&S - BLM- R.A.C. Forest Collaborative		43,078	43,078	43,078	-	-	-	-
-	-	10,000	-	21	1.10-413.90-490.00-615-21	M&S - R.A.C. Cash Match		10,000	10,000	10,000	-	-	-	-
-	-	200,000	-	22	1.10-413.90-490.00-615-40	M&S - Allcare Housing Needs Assessment		100,000	100,000	100,000	-	-	-	-
-	32	200,000	-	23	1.10-413.90-490.00-615-50	M&S - Rehome Oregon - CDBG		200,000	200,000	200,000	-	-	-	-
-	-	1,640,164	-	24	1.10-413.90-490.00-615-55	M&S Brookings Head Start		1,605,729	1,605,729	1,605,729	-	-	-	-
16,491	17,063	33,808	-	25	1.10-413.90-490.00-650-00	Dues - Memberships		34,913	34,913	34,913	-	-	-	-
50,330	30,983	3,326,050	-	26	1.500000	TOTAL MATERIALS & SERVICES		3,240,397	3,240,397	3,140,397	-	-	-	-
50,330	30,983	3,376,050	-	27		TOTAL REQUIREMENTS		3,290,397	3,290,397	3,190,397	-	-	-	-

Commissioner Smith's Curry County Goals for 2015 +



Working for You



Commissioner David Brock Smith
UPDATE-January 19th, 2016

Economic Development

- **Economic Development** is usually the focus of federal, state, and local governments to improve our standard of living through the creation of jobs, the support of innovation and new ideas, the creation of higher wealth, and the creation of an overall better quality of life. Economic development is often defined by others based on what it is trying to accomplish. Many times these objectives include building or improving infrastructure (such as roads, bridges, etc.), improving our education system through new schools, enhancing our public safety (fire and police service), or incentivizing new businesses to open a location in a community.

Three Main Economic Development Categories

- Governments working on big economic objectives such as creating jobs or growing an economy. These initiatives can be accomplished through written laws, industries' regulations, and tax incentives or collections.
- Programs that provide infrastructure and services such as bigger highways, community parks, new school programs and facilities, public libraries or swimming pools, new hospitals and crime prevention initiatives.
- Job creation and business retention through workforce development programs to help people get the needed skills and education they need. This also includes small business development programs that are geared to help entrepreneurs get financing or network with other small businesses.

Aaron Hill

Curry County's Landscape

Curry County
Established on
Dec. 18th, 1855

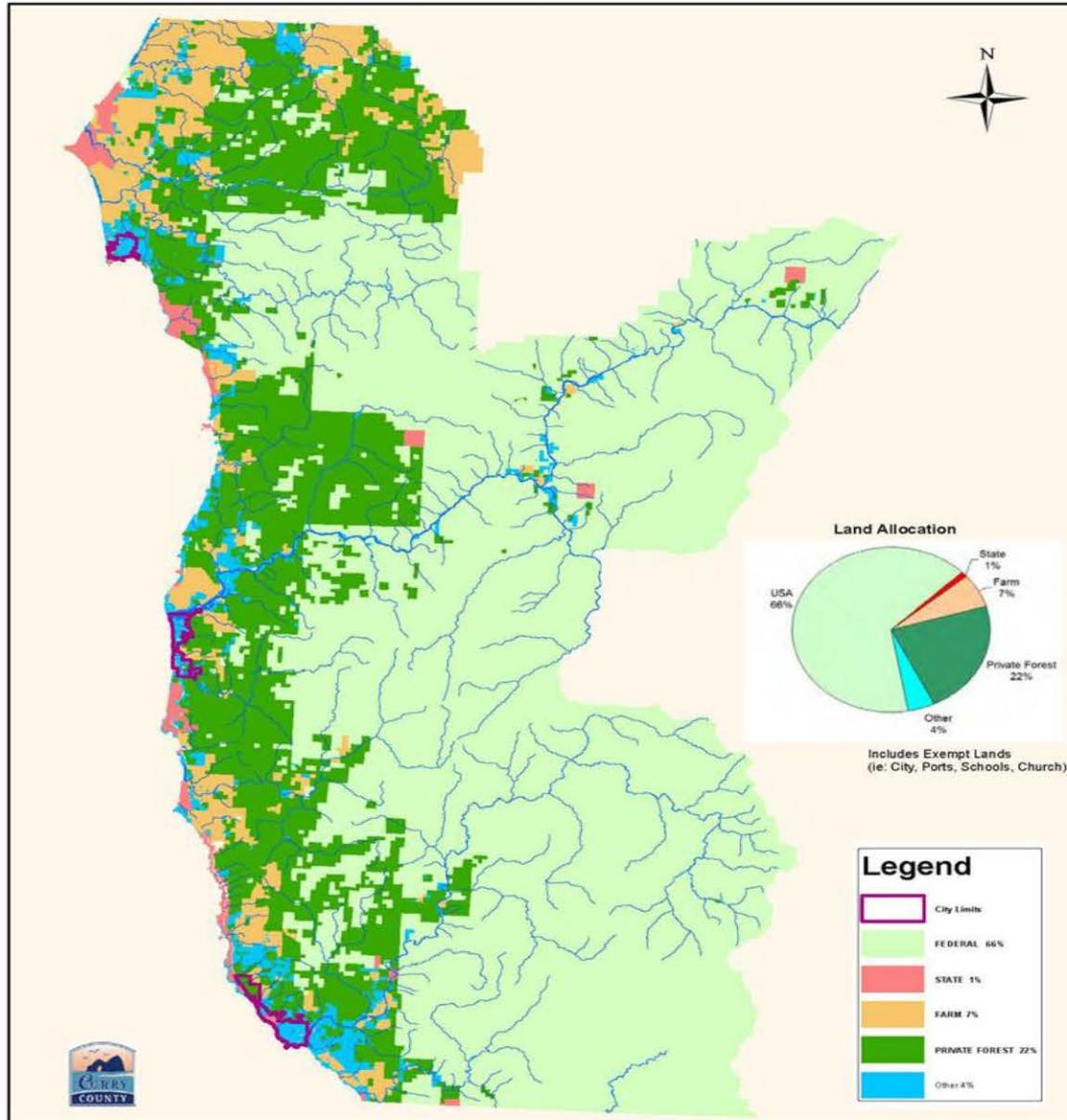
Square Miles
1648

Population
22,339

Road Miles
230

% State/Fed
Ownership
67%

Curry County Land Owners

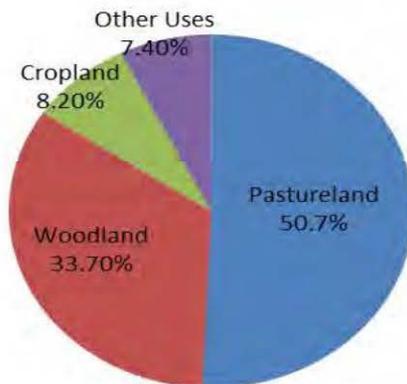


Food Systems



- 197 Farms, covering 63,342 Acres, \$33,782,000 gross agriculture sales
- Continue to help facilitate and increase institutional purchasing of local food
- Continue to assist in the collaborative efforts of local ag businesses, citizens and the market for industry growth
- Continue to support local food systems within the county, schools and communities and support the goals of the Community Food Assessment, FEAST and Wild Rivers Coast Rural Tourism Studio Committees and Action Team vision

2012 Land in Farms
By Type of Land



Update-Food Systems



- Curry County School Districts have implemented school gardens and are involved in the Farm to School programs, adding local agriculture products with reimbursement
- Eat Fresh and Local is moving into its second year and continues to gain momentum with Ag Tourism, connecting growers and products with markets and producers for value added products while expanding its partnerships & collaboration.

- Successfully changed the administrative rules on how the USDA issues Phytosanitary Certificates to allow for the certification of frozen cranberries, strawberries, blueberries and cherries for Oregon, Washington and Idaho. These four products are currently a \$206 million dollar industry within Oregon. This change will allow these agriculture industries to expand into new billion dollar Asian markets. We are currently working with industry leaders and associated foreign markets on marketing this new policy change.



Commercial & Recreational Fishing

- Continue to support and advocate on behalf of our commercial and recreational natural resource based fisheries and their businesses
- Continue the collaborative efforts and partnerships with OPAC, OCZMA, NMFS, Ports, Chambers, Watershed Councils and businesses to set sound policy for a vibrant sustainable fishery
- Continue these partnerships to enhance resource vitality, secure necessary infrastructure funding and to insure sustainable use of our fisheries



Update-Commercial & Recreational Fishing



- Continue to work with the South Coast Ports Coalition on regional permits, Port infrastructure funding and other ocean access related issues.
- Continue the collaborative efforts and partnerships with OPAC, OCZMA, NMFS, State of Oregon, ODF&W, Ports, Watershed Councils, Counties and the industry setting sound policy for a vibrant, sustainable fishery.
- Continue to work with OSU and other industry partners for increased economic benefits, such as the OSU Port Orford Field Station and Dive Tank Refill Station.



- Successfully collaborated with local Ports & State Officials for infrastructure financing.
- \$1.6 million for the purchase of dredging equipment for the South Coast Ports.
- \$150K for the Port of Port Orford for dredging equipment.
- \$450K for the Port of Port Orford for the old Cannery Building replacement.
- Port of Brookings processing facility.

21st Century Technology

- Continue efforts to partner with driven local professionals, state and national business organizations utilizing the Strategic Technology & Economic Development Task Force to promote the Curry County as a better place to live, work and do business

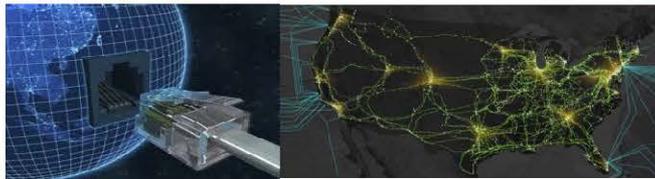


- Promote high speed route redundancy and our region
- Look for ways to expand existing business through new technology and partnerships



Update-21st Century Technology

- Continue efforts to implement the recommendations from Curry County's Strategic Technology and Economic Development (STED) Task Force. They Include:
- Motivate and reward training of high school students and adults in technology, business and computer skills (training, internships, special technology projects)
- Dedicate funds to marketing specifically to attract a Tier 1 Call Center and remote workers (bid and contract a site selector consultant)
- Work with the hospital and other medical clinics to increase tele-med opportunities in the County
- Order a new task force to identify how to use the PEG funds to improve County utilization of the fiber optic network while engaging students and the public
- Order a new task force to research state, county, and city incentives, e.g., property tax abatements, tax credits, grants, etc., as well as all relevant helpful business resources, e.g., lists of capital investors, business lenders, online forms and applications, private sector associations and programs, etc., and provide this information to a web designer to create a Curry County business resources web page. This is very likely the most discoverable means of reaching potential businesses looking to relocate or start up in the County.
- Continue partnerships with Charter Communications and their industry leading Low-Cost Broadband Service for eligible subscribers



Social Health and Infrastructure

Option 1



Exterior Image - Main Entry

Option 1



Exterior Image - View from the Northeast

Option 1



Exterior Image - View from the Southwest

Option 1



Exterior Image

- Continue working with Curry Community Health and support their efforts to expand health services to our residents
- Support the efforts of the Curry Health Network and the construction of the new hospital in Gold Beach and continue to work with state and federal agencies for additional funds
- Continue work with CHN, OHA Governors Office and legislators on regulation language changes and legislation to allow a satellite emergency services location within the CHN clinic for the health and welfare of south county residents
- Continue to work with our schools, ports and special districts on infrastructure funding packages and grants (Court House Roof \$150k, Courthouse Life/Safety project \$688,300k, Head Start \$1.5+m, Riley Creek Seismic Rehabilitation \$1.1m, Wild River Coast Forest Collaborative \$108k and many more)...
- Support the concept of a road and/or rail to I-5 from Gold Beach to increase commerce and assist with emergency preparedness
- Continue to explore other avenues for infrastructure projects and funding throughout Curry County



Update-Health & Infrastructure

Option 1



Exterior Image - Main Entry

Option 1



Exterior Image - View from the Northeast

Option 1



Exterior Image - View from the Southwest

Option 1



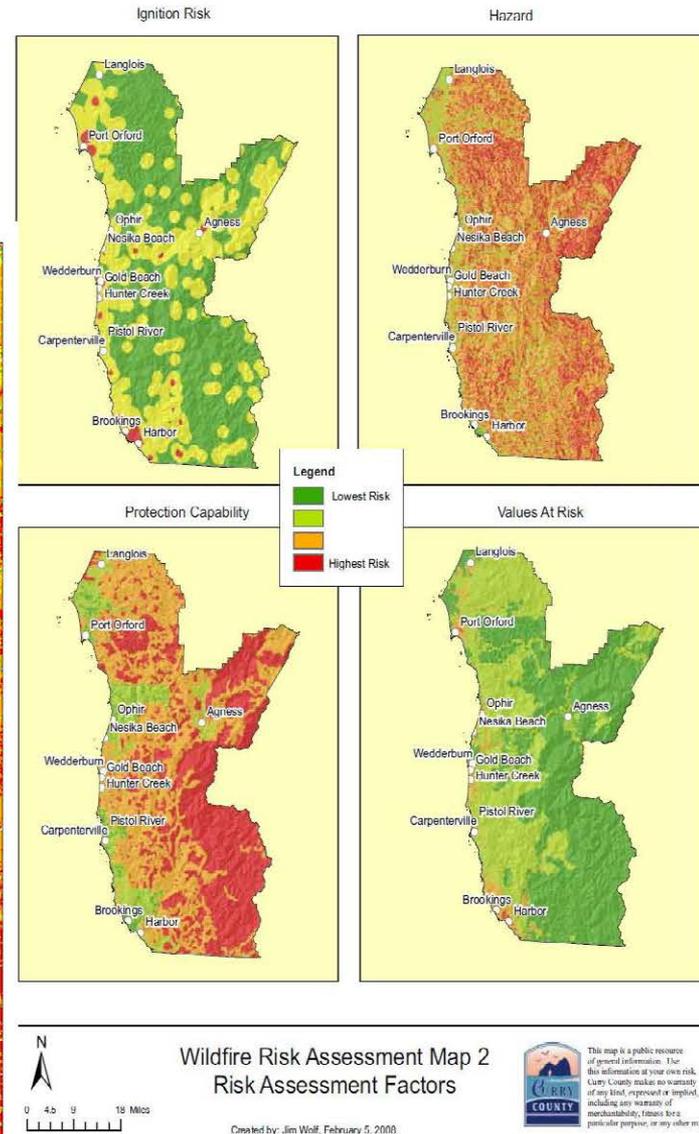
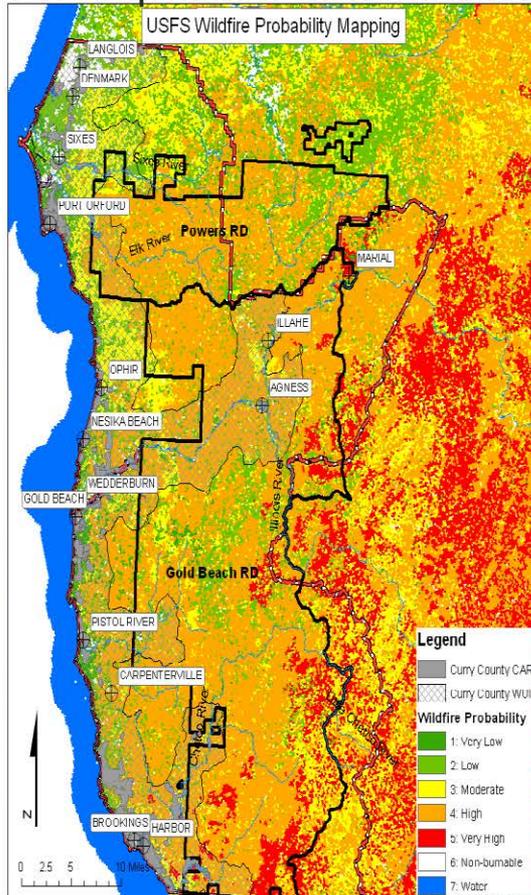
Exterior Image

- Curry Community Health continues to expand health services to our residents, adding physicians and staff
- Curry Health Network and construction of the new hospital in Gold Beach is ongoing, we continue to work with state and federal agencies on additional funds for resources & services
- Drafting SB 427 and continued work with CHN, OHA, Governors Office, Legislators and partners has successfully allowed regulation language changes to allow a satellite emergency services location within the CHN clinic for the health, safety and welfare of south county residents
- Continue to work with our schools, ports, special districts and cities on infrastructure funding packages and grants (Court House Roof \$150k, Courthouse Life/Safety project \$688,300k, Head Start \$1.5+m, Riley Creek Seismic Rehabilitation \$1.1m, Wild River Coast Forest Collaborative \$108k, Port of Port Orford \$710K, Port of Brookings and South Coast Ports Coalition \$1.6 million, and many more)...
- Continue work with Legislators and Association of Oregon Counties on transportation/road funding
- Continue to explore other avenues for infrastructure projects and funding throughout Curry County



Wild Rivers Coast Forest Collaborative

- Continue to work on sustainable forest management best practices
- Mitigate the risk of catastrophic wildfire and loss to public and private infrastructure
- Continue work with USFS, BLM, ODA, USDA and others to aggressively address Sudden Oak Death in Curry to prevent spread and eradicate the disease



Collaboration & Partnerships = Greater Ecosystem Diversity with

State focused and a big global shift on next generation wood

Job
Creation

Revenue
Generation

Mitigate and
Eliminate SOD

Reduce Stand
Density & Accelerate
Stand Development

Watershed
and Stream

Habitat
Improvement



Meadow
Restoration

Fuels
Reduction

Increase
Production
Volume

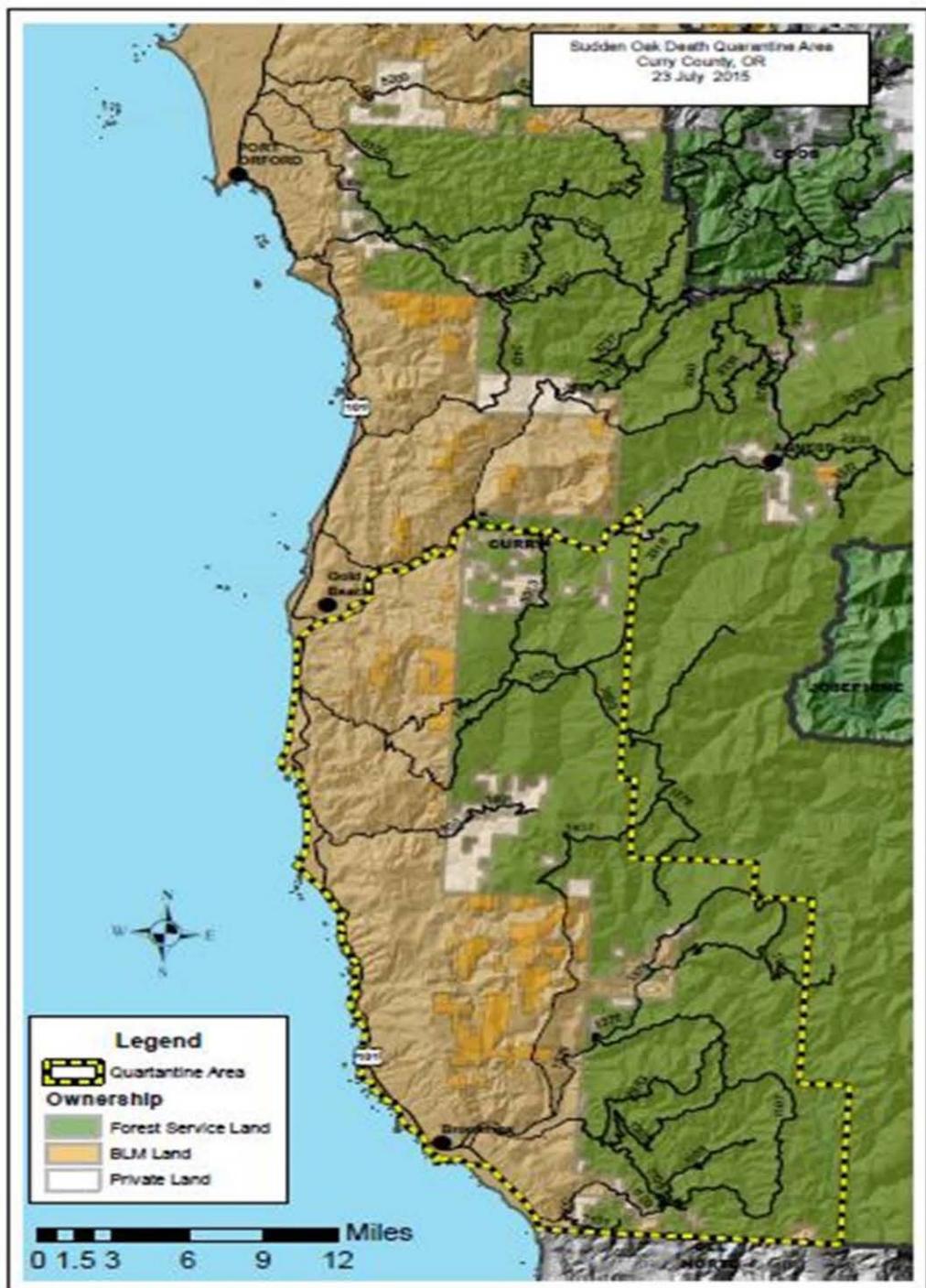
Habitat
Enhancement

Species
Diversity

UPDATE-

Sudden Oak Death

- SOD has spread north causing the expansion of the quarantine zone to the Rogue River
- This disease threatens industries in the billions of dollars
- Current practices to treat this disease are not adequate in addressing the spread
- Evidence suggests that SOD is effecting other plant species
- In partnership with the AOC County Solutions, State of Oregon, Industry Stakeholders, Federal Agencies and partners, I am forming a task force to aggressively address the spread and eradication of SOD



Curry County Wild & Scenic River & Stewardship Center for Excellence

Southwest Oregon hosts one of the highest concentrations of National Wild & Scenic Rivers in America with a Curry County & Forest Service focused partnership piloting a landscape approach to active forest management, restoration, eradicating SOD & teaching others the process.



Results will include job creation, healthier local watersheds with better fish habitat, enhanced diversity of ecosystems, improved recreation

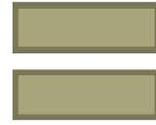
management, increased recreational and tourism opportunities further restoring jobs with increased revenues to local businesses, schools, cities and County Government



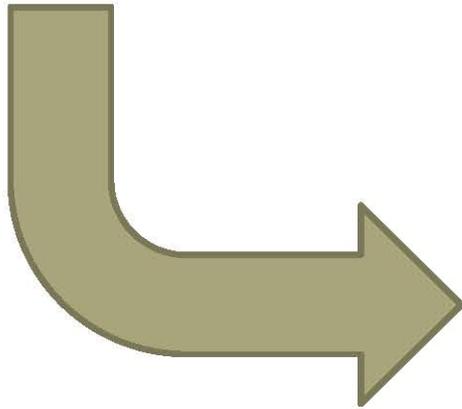
UPDATE-More Natural Resource Focus

- Aggregate extraction and processing for revenue
- Continue work and collaboration with the Army Corps, Local, Federal and State agencies to address aggregate build up that is effecting salmon runs and sport angling. Continue to address & eliminate salt intrusion into Harbor Water PUD
- Curry County Real Property Task Force. Implement recommendations of the task force regarding County land for the sale & trade of property as well as expansion of a County Forest and Curry County Parks systems.
- Continue working on legislation that would change the funding matrix to County owned foreclosed property for the relevant taxing districts to receive back tax revenues owed while the remainder of the revenues go to the County for the management of the lands
- Continue with the efforts through my positions as an Association of O&C Counties Board member, Association of Oregon Counties Board Member, AOC and NACo Public Lands Committee and others, on active sustainable forest management practices on federal land systems as well as the agencies adherence to the O&C Act, and the obligation of revenue to fund County Services to our residents.
- Continue to work with AOC, Counties, Commissioners and State Legislators on the pros and cons of transfer of Federal Lands to State owned and managed lands. We were successful in making this a priority within Public Lands and Natural Resources Committee as well as sending a resolution to the Legislature asking for a Committee to be created to look at the fundamentals of the process and economics

ReHome Oregon – Curry County's Pilot Project for the State & Beyond



JOBS



ReHome is a Hand Up for Curry

Curry County has 3,300
Manufactured Homes

Manufactured Housing
represents 35% of total
Curry Housing Stock

50% have outlived their
lifespan & over 1500
were built prior to 1980



Energy inefficiencies lead to
unsustainable energy
consumption and electrical usage

Moisture and Mold lead to health
& respiratory problems with
expensive urgent care ER visits



UPDATE-ReHome & our Local Economy



Partnering with NeighborWorks Umpqua, this pilot project is serving as a model for the state. It will allow homeowners to upgrade or replace their substandard, obsolete or unsafe manufactured home through financing opportunities. To date the county has received \$1.2 million to help repair and replace homes through the ReHome program. We also recently secured an additional \$400k for the home repair and maintenance program through ReHome for home owners.

As a Board member for the Association of Oregon Counties, AOC has created a subcommittee on housing to address many of the issues that relate to affordable housing as well as State Bills that may address this important issue. Urban and Rural Oregon alike have housing issues and we understand that housing, that is affordable, is a fundamental cornerstone of our communities.

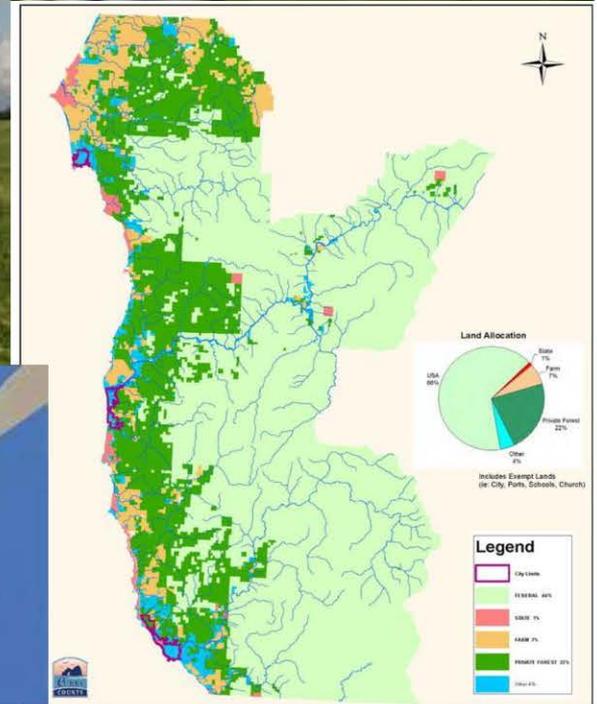


Utilizing Curry County's Abundant Natural Resources Responsibly



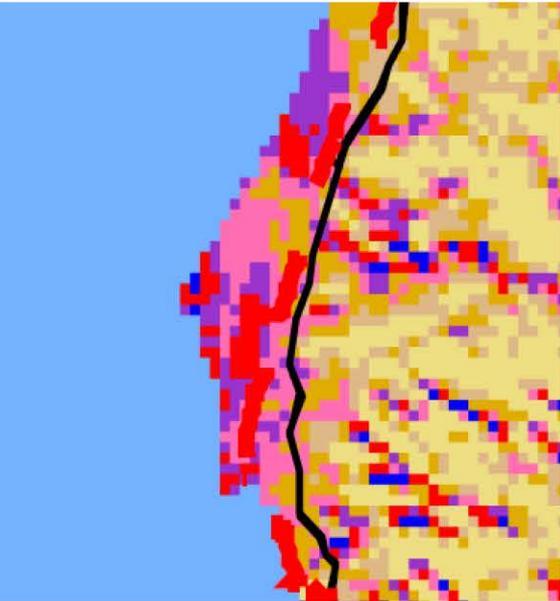
Identifying New Resources to add Future Revenue for our Citizens

Farmland in North Curry County is ideal for an opportunity to utilize the abundance of existing multiple natural resources within the same area thus generating needed jobs and equally important, revenue for Curry County and our citizens



Resources=Revenue=Jobs

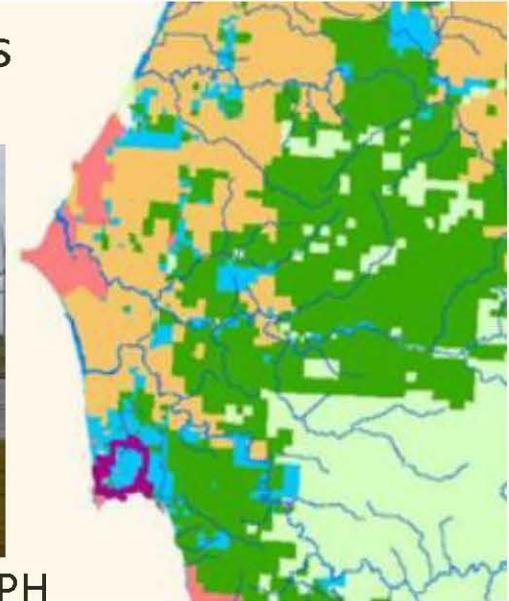
A Win with Wind



The Majority of Farmland is in Northern Curry County

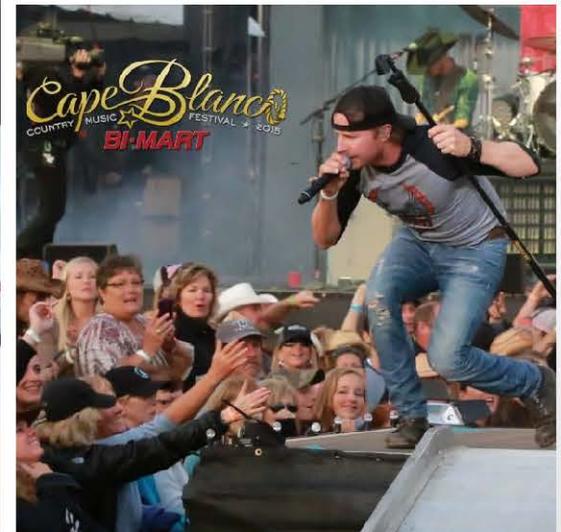


Mean annual wind speed 17.5 MPH



The Bonneville Power Administration commissioned the Cape Blanco Wind Farm Feasibility Study in 1981 and it was completed in late 1986. They concluded: “That part of the coast is considered to have the most technically suitable wind sites in the Pacific Northwest”. Since the market has turned down over the last few years, a small scale project is better suited at this time. I will continue to work with the different parties, agencies and funders on an economically feasible small scale project which will generate jobs and revenue. We will then be ready for expansion when the market is better suited for a larger scale projects

Economic Development for Curry County and the South Coast



UPDATE-2nd Annual Cape

Blanco Country Music Festival

- 18 Thousand visitors to Curry County with over \$2.3 million in economic benefit and over \$30k to local schools and organizations
- Big Names and Big Stars with National recognition to our region
- 365 days of advertising Curry County and the South Coast throughout the Pacific Northwest and across the Nation.
- I will continue to support land use efforts that add economic development & support our communities and their economies



Local, State & National Issues

Association of Oregon Counties District 4 Chair, Public Lands & Natural Resources Committee, Energy, Environment & Land Use Committee, Legislative Committee
National Association of Counties Public Lands Committee, Western Interstate Region Member and Association of O&C Counties Board Member

- I will continue to focus on the issues facing our citizens through my commitments with the work in these various areas
- Examples of work include but are not limited to:
 - O&C is a commitment to our citizens and is the best return on investment for our citizens. We will continue to work on the safety net funding but more importantly, on a secure and sustainable active forest management plan for our Federal Lands that creates needed jobs while producing the needed revenue to fund services for our citizens
 - State study of Federal lands and their transfer to the State for greater local control and resource management
 - National Marine Sanctuary resolution of opposition
 - National Waters of the US Resolution of opposition
 - Continue following issues such as the RPA's through FEMA, ESA and NFIP
 - Continue to work with OSSA and legislators on Public Safety
Mental Health reform and funding for services



UPDATE-Local, State & National

Issues and Legislation Continued

Support legislation that is positive for our citizens, communities and County.

Oppose legislation that has adverse affects on our citizens, communities and County.

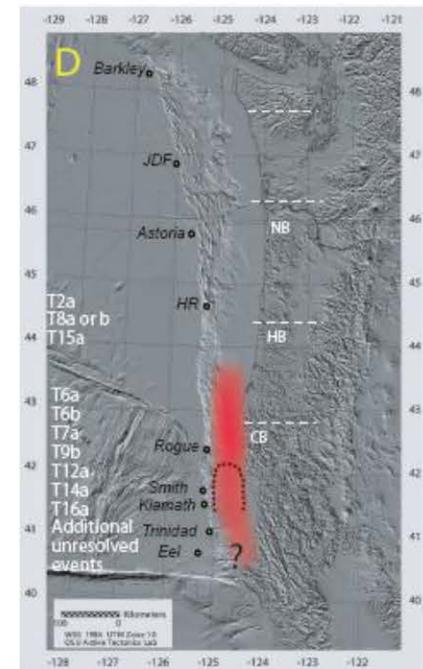
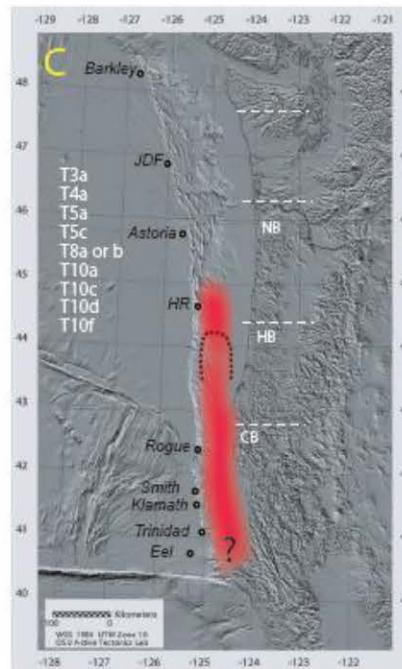
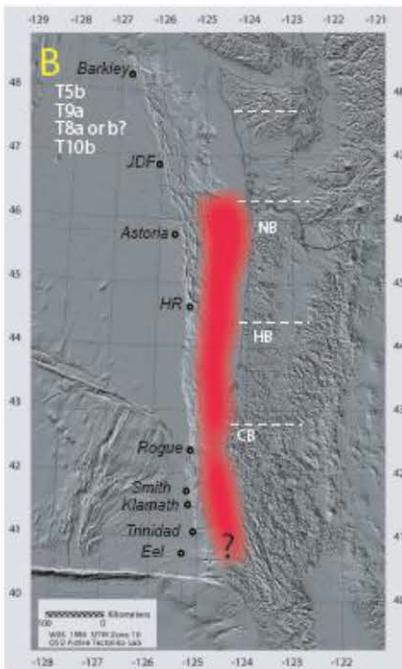
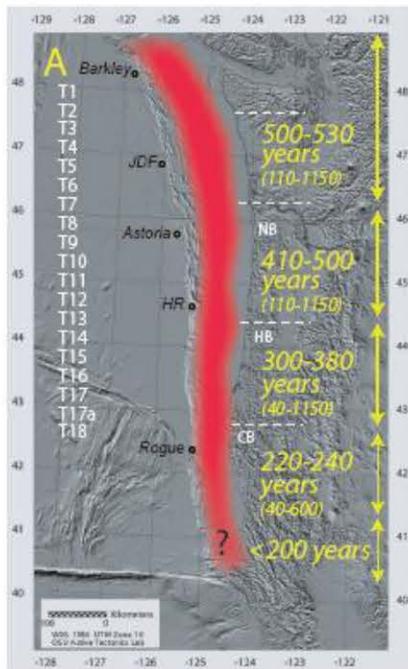
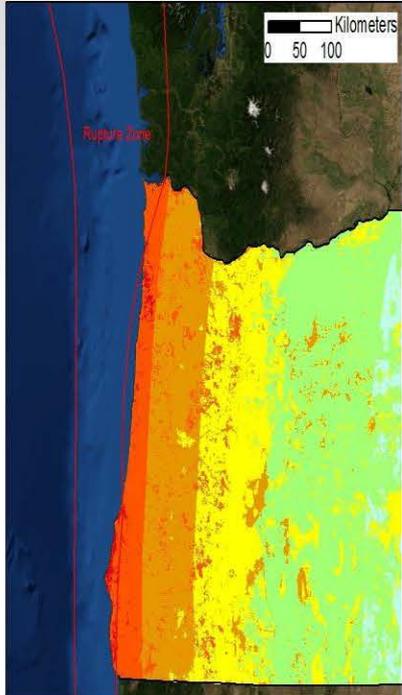
- Continue with efforts to effect change in the States Land Use system. The State Land Use goals are out of touch with our rural areas of the State, which make up the majority of land throughout the State of Oregon
- Increased funding through the Justice Reinvestment Grant Program to Counties
- County owned foreclosed lands and revenue matrix split among taxing districts
- Transportation package that has Counties receiving more revenues for road maintenance to assist with our road infrastructure
- Continue to support economic development efforts that assist in business expansion and retention as well as increased job opportunities for residents
- Continue to advocate for legislation, such as HJR 202, that will allocate 1.5% of State Lottery Dollars to Veterans Services and Programs. This will be on the Nov. Ballot.

Legislation to Oppose

- Advocate against Federal or State legislation and policy that would limit the rights of our residents, including but not limited to gun ownership, property, etc.
- Advocate against legislation that would increase the minimum wage to \$15 per/hour as the inflationary effects would devastate our local and rural Oregon economies
- Advocate against legislation, such as Senator Edwards Healthy Climate Act of 2016, that increases costs to residents and business, with no net gain on reductions

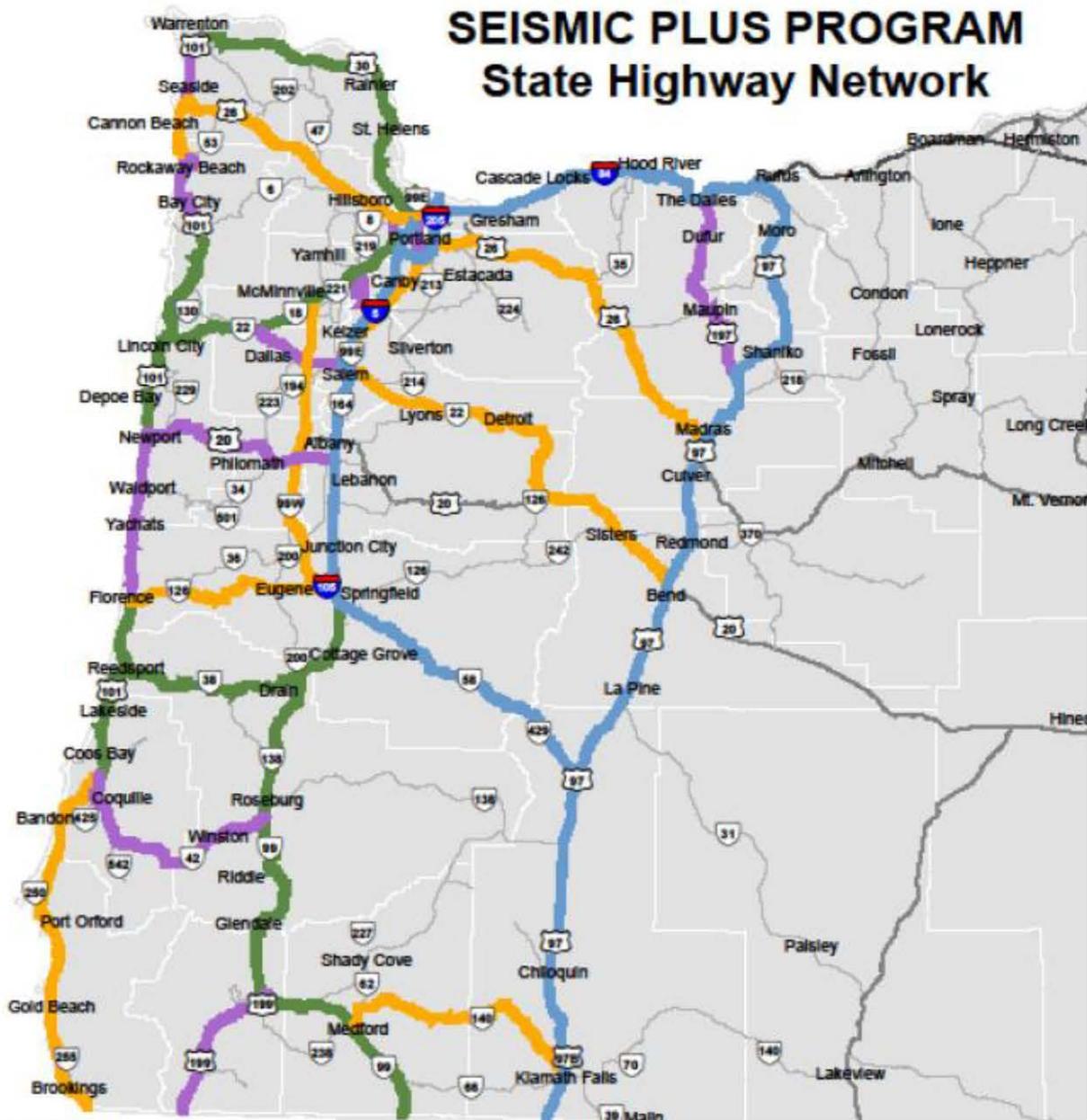
Emergency Preparedness

The turbidities also show that there are four distinct sizes of earthquakes, ranging from M 9.0 to 9.1 full-length ruptures down to M 8.3 to 8.5 southern Oregon ruptures.



Emergency Preparedness Cont.

SEISMIC PLUS PROGRAM State Highway Network



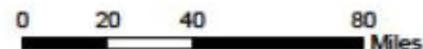
LEGEND

- Program Phase 1
- Program Phase 2
- Program Phase 3
- Program Phase 4

Phase 5 (replacements) not shown for clarity

- Interstate
- U.S. Routes
- Oregon Routes
- County
- City Limits

1 in = 39 miles



This product is for informational purposes and may not have been prepared for, or be suitable for, legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.



Emergency Preparedness Cont.

Interdependencies will make disaster recovery much more difficult.
The earthquake will damage all systems at the same time.



To restore electric service, you need to reopen roads



To restore water service, you need electricity



To restore fuel supplies you need electricity



To reopen roads, you need to restore fuel supplies



Emergency Preparedness Cont.

Businesses will start to leave after one month without services, and the gap analysis shows that most services will take much longer to restore.

Critical Service	Zone	Estimated Time to Restore Service
Electricity	Valley	1 to 3 months
Electricity	Coast	3 to 6 months
Police and fire stations	Valley	2 to 4 months
Drinking water and sewer	Valley	1 month to 1 year
Drinking water and sewer	Coast	1 to 3 years
Top-priority highways (partial restoration)	Valley	6 to 12 months
Healthcare facilities	Valley	18 months
Healthcare facilities	Coast	3 years

Emergency Preparedness Cont.

Estimation of time to restore services: VALLEY

- Electricity
1 to 3 months
- Police and Fire Stations
2 to 4 months
- Top Priority Highways (partial)
6 to 12 months
- Healthcare Facilities
18 months
- Water and wastewater
1 month to 1 year

The Oregon Resilience Plan Executive Summary

Reducing Risk and Improving Recovery
for the Next Cascadia Earthquake and Tsunami

Report to the 77th Legislative Assembly
from Oregon Seismic Safety
Policy Advisory Commission (OSSPAC)

Salem, Oregon
February 2011



The Elephants been in the room



This Elephant has been in the room for decades. I have worked on and put forward fiscal solvency solutions for consideration. I will continue to work with our residents on an acceptable funding package that funds adequate levels of Public Safety and County Services to our citizens.



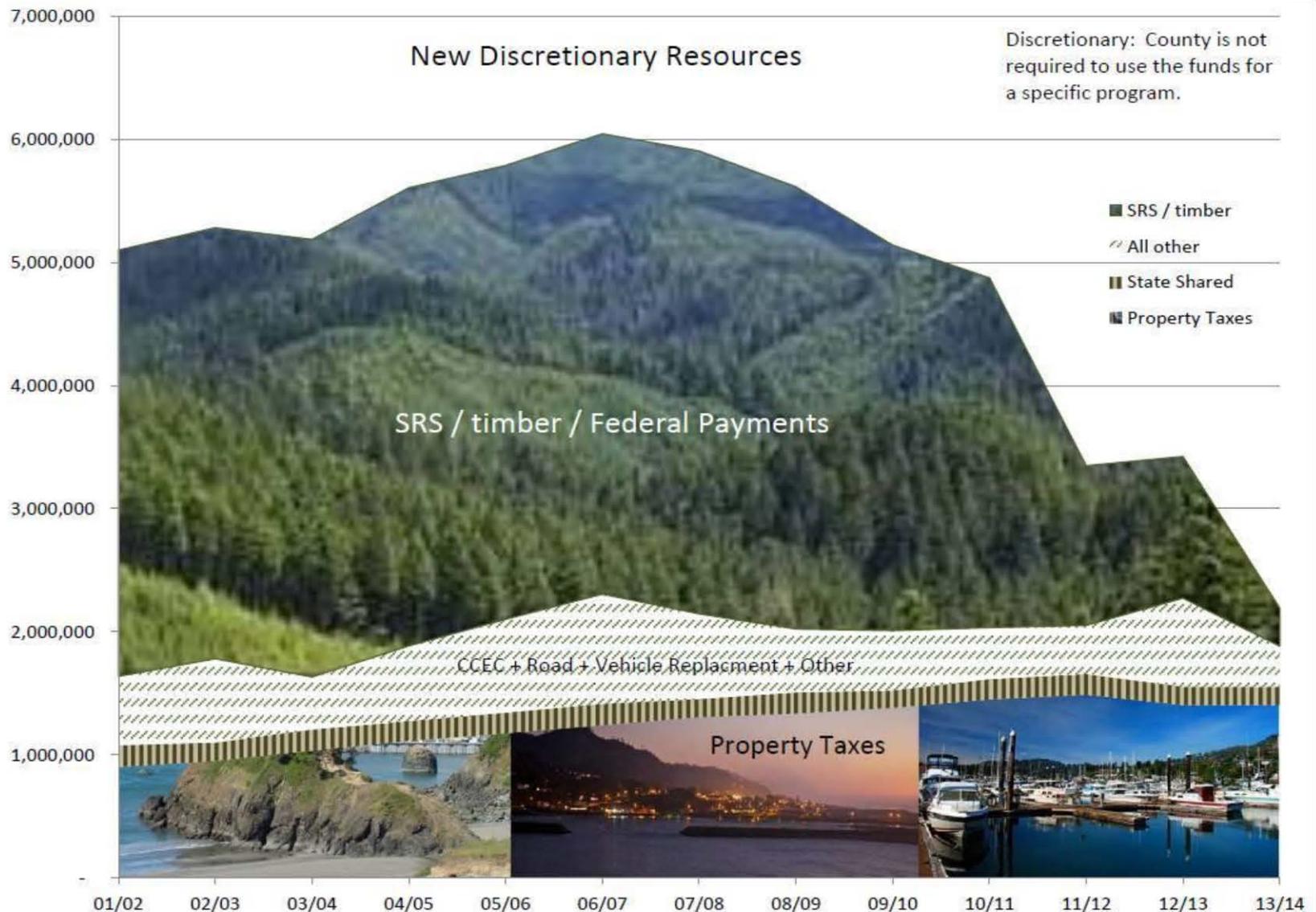
Emphasis of Matter

The accompanying financial statements have been prepared assuming that the County will continue as a going concern. As shown in the financial statements and discussed in Note 9, the County has lost operating funding from the federal government and has not been able to raise property taxes. These conditions raise substantial doubt about its ability to continue as a going concern. Management's plans regarding those matters also are described in Note 9. The financial statements do not include any adjustments that might result from the outcome of this uncertainty. Our opinion is not modified with respect to this matter.

Staffing Level Changes from 2006/7 to today (10/14/14)

DEPARTMENT HEAD		% staff today vs 2006/7	Current Staff	Comment	2006-07 Staff	Comment
County Commissioners		75.0%	4.50		6.00	
County Sheriff		101.1%	45.50		45.00	Included Animal Control
County Assessor		45.5%	5.00		11.00	
Tax Office		38.5%	1.00		2.60	Tax Office moved from the Treas. Office to the Assessor's Office April 2011
County Treasurer		71.4%	1.00		1.40	
County Clerk		66.7%	4.00		6.00	
County Surveyor			Irregular		1.53	
Juvenile Director		52.8%	4.75	Balance .25 in Parks	9.00	
County Counsel		66.7%	2.00		3.00	
RSVP Director	.9 FTE	64.3%	0.90		1.40	Balance .60 in Office Services
Veterans' Services Officer		100.0%	1.00		1.00	
Roadmaster		76.0%	19.00		25.00	
Director of Admin/Economic Dev Dir.		150.0%	1.50		1.00	
County Accountant		75.0%	3.00		4.00	
I.T.		67.2%	1.95	Balance .05 in GIS	2.90	Balance .10 in PEG Access
Maintenance		195.0%	1.95		1.00	.45 Custodian previously contracted out to Mentor Oregon
District Attorney		72.8%	4.99	Balance .26 in Law Library	6.85	Balance .15 in Law Library
Public Services		27.3%	3.00		11.00	
Home Health/Hospice					33.60	
Human Services					25.60	
Public Health					6.70	
CCCCF					2.00	
Total FTE		50.7%	105.60		208.43	

Financials and the problem



The 2.1 Budget-Created Jan. '13

New Discretionary Revenue

Curry County 2.1 Budget Draft

Department	Elected	# FTE	Cost to GF	Services Not available in \$2.1m
BOC - Governance	3-EO	.85-fte	330,454	District Attorney - prosecution of less serious crimes minor offenses, animal abuse.
Clerk-Elections/Recording	1-EO	2.85-fte	209,853	Sheriff - minor crimes not investigated.
Treasurer - taxes to cities, libraries	1-EO		109,110	Sheriff - patrol deputies
Assessor, Assessment & Taxation	1-EO	5.2-fte	252,487	Sheriff - domestic / minor disturbance response
Tax Collection			28,000	Sheriff - Jail - max 3 to Coos County
Surveyor	1-EO		10,613	-No local holding / incarceration.
DA, Victims Assist.	1-EO	2-fte	188,068	-Cities will need to transport to Coquille
Sheriff	1-EO		151,271	Sheriff - 911 Emergency Dispatch
Patrol/Civil		2-fte	50,791	-Fire, Medical
Incarceration - 3 beds in Coos County			50,000	-Vehicle accident
Marine & Forest Patrol		2-fte	-	-
Parole & Probation		6-fte	-	-
Emergency Management		1-fte	49,183	Sheriff - Harbor sub station closed.
Juvenile		5.6-fte	320,779	Sheriff - limited staff for Search & Rescue
				Sheriff - Marine reduced whitewater rescue capability.
				Sheriff - reduced Emergency response
				Sheriff - No nuisance animal control enforcement.
				Juvenile -
				No General Fund support for:
				Planning land use, flood mitigation & zoning services.
				Building permits & inspections
				Septic permits & inspections
				County Fair support
				Brookings Airport FAA grant improvements
Admin Services costs are not included in the above numbers.				
County Counsel		.3 + .9-fte	74,657	
Information Technology		1.5-fte	26,200	
Telecom		0.3-fte	73,200	
Accounting		1-fte	63,363	
Payroll		1-fte	30,737	
Occupancy -space utilities minor maint		1.5-fte	89,062	
Bldg Repair & Const		.5-fte	66,614	
Economic Development		1.25-fte	-	
Insurance			60,000	

Total

2,234,442

May 2013, Measure 8-71, November 2013, Measure 8-73, September 2014, Measure 8-78

Public Safety Departments	Non-Incorp %	Non-Incorp	Incorp	Enter Incorp %	Public Safety
1.37-424.20 Communication Towers	85%	136,876	24,155	15%	161,030
Public Safety Building major repair & capit	50%	50,000	50,000	50%	100,000
1.10-415.30 DA Office	42%	127,999	176,761	58%	304,760
1.10-421.20 Civil & Criminal	42%	194,872	269,108	58%	463,980
1.10-421.20 Sheriff - Patrol 6	95%	674,510	35,501	5%	710,010
1.10-421.20 Sheriff - Patrol 6	95%	674,510	35,501	5%	710,010
1.10-421.21 SAR	90%	4,500	500	10%	5,000
1.10-421.22 MJ Eradication	50%	-	-	50%	-
1.10-421.23 Marine Patrol	80%	12,416	3,104	20%	15,520
1.10-421.24 Forest Patrol	80%	-	-	20%	-
1.10-421.25 Harbor Sub Station	50%	9,345	9,345	50%	18,690
1.10-421.26 Jail	46%	485,691	570,159	54%	1,055,850
1.10-421.51 Communications	82%	354,060	77,720	18%	431,780
1.10-421.90 Animal Control	50%	2,610	2,610	50%	5,220
1.10-423.50 Parole and Probation	49%	11,677	12,153	51%	23,830
1.10-429.10 Em Svc	55%	36,152	29,579	45%	65,730
1.10-423.60 Juvenile Admin	20%	90,710	362,840	80%	453,550
Public Safety Levy		2,865,925	1,659,035		4,524,960
		Non-Incorp 62%	Incorp 38%		
Total Assessed Property Values		1,564,310,043	969,489,051	Assessed Property Value	
Levy Rate		1.9700	1.8400	Rate	
Property Taxes Assessed		3,081,691	1,783,860	<<- Tax Assessed	
Collection Rate		93%	93%	collection rate	
Public Safety Levy		2,865,970	1,658,990		4,524,960
		(45)	45		
		1.97	1.84	Assessed Rate	
		1.83	1.71	Collected Rate	

Total departmental budget to be allocated.

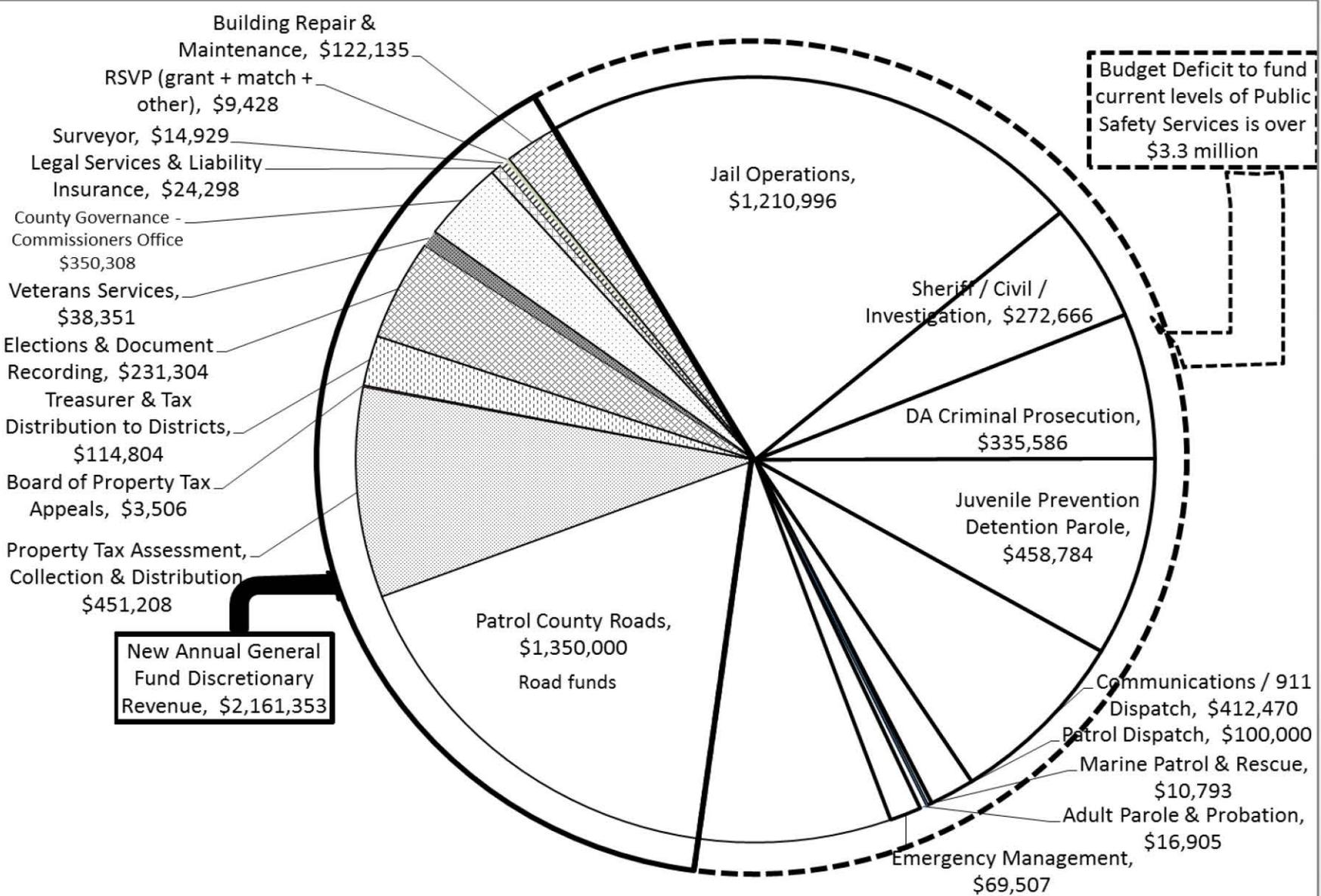
Allocation between Incorporated and Non-Incorporated

Property Taxes Collected

Another look at the New Discretionary Revenue needs

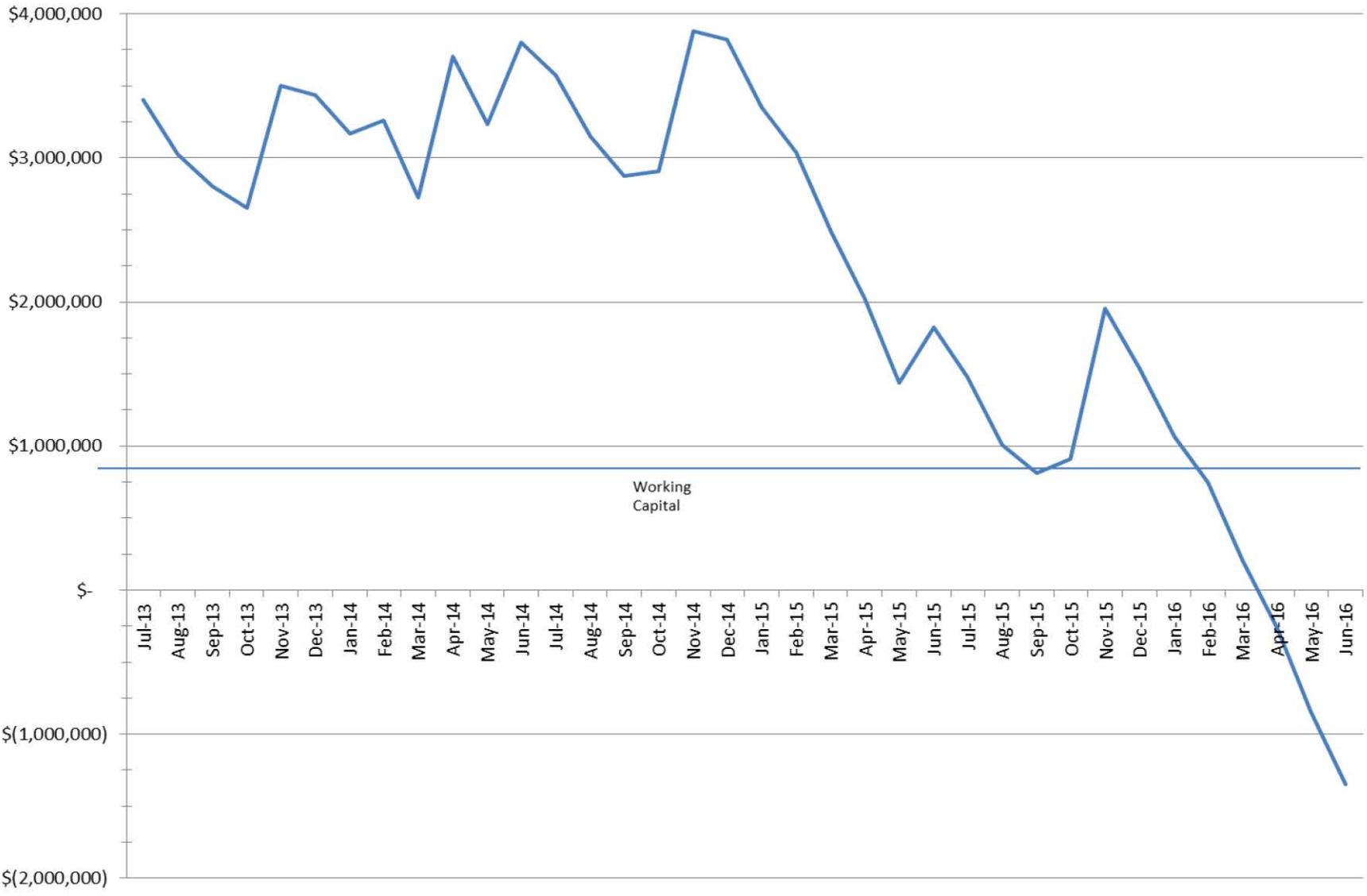
FY 14/15	General Fund	6/30/14 actual	General Fund
General Fund Discretionary Resources			
Property Taxes - County	\$ 1,440,000	\$ 1,511,271	\$ 1,435,000
State Shared Resources	\$ 158,400	\$ 178,587	\$ 143,000
DOI/BLM Timber Payments/PILT	\$ 150,000	\$ 1,205,796	\$ 150,000
Cable TV / Electric Coop	\$ 345,000	\$ 352,717	\$ 310,000
Solid Waste	\$ 58,351	\$ 54,028	\$ 46,177
Other	\$ 9,602	\$ 38,810	\$ 19,860
Total General Fund Discretionary	\$ 2,161,353	\$ 3,341,209	\$ 2,104,037
	Discretionary \$ 2,161,353	Deficit \$ 3,304,627	
Discretionary Uses:			
Jail Operations	\$ 1,210,996	\$ 970,948	\$ 1,090,427
Sheriff / Civil / Investigation	\$ 272,666	\$ 293,739	\$ 656,016
DA Criminal Prosecution	\$ 335,586	\$ 243,648	\$ 330,297
Juvenile Prevention Detention Parole	\$ 458,784	\$ 415,499	\$ 454,893
Harbor Substation	P&P funds	\$ 169	\$ 10,500
Communications / 911 Dispatch	\$ 412,470	\$ 307,725	\$ 38,102
Patrol Dispatch	\$ 100,000	\$ 90,396	\$ 394,898
Marine Patrol & Rescue	\$ 10,793	\$ 16,648	\$ 65,298
Adult Parole & Probation	\$ 16,905	\$ -	\$ 27,421
Emergency Management	\$ 69,507	\$ 64,506	\$ 54,614
Emergency Communications Towers	Towers		\$ 100,000
Patrol County Roads	\$ 1,350,000	Road Funds	\$ 831,150
Property Tax Assessment & Collection	\$ 485,217	\$ 453,595	\$ 451,208
Board of Property Tax Appeals	\$ 3,506	\$ 2,988	\$ 3,199
Banking & Tax Distribution to Districts	\$ 115,722	\$ 106,360	\$ 114,804
Elections & Document Recording	\$ 231,304	\$ 233,613	\$ 245,414
Veterans Services	\$ 38,351	\$ 36,153	\$ 35,938
County Governance - Commissioners	\$ 183,383	\$ 359,697	\$ 350,308
Legal Services & Liability Insurance	\$ 24,298	\$ 50,330	\$ 128,500
Surveyor	\$ 14,929	\$ 11,835	\$ 11,835
RSVP (grant + match + other)	\$ 9,428	\$ 14,280	\$ 3,339
Building Repair & Maintenance	\$ 122,135	\$ 185,304	\$ 105,304
Total Discretionary Uses	\$ 5,465,980	\$ 4,688,582	\$ 5,344,538
Deficit	\$ (3,304,627)	\$ (1,347,372)	\$ (3,240,501)

Discretionary Resource Expenses



Revenue/Expense Projections

General Fund - Cash In Bank



UPDATE-Summation of Priorities

Funding Public Safety, County Infrastructure and Services to our residents

- Palatable local funding solutions
- Continued work and partnerships with the Association of O&C Counties for permanent solution on Federal Forest Management and obligated County payments
- Continued work with AOC, State and Federal Agencies and Representatives on reform of the current Federal Forest Management practices to a sustained yield
- Wild Rivers Coast Forest Collaborative efforts for economic benefits
- Aggressively address Sudden Oak Death to mitigate its expansion and ultimately eradicate the disease from Curry County
- Formation of a Curry County Forest through Curry County Parks as well as other partners to assist with more active forest management throughout the system
- Renewable Energy Projects for revenue generation if funding matrix is palatable and has no direct increased costs to our residents

Emergency Preparedness

- Continued work on infrastructure preparedness to critical service facilities County wide
- Form partnership programs through AOC Sister Counties
- Structured plans for services County wide integrating other agencies
- Continued advocacy and outreach on plans to public, agencies, businesses and visitors
- Road/Rail infrastructure with a direct route in and out of Curry County

Social Health and Economic Development

- Establish the rule and legislation change to allow satellite emergency services at CHN facility in South County for the health, safety and welfare of our residents.
- Advocate for our Veterans and their services, with access to benefits, education, employment, housing, quality health care
- Move 21st century technology into Curry to promote a 21st century economy
- Promote and Protect social food systems land and sea
- Expand the housing opportunities through partnerships and legislation change
- Continue to work on Land Use regulation legislation that better reflects the needs of Curry County and rural Oregon
- Continue to advocate for our Natural Resource based economies and business

Where do we as a County go
from here....



CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

AGENDA ITEM TITLE: Order Correcting Scrivener's Error

AGENDA DATE^a: 08-17-2016 **DEPARTMENT:** Counsel **TIME NEEDED:** 0

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Huttl **PHONE/EXT:** 3218 **TODAY'S DATE:** 08-08-16

BRIEF BACKGROUND OR NOTE^b: Order No. 20340 corrects Order No. 20325

^bIndicate if more than one copy to be signed

FILES ATTACHED:

SUBMISSION TYPE: Order

(1)Order

(2)

Are there originals in route (paper copies with pre-existing signatures) **Yes** **No**

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? **Yes** **No**
(If Yes, brief detail)
2. Does this agenda item impact any other County department? **Yes** **No**
(If Yes, brief detail)
3. If Land Transaction, filed with the clerk? **Yes** **No** **N/A**

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone:

Due date to send: / /

Email:

***Note: Most signed documents are filed/recorded with the Clerk per standard process.**

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? **Yes** **No** **N/A**

(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses **Yes** **No**
Comment:
2. Confirmed Submitting Department's personnel-related materials **Yes** **No** **N/A**
Comment:
3. If job description, Salary Committee reviewed: **Yes** **No** **N/A**
4. If hire order requires an UA, is it approved? **Yes** **No** **Pending** **N/A**

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: **Consent Calendar**

LEGAL ASSESSMENT: Does this agenda item have a legal impact? **Yes** **No**

(If Yes, brief detail) corrects scrivner's error

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown **Yes** **No**

Commissioner Thomas Huxley **Yes** **No**

Commissioner David Brock Smith **Yes** **No**

Not applicable to Sheriff's Department since they do not have a liaison

BEFORE THE BOARD OF COMMISSIONERS
IN AND FOR THE COUNTY OF CURRY, OREGON

In the Matter of an Order)
Correcting a Scrivener's Error)
Order No. 20325) ORDER NO. 20340

WHEREAS, on June 22, 2016 the Board of Curry County Commissioners adopted Order No. 20325, "In the Matter of an Order Authorizing an Agreement to Provide Interim Information Technology Services with Coos-Curry Electric Cooperative, Inc." ; and

WHEREAS, ON July 6, 2016 the Board of Curry County Commissioners approved "In the Matter of an Order Authorizing the Board of Curry County Commissioners to Execute a Non-commercial Airplane Hangar Lease with Dan Brattain of DK Air, LLC" and this order by scrivener's error was mistakenly also labeled Order No. 20325; and

WHEREAS, it is important that each order adopted by the Board be individually identified;

NOW, THEREFORE IT IS HEREBY ORDERED that the above-referenced order adopted on July 6, 2016, regarding "In the Matter of an Order Authorizing the Board of Curry County Commissioners to Execute a Non-commercial Airplane Hangar Lease with Dan Brattain of DK Air, LLC" is renumbered from Order No. 20325 to Order No. 20340.

Dated this 17th day of August, 2016.

CURRY COUNTY BOARD OF COMMISSIONERS

Approved as to form:

Thomas Huxley, Chair

John Hutt
Curry County Legal Counsel

Susan Brown, Vice Chair

David Brock Smith, Commissioner

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

AGENDA ITEM TITLE: Order Correcting Scrivener's Error

AGENDA DATE^a: 08-17-2016 **DEPARTMENT:** Counsel **TIME NEEDED:** 0

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Huttl **PHONE/EXT:** 3218 **TODAY'S DATE:** 08-08-16

BRIEF BACKGROUND OR NOTE^b: Order No. 20341 corrects Order No. 20327

^bIndicate if more than one copy to be signed

FILES ATTACHED:

SUBMISSION TYPE: Order

(1)Order

(2)

Are there originals in route (paper copies with pre-existing signatures) Yes No

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? Yes No
(If Yes, brief detail)
2. Does this agenda item impact any other County department? Yes No
(If Yes, brief detail)
3. If Land Transaction, filed with the clerk? Yes No N/A

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone:

Due date to send: / /

Email:

***Note: Most signed documents are filed/recorded with the Clerk per standard process.**

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? Yes No N/A

(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses Yes No
Comment:
2. Confirmed Submitting Department's personnel-related materials Yes No N/A
Comment:
3. If job description, Salary Committee reviewed: Yes No N/A
4. If hire order requires an UA, is it approved? Yes No Pending N/A

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: Consent Calendar

LEGAL ASSESSMENT: Does this agenda item have a legal impact? Yes No

(If Yes, brief detail) Corrects scrivner's error

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown Yes No

Commissioner Thomas Huxley Yes No

Commissioner David Brock Smith Yes No

Not applicable to Sheriff's Department since they do not have a liaison

BEFORE THE BOARD OF COMMISSIONERS
IN AND FOR THE COUNTY OF CURRY, OREGON

In the Matter of an Order)
Correcting a Scrivener's Error)
Order No. 20327) ORDER NO. 20341

WHEREAS, on July 20, 2016 the Board of Curry County Commissioners adopted Order No. 20327, "In the Matter of Designating a Newspaper for the Publication of the 2015 Curry County Foreclosure List"; and

WHEREAS, on August 3, 2016 the Board of Curry County Commissioners corrected Order No. 20327 with a Scrivener's Error Order No. 20337 "In the Matter of an Order Correcting a Scriveners' Error in Order No. 20327"; and

WHEREAS, ON July 6, 2016 the Board of Curry County Commissioners approved "In the Matter of a Pay Increase", and this order by scrivener's error was mistakenly also labeled Order No. 20327; and

WHEREAS, it is important that each order adopted by the Board be individually identified;

NOW, THEREFORE IT IS HEREBY ORDERED that the above-referenced order adopted on July 6, 2016, regarding "In the Matter of a Pay Increase", is renumbered from Order No. 20327 to Order No. 20341.

Dated this 17th day of August, 2016.

CURRY COUNTY BOARD OF COMMISSIONERS

Approved as to form:

Thomas Huxley, Chair

John Hutt
Curry County Legal Counsel

Susan Brown, Vice Chair

David Brock Smith, Commissioner

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

AGENDA ITEM TITLE: Order Correcting Scrivener's Error

AGENDA DATE^a: 08-17-2016 **DEPARTMENT:** Counsel **TIME NEEDED:** 0

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Huttl **PHONE/EXT:** 3218 **TODAY'S DATE:** 08-08-16

BRIEF BACKGROUND OR NOTE^b: Order No. 20342 corrects Order No. 20328

^bIndicate if more than one copy to be signed

FILES ATTACHED:

SUBMISSION TYPE: Order

(1)Order

(2)

Are there originals in route (paper copies with pre-existing signatures) Yes No

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? Yes No
(If Yes, brief detail)
2. Does this agenda item impact any other County department? Yes No
(If Yes, brief detail)
3. If Land Transaction, filed with the clerk? Yes No N/A

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone:

Due date to send: / /

Email:

***Note: Most signed documents are filed/recorded with the Clerk per standard process.**

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? Yes No N/A

(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses Yes No
Comment:
2. Confirmed Submitting Department's personnel-related materials Yes No N/A
Comment:
3. If job description, Salary Committee reviewed: Yes No N/A
4. If hire order requires an UA, is it approved? Yes No Pending N/A

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: Consent Calendar

LEGAL ASSESSMENT: Does this agenda item have a legal impact? Yes No

(If Yes, brief detail) Corrects Scrivner's error

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown Yes No

Commissioner Thomas Huxley Yes No

Commissioner David Brock Smith Yes No

Not applicable to Sheriff's Department since they do not have a liaison

BEFORE THE BOARD OF COMMISSIONERS
IN AND FOR THE COUNTY OF CURRY, OREGON

In the Matter of an Order)
Correcting a Scrivener's Error)
Order No. 20328) ORDER NO. 20342

WHEREAS, on July 6, 2016 the Board of Curry County Commissioners adopted Order No. 20328, "In the Matter of a Pay Increase"; and

WHEREAS, on July 20, 2016 the Board of Curry County Commissioners approved "In the Matter of an Order Designating Certain Employees to Take Action Authorized by ORS 426.233 Following Probable Cause", and this order by scrivener's error was mistakenly also labeled Order No. 20328; and

WHEREAS, it is important that each order adopted by the Board be individually identified;

NOW, THEREFORE IT IS HEREBY ORDERED that the above-referenced order adopted on July 20, 2016, regarding "In the Matter of an Order Designating Certain Employees to Take Action Authorized by ORS 426.233 Following Probable Cause", is renumbered from Order No. 20328 to Order No. 20342.

Dated this 17th day of August, 2016.

CURRY COUNTY BOARD OF COMMISSIONERS

Approved as to form:

Thomas Huxley, Chair

John Hutt
Curry County Legal Counsel

Susan Brown, Vice Chair

David Brock Smith, Commissioner

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1 Rev. 03-02-2016

PART I – SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

AGENDA ITEM TITLE: Order Correcting Scrivener's Error

AGENDA DATE^a: 08-17-2016 **DEPARTMENT:** Counsel **TIME NEEDED:** 0

^aSubmit by seven days prior to the next General Meeting (eight days if a holiday falls within that seven day period)

CONTACT PERSON: Huttl **PHONE/EXT:** 3218 **TODAY'S DATE:** 08-08-16

BRIEF BACKGROUND OR NOTE^b: Order No. 20343 corrects Order No. 20329

^bIndicate if more than one copy to be signed

FILES ATTACHED:

SUBMISSION TYPE: Order

(1)Order

(2)

Are there originals in route (paper copies with pre-existing signatures) Yes No

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? Yes No
(If Yes, brief detail)
2. Does this agenda item impact any other County department? Yes No
(If Yes, brief detail)
3. If Land Transaction, filed with the clerk? Yes No N/A

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone:

Due date to send: / /

Email:

***Note: Most signed documents are filed/recorded with the Clerk per standard process.**

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? Yes No N/A

(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses Yes No
Comment:
2. Confirmed Submitting Department's personnel-related materials Yes No N/A
Comment:
3. If job description, Salary Committee reviewed: Yes No N/A
4. If hire order requires an UA, is it approved? Yes No Pending N/A

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: Consent Calendar

LEGAL ASSESSMENT: Does this agenda item have a legal impact? Yes No

(If Yes, brief detail) Corrects scrivner's error.

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown Yes No

Commissioner Thomas Huxley Yes No

Commissioner David Brock Smith Yes No

Not applicable to Sheriff's Department since they do not have a liaison

BEFORE THE BOARD OF COMMISSIONERS
IN AND FOR THE COUNTY OF CURRY, OREGON

In the Matter of an Order)
Correcting a Scrivener's Error)
Order No. 20329) ORDER NO. 20343

WHEREAS, on July 07, 2016 the Board of Curry County Commissioners adopted Order No. 20329, "In the Matter of Salaries and Classifications of Curry County Personnel for Fiscal Year 2016-2017"; and

WHEREAS, on July 20, 2016 the Board of Curry County Commissioners approved "In the Matter of an Order Designating Certain Employees to Take Action Authorized by ORS 426.233 Following Probable Cause", and this order by scrivener's error was mistakenly also labeled Order No. 20329; and

WHEREAS, it is important that each order adopted by the Board be individually identified;

NOW, THEREFORE IT IS HEREBY ORDERED that the above-referenced order adopted on July 20, 2016, regarding "In the Matter of an Order Designating Certain Employees to Take Action Authorized by ORS 426.233 Following Probable Cause", is renumbered from Order No. 20329 to Order No. 20343.

Dated this 17th day of August, 2016.

CURRY COUNTY BOARD OF COMMISSIONERS

Approved as to form:

Thomas Huxley, Chair

John Huttll
Curry County Legal Counsel

Susan Brown, Vice Chair

David Brock Smith, Commissioner

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP
FORM 10-001.1

PART I – SUBMITTING DEPARTMENT: RETURN TO BOC_Office@co.curry.or.us

AGENDA ITEM TITLE: Community Development Department April 2016 Activity Report

AGENDA DATE^a: August 17, 2016 **SUBMITTING DEPARTMENT:**

Community Development Department

^aSubmit by nine days prior to the next General Meeting (ten days if a holiday falls within that nine day period)

CONTACT PERSON: Carolyn Johnson, Planning Director
3228 **TODAY'S DATE:** August 9, 2016

PHONE/EXT: 541-247-

BRIEF BACKGROUND OR NOTE^b:

July, 2016 Community Development Department Activity Report

^bindicate if more than one copy to be signed

FILES ATTACHED:

SUBMISSION TYPE: Memorandum

(1)activity report

(2)

Are there originals in route (paper copies with pre-existing signatures) **Yes** **No**

QUESTIONS:

1. Would this item be a departure from the Annual Budget if approved? **Yes** **No**
(If Yes, brief detail)
2. Does this agenda item impact any other County department? **Yes** **No**
(If Yes, brief detail)
3. If Land Transaction, filed with the clerk? **Yes** **No** **N/A**

INSTRUCTIONS ONCE SIGNED:

No Additional Activity Required

OR

File with County Clerk

Name:

Send Printed Copy to:

Address:

Email a Digital Copy to:

City/State/Zip:

Other

Phone: 541-247-3228

Due date to send: / /

Email: Johnsonc@co.curry.or.us

^cNote: Most signed documents are filed/recorded with the Clerk per standard process.

PART II – COUNTY CLERK REVIEW

EVALUATION CRITERIA:

CLERK ASSESSMENT: Does this agenda item meet filing/recording standards? **Yes** **No** **N/A**
(If No, brief detail)

PART III - FINANCE DEPARTMENT REVIEW

EVALUATION CRITERIA 1-4:

1. Confirmed Submitting Department's finance-related responses **Yes** **No**
Comment:
2. Confirmed Submitting Department's personnel-related materials **Yes** **No** **N/A**
Comment:
3. If job description, Salary Committee reviewed: **Yes** **No** **N/A**
4. If hire order requires an UA, is it approved? **Yes** **No** **Pending** **N/A**

PART IV – COUNTY COUNSEL REVIEW

AGENDA ASSIGNMENT TYPE: Matters from Commissioners

LEGAL ASSESSMENT: Does this agenda item have a legal impact? **Yes** **No**
(If Yes, brief detail)

PART V – BOARD OF COMMISSIONER REVIEW/COMMENT

LIAISON COMMISSIONER AGREES TO ADD TO AGENDA:

Commissioner Susan Brown **Yes** **No**

Commissioner Thomas Huxley **Yes** **No**

Commissioner David Brock Smith **Yes** **No**

Not applicable to Sheriff's Department since they do not have a liaison



Community Development Department July 2016 Activity Report

Building Permits:	22 Permits issued
Building Inspections:	64
June revenue:	\$28,140
Phone/counter:	300 calls/visits

Planning Permits:

- 4 Land Use Compatibility Statements
- 4 new addresses
- 33 Planning Clearance reviews
- 1 Pre-Application conference
- 4 Conditional Use Permit renewals
- 1 Final Plat review

Complaints:

- Meeting with one of three property owners on the stop work notices posted on Nesika Beach stairways down coastal bluffs after much interface with complainant and State Parks and Recreation.
- Meeting with property owner regarding complaint along Old Coast Road
- Freeman Drive complaint interface with property owners

Administration

- Preparation of June activity report
- Meeting and conferral with various staff regarding code enforcement administration.
- Interface with Gold Beach Planner on planning permits
- Communication and meeting with Oregon State Parks and Recreation.
- Communication with DEQ staff regarding Old Mill property
- Prepared and forwarded agreement with DLCD for \$8,000 grant for County staff update work on Natural Hazards sections of the Comprehensive Plan and Zoning Ordinance.
- Prepared and presented information to BOC regarding scrivener's error related to planning fees.
- Communication with County Counsel regarding Building Appeals Board

Economic Development

- Communication with South Coast Development Council, registered to represent County on their Board.
- County Floras Lake properties, 64 acre property adjacent to Cape Blanco airport and Mill Creek site property evaluation, preparation of material for meetings, extensive interface with other County staff.
- Communication with South Coast Development Council regarding vacant property in the County and marketing for re-use.

Development Projects

- Communication with Flores Lake area property owner regarding access & lot line adjustment needs.

Long Range Planning

Comprehensive Plan and Zoning Ordinance

- Continued work (meeting in Gold Beach, review and edit of draft work, ongoing phone calls with multiple staff) with DLCDC on the Curry County Natural Hazard Implementation Project (zoning ordinance and comp plan changes) and future project management team meeting.
- Prepared staff reports, code amendments and information for July Planning Commission on permit processing. (cancelled due to lack of quorum)

Housing

- Preparation of Affordable Housing memo to BOC for future workshop.